

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in regular session on Tuesday, November 07, 2023, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Robert S. Demuth, Justin Ahlers, Bob Paplow and Chris Dybevic.

Chairman Demuth called the meeting to order at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call To Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u>	
It was duly passed to approve the agenda as presented. Motion by: Ahlers, Justin Seconded by: Dybevic, Chris	
4.0 Recognition	
4.1 Visitors and Guests Welcome	
5.0 Consent Agenda	
5.1 (A)	October 24, 2023 Regular Board Meeting Minutes Draft <u>Attachments:</u> October 24, 2023 Draft Minutes
5.2 (A)	Meetings and Conferences – Travel Expenses <u>Attachments:</u> Expenses paid November 03, 2023
5.3 (A)	Auditor’s & Commissioner’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
5.3 (B)	Auditor’s & Commissioner’s Warrants – Vendors paid over \$2,000 <u>Attachments:</u> Auditor’s Warrants
5.4	Child and Teen Checkup Program Grant Agreement for 2024-2026 <u>Attachments:</u> Grant Agreement
5.5	Minnesota Department of Human Services 2024 Children’s Mental Health Screening Grant Contract <u>Attachments:</u> Grant Contract
5.6	Cost-Sharing Agreement for the Transportation of Students in Foster Care Placement – Round Lake – Brewster Public Schools ISD#2907 <u>Attachments:</u> Agreement
5.7	2024 TriMin Systems Professional Service Agreement Renewal Computer Management for Human Services (CMHS) <u>Attachments:</u> Agreement
5.8	Prairie Support Services Guardianship Agreement 2024 <u>Attachments:</u> Agreement
5.9	UCare – Provider Participation Agreement <u>Attachments:</u> Agreement
5.10	Nobles & Jackson County Judicial Ditch No. 9 – Bid Package #2 – Pay Application #2 Nobles & Jackson County Judicial Ditch No. 9 – Bid Package #3 – Pay Application #1

	<p>Nobles & Jackson County Judicial Ditch No. 9 – Bid Package #4 – Pay Application #5</p> <p><u>Attachments:</u> Pay App #2 Pay App #1 Pay App #5</p>
<p><u>VOTING</u> It was duly passed to approve the consent agenda as presented. Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p>	
<p>6.0 Department Presentations</p>	
<p>6.1 (A)</p>	<p>United Community Action Partnership Local Homeless Prevention Aide Agreement 2023-2024</p> <p><u>Attachments:</u> Agreement</p>
<p>Nobles County was awarded \$97,059,00 in local homeless prevention aide for 2023. Community Services is interested in partnering with United Community Action Partnership (UCAP) for distribution of these funds to families meeting the eligibility criteria set forth by the MN Legislature. UCAP currently serves Nobles County residents who are at risk of or are experiencing homelessness through several different available assistance programs. They are already working in collaboration with other housing support services available through the Southwestern Mental Health Center and the Southwestern Minnesota Opportunity Council. The agreement spells out that Nobles County will allocate up to \$85,000 of its designated amount for UCAP to utilize with Nobles County residents in need of housing support services. There is also a provision that allows for UCAP to bill up to 20% for administration of the agreement. Community Services is reserving \$12,059.00 to be utilized with recipients in need who come to the agency directly and need a more limited amount of service.</p>	
<p><u>VOTING</u> It was duly passed to approve the agreement with UCAP for the local homeless prevention aide. Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p>	
<p>6.1 (B)</p>	<p>Next Chapter Technology - CaseWorks</p> <p><u>Attachment:</u> Agreement Statement of Work Powerpoint</p>
<p>Community Services has been in discussion with Next Chapter Technology (NCT), a MN-based company, regarding their advanced productivity software, called CaseWorks. NCT specializes exclusively in streamlining processes for Health and Human Services teams. Numerous counties in MN have already implemented CaseWorks. The current electronic document management system (AppXtender) does not support the same efficiencies as CaseWorks. CaseWorks has built-in efficiencies for income maintenance, child support, office support and social services staff. These built-in efficiencies will provide an increase in staff productivity, improve information sharing across departments, reduce ineffective use of staff time – all of these efficiencies will result in better service delivery to customers. Community Services proposes implementing CaseWorks in three separate phases: Phase 1 would be Income Maintenance and Child Support; Phase 2 would be for Social Services; and Phase 3 for Accounting - all to be completed by June 2024. Although there is a significant financial investment to implement CaseWorks, the efficiencies contained in this electronic system will pay huge dividends in a short period of time. The agency will transition away from AppXtender after the 2024 agreement term expires.</p>	
<p><u>VOTING</u> It was duly passed to approve the Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p>	
<p>6.2 (A)</p>	<p>CSAH 4 and CSAH 47 Designation Agreements with Jackson County</p> <p><u>Attachment:</u> CSAH 4 Agreement CSAH 4 Map</p>

	CSAH 47 Agreement CSAH 47 Map
<p>MN Statute 162.07, subdivision 2 recently changed and now allows for state aid needs to be calculated on any CSAH “located and established by that county”. The road segment of CSAH 4 between TH 264 and the Jackson County line was reconstructed and has been maintained by Jackson County since 1999. Currently, Nobles County has CSAH designation of this segment and receives state aid funding through the state aid needs distribution formula. Correspondingly, the road segment of CSAH 47, also known as the Brewster Bean Plant road which lies between TH 60 and CSAH 14, has been maintained by Nobles County since its construction in 2014. Currently, Jackson County has CSAH designation of this segment and receives state aid funding through the state aid needs distribution formula. State aid funding distributed to Jackson and Nobles County should better align with the construction and maintenance responsibilities associated with each County. The attached agreements rectify this issue by modifying the CSAH designation status to the appropriate County. As a result, Nobles County would relinquish 0.1 miles of CSAH 4.</p>	
<p><u>VOTING</u> It was duly passed to approve the CSAH 4 & 47 agreements as presented. Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p>	
6.2 (B)	<p>TH 6- and CSAH 37 Intersection Lighting Near Bigelow, MN <u>Attachments:</u> E-Mail Nobles Cooperative Agreement</p>
<p>In 2019, a solar powered lighting system was installed at the intersection of TH60 and CSAH 37 near Bigelow. Over the years, the lighting at this location has not operated in a consistent and reliable way. County maintenance staff have expended significant time and effort in monitoring, repairing and maintaining the solar lighting facility. The solar supplier has also attempted to make fixes to the facility on multiple occasions but has been unsuccessful to date. Intersection lighting has been received well by the public and has improved overall safety at our higher traffic intersections. This intersection at Bigelow has not had the same level of service provide to date as the other lighted intersections that are served with conventional power. Nobles Cooperative Electric (NCE) has the nearest available electric source and has provided a quote to install a new conventional electric line this fall to energize the intersection lighting system in a more permanent way. We have been told they can start immediately if the Board authorizes the work and prepayment is made. Pat’s Electric is able to provide for the electrical hookup this fall as well.</p>	
<p><u>VOTING</u> It was duly passed to approve the quotes from Nobles County Electric and Pat’s Electric to provide permanent conventional electric service to the TH 60 and CSAH 37 intersection. Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p>	
6.2 (C)	<p>Public Works Update</p>
<p>Aaron Holmbeck gave the board an update on Public Works. This was an informational item only.</p>	
6.3 (A)	<p>Legal Services Agreement – City of Worthington <u>Attachment:</u> Agreement</p>
<p>The City of Worthington desires to hire the County to provide legal services for prosecution of certain criminal offenses that occur within the jurisdiction of the City of Worthington and representation on related forfeiture proceedings. The Agreement is for 5 years beginning January 1, 2024. The cost of this Agreement is 30% of the operating costs for the County Attorney’s Office of the approved budget for each given year.</p>	
<p><u>VOTING</u> It was duly passed to approve the legal service agreement between the Nobles County Attorney’s office and the City of Worthington. Moved by: Ahlers, Justin Seconded by: Dybevick, Chris</p>	
<p>7.0 Administration Presentation</p>	
7.1	<p>Hockey & Ice Arena – Joint Meeting Request</p>

Worthington ISD 518 has taken the lead in investigating options to maintain the existing, or to create new, facilities for a Hockey/Ice Arena. The County Board of Commission is requested to take part in a joint meeting with the Worthington City Council and the ISD 518 School Board on Wednesday, November 29, 2023 at 7:00 PM within the Worthington High School Band Room. Discussion was had on the Commissioners attending the meeting. Commissioner Ahlers stated he disagreed with attending the meeting. Commissioner Demuth stated that even though no decision has been made on County dollars going towards the arena he felt it was the Commissioners due diligence to attend and hear more details. Commissioner Dybeveck agreed and stated he would be attending the meeting.

VOTING

Commissioner Ahlers made a motion that Nobles County is not interested in funding the ice arena. The motion died for lack of a second.

8.0 Inter-Agency Reports / Announcements

8.1 | Committee and Board Reports

Commissioner, District 2; Gene Metz: Absent.

Commissioner, District 5; Chris Dybeveck: No Report.

Administration; Bruce Heitkamp: Reported on the multiple building projects we have going on.

Commissioner, District 4; Robert S. Demuth: Reported on the District 8 meeting.

Commissioner, District 3; Bob Paplow: Reported on the Library remodel.

Commissioner, District 1; Justin Ahlers: No Report.

Attorney, Braden Hoefert: Reported that the newer attorneys tried a trial.

8.2 | **Correspondence**
Attachments:
Recruitment Memo

8.3 | **Calendar**
Attachments:
October 2023
November 2023

9.0 | **Other / Future Business**


Board Meeting – Tuesday November 21, 2023
9:00 a.m. Government Center Board Room, Worthington, MN 56187
Work Session – Tuesday November 29, 2023
8:30 a.m. Government Center Board Room, Worthington, MN 56187
Forfeited Property Auction – Thursday November 30, 2023
10:00 a.m. Government Center Farmers Room, Worthington, MN 56187

10.0 Adjournment

It was duly passed to adjourn the meeting at 10:14 a.m.
Moved by: Paplow, Bob
Seconded by: Demuth, Robert S.



Nobles County Board Chair



Nobles County Administrator