

**BEFORE THE JACKSON and NOBLES
BOARD OF COMMISSIONERS ACTING AS DRAINAGE AUTHORITIES FOR
JACKSON and NOBLES JOINT JUDICIAL DITCH 9 & Judicial Ditch 13
September 19, 2023 at 11:30 a.m.**

**This meeting is being conducted under Minn. Statute 13D.02
Other Entity Meetings by Interactive Technology**

Each county's commissioners shall gather in their respective board rooms.

- Nobles County shall be in the Commissioner's Room, Third Floor of the Nobles County Government Center, 315 Tenth St, Worthington, MN.
- Jackson County shall be at Jackson County Commissioner's Board Room 405 4th St, Jackson, MN.

Jackson County Commissioners: Scott McClure, Jim Eigenberg, Phil Nasby

Nobles County Commissioners: Gene Metz, Bob Paplow, Justin Ahlers

JD 9 Commissioners: McClure, Eigenberg, Metz, Paplow, Ahlers

JD 13 Commissioners: McClure, Eigenberg, Nasby, Metz, Paplow

AGENDA

Call Meeting of Jackson/Nobles Judicial Ditch 13 Board to order – Chair Nasby

JD 13 Approve Agenda

Board Business

1. Phase 2 Bid Recommendation
2. Main Project Final Assessment Roll Resolution

Project Status Update

Close JD 13 Board Meeting

Call meeting of Nobles/Jackson Judicial Ditch 9 Joint Board to order – Chair Metz

JD 9 Approve Agenda

Board Business

1. Change Order Recommendation
2. Final Assessment Roll Resolution

Project Status Update

Close JD 9 Board Meeting

Joint Board Meeting JD 9 and JD 13 (Nobles/Jackson)
Tuesday, September 19 · 11:30am – 12:30pm
Google Meet joining info
Video call link: <https://meet.google.com/diz-jpvn-hhq>
Or dial: (US) +1 484-909-0256 PIN: 608 849 613#

Bid Recommendation

AUGUST 29, 2023

Jackson & Nobles Counties Joint Drainage Authority
53053 780th St
Jackson, MN 56143



RE: Bid Award Recommendation for Jackson & Nobles Counties Judicial Ditch No. 13 Phase 2

Drainage Authority,

On Friday, August 25, 2023, Bids were received for the Jackson & Nobles Counties Judicial Ditch No. 13 Phase 2 . A total of six bids were received ranging from \$329,273.00 to \$437,540.50. During the bid letting, ISG accepted all of the Contractors that provided the following bidding requirements;

- 5% Bid bond
- Prime Contractor Response Form (Responsible Contractor Form)
- First-Tier Subcontractor List
- Available Equipment List
- Reference List of similar work within the past 5 years.

The apparent low bidder for Jackson & Nobles Counties Judicial Ditch No. 13 Phase 2 is McCarty Custom Inc from Linn Grove, IA, with a base bid price of \$329,273.00. The Engineer's estimate was \$314,918.00 for the base bid. Table 1, below for a summary of the bid results with a complete bid tabulation attached to this letter.

Table 1: Bid Results Summary Table

Contractor	Base Bid
Engineer's Estimate	\$314,918.10
McCarty Custom Inc	\$329,273.00
Opdahl Farm Drainage LLC	\$347,420.00
Mensing Construction	\$361,309.00
Leland Drainage and Excavating	\$362,401.50
Dirt Merchant Inc.	\$394,256.00
Hodgman Drainage Company, Inc.	\$437,540.50

During the bid letting ISG observed that the unit prices from McCarty Custom Inc for agricultural tile were significantly lower than estimated values and the prices of the other bidders. This was discussed with Morgan McCarty, owner of McCarty Custom Inc, and it was discovered that McCarty mistakenly did not include the incidental granular material in their unit prices. McCarty has agreed to honor their bid and would accept the contract if awarded to them.

ISG and Jackson County have a project underway with McCarty Custom Inc that is exhibiting positive results. McCarty's references meet the requirements and have been vetted out with positive reviews of their performance. Based on previous work experience the Engineer recommends awarding the project to McCarty Custom Inc.

LETTER OF RECOMMENDATION

ISG has contacted McCarty Custom Inc and they would like to start the project spring 2024 dependent on weather. The completion date for the project is June 1, 2024. If there any questions about the bidder, please do not hesitate to ask.

Sincerely,



Jacob Rischmiller, PE

Civil Engineer

Jacob.rischmiller@ISGInc.com



Line Item	Item Code	Item Description	U of M	Quantity	Engineer Estimate		McCarty Custom Inc		Opdahl Farm Drainage LLC		Mensing Construction		Leland Drainage and Excavating		Dirt Merchant Inc.		Hodgman Drainage Company, Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	01.7113.1000.01	MOBILIZATION	LS	1	\$14,996.10	\$14,996.10	\$38,500.00	\$38,500.00	\$10,000.00	\$10,000.00	\$8,821.00	\$8,821.00	\$5,000.00	\$5,000.00	\$40,241.09	\$40,241.09	\$20,000.00	\$20,000.00
2	33.0513.1000.02	INSTALL BAR GUARD ASSEMBLY (18-INCH DROP INTAKES)	EA	5	\$350.00	\$1,750.00	\$1,500.00	\$7,500.00	\$150.00	\$750.00	\$270.00	\$1,350.00	\$150.00	\$750.00	\$244.00	\$1,220.00	\$350.00	\$1,750.00
3	33.0513.1000.02	FURNISH & INSTALL WATER QUALITY INLET	EA	4	\$1,347.90	\$5,391.60	\$2,500.00	\$10,000.00	\$750.00	\$3,000.00	\$786.50	\$3,146.00	\$700.00	\$2,800.00	\$1,592.00	\$6,368.00	\$1,725.00	\$6,900.00
4	33.0513.1000.02	INSTALL DROP INTAKE (18-INCH)	EA	14	\$1,075.00	\$15,050.00	\$1,500.00	\$21,000.00	\$1,200.00	\$16,800.00	\$1,125.50	\$15,757.00	\$1,200.00	\$16,800.00	\$1,699.00	\$23,786.00	\$1,700.00	\$23,800.00
5	33.0513.1000.02	CAP DROP INTAKE (18-INCH)	EA	9	\$236.10	\$2,124.90	\$1,500.00	\$13,500.00	\$750.00	\$6,750.00	\$266.22	\$2,396.00	\$400.00	\$3,600.00	\$920.00	\$8,280.00	\$200.00	\$1,800.00
6	33.0523.1000.03	DIRECTIONAL DRILL OR BORE 15-INCH PIPE	LF	95	\$135.00	\$12,825.00	\$310.00	\$29,450.00	\$170.00	\$16,150.00	\$433.51	\$41,183.00	\$385.00	\$36,575.00	\$290.00	\$27,550.00	\$395.00	\$37,525.00
7	33.0523.1000.03	DIRECTIONAL DRILL OR BORE 10-INCH PIPE	LF	85	\$203.80	\$17,323.00	\$295.00	\$25,075.00	\$85.00	\$7,225.00	\$412.68	\$35,078.00	\$365.00	\$31,025.00	\$228.00	\$19,380.00	\$350.00	\$29,750.00
8	33.0523.1000.03	SAND OR CLSM FILL PIPE UNDER ROAD (6-INCH)	LF	154	\$7.70	\$1,185.80	\$25.00	\$3,850.00	\$10.00	\$1,540.00	\$12.94	\$1,993.50	\$6.50	\$1,001.00	\$11.30	\$1,740.20	\$13.00	\$2,002.00
9	33.4510.1000.00	MAJOR UTILITY CROSSING (GAS)	EA	6	\$1,998.00	\$11,988.00	\$2,000.00	\$12,000.00	\$2,000.00	\$12,000.00	\$450.08	\$2,700.50	\$750.00	\$4,500.00	\$500.00	\$3,000.00	\$3,000.00	\$18,000.00
10	33.4510.1000.02	CONNECT EXISTING 12-INCH TILE	EA	3	\$689.10	\$2,067.30	\$1,250.00	\$3,750.00	\$200.00	\$600.00	\$1,048.33	\$3,145.00	\$700.00	\$2,100.00	\$739.00	\$2,217.00	\$350.00	\$1,050.00
11	33.4510.1000.02	CONNECT EXISTING 10-INCH TILE	EA	3	\$630.40	\$1,891.20	\$1,000.00	\$3,000.00	\$120.00	\$360.00	\$1,030.67	\$3,092.00	\$700.00	\$2,100.00	\$860.00	\$2,580.00	\$300.00	\$900.00
12	33.4510.1000.02	CONNECT EXISTING 8-INCH TILE	EA	10	\$483.50	\$4,835.00	\$750.00	\$7,500.00	\$100.00	\$1,000.00	\$631.80	\$6,318.00	\$450.00	\$4,500.00	\$560.00	\$5,600.00	\$250.00	\$2,500.00
13	33.4510.1000.02	CONNECT EXISTING 6-INCH TILE	EA	10	\$388.70	\$3,887.00	\$500.00	\$5,000.00	\$80.00	\$800.00	\$472.30	\$4,723.00	\$350.00	\$3,500.00	\$509.00	\$5,090.00	\$175.00	\$1,750.00
14	33.4510.1000.02	CONNECT EXISTING 4-INCH TILE	EA	12	\$318.80	\$3,825.60	\$500.00	\$6,000.00	\$50.00	\$600.00	\$348.38	\$4,180.50	\$350.00	\$4,200.00	\$467.00	\$5,604.00	\$150.00	\$1,800.00
15	33.4510.1000.02	8-INCH CROSS-CONNECT W/40 LF OF SPECIFIED PIPE	EA	1	\$879.40	\$879.40	\$1,500.00	\$1,500.00	\$850.00	\$850.00	\$1,524.00	\$1,524.00	\$950.00	\$950.00	\$1,281.00	\$1,281.00	\$1,300.00	\$1,300.00
16	33.4510.1000.02	REMOVE EXISTING DROP INTAKE	EA	3	\$147.50	\$442.50	\$1,000.00	\$3,000.00	\$500.00	\$1,500.00	\$235.50	\$706.50	\$200.00	\$600.00	\$500.00	\$1,500.00	\$500.00	\$1,500.00
17	33.4510.1000.03	18-INCH AGRICULTURAL TILE	LF	3800	\$22.50	\$85,500.00	\$17.00	\$64,600.00	\$28.00	\$106,400.00	\$23.45	\$89,110.00	\$26.00	\$98,800.00	\$25.10	\$95,380.00	\$31.50	\$119,700.00
18	33.4510.1000.03	15-INCH AGRICULTURAL TILE	LF	1389	\$19.50	\$27,085.50	\$12.00	\$16,668.00	\$25.00	\$34,725.00	\$21.95	\$30,485.00	\$22.00	\$30,558.00	\$22.15	\$30,766.35	\$27.50	\$38,197.50
19	33.4510.1000.03	12-INCH AGRICULTURAL TILE	LF	3060	\$17.30	\$52,938.00	\$9.00	\$27,540.00	\$22.00	\$67,320.00	\$17.25	\$52,780.00	\$20.00	\$61,200.00	\$20.05	\$61,353.00	\$23.00	\$70,380.00
20	33.4510.1000.03	10-INCH AGRICULTURAL TILE	LF	1045	\$16.70	\$17,451.50	\$7.00	\$7,315.00	\$20.00	\$20,900.00	\$16.85	\$17,612.00	\$18.00	\$18,810.00	\$19.25	\$20,116.25	\$22.50	\$23,512.50
21	33.4510.1000.03	8-INCH AGRICULTURAL TILE	LF	1080	\$14.60	\$15,768.00	\$5.00	\$5,400.00	\$18.00	\$19,440.00	\$13.79	\$14,898.00	\$18.00	\$19,440.00	\$18.65	\$20,142.00	\$21.50	\$23,220.00
22	33.4510.1000.03	INSTALL 8-INCH PERFORATED TILE(WATER QUALITY INLET)	LF	215	\$22.90	\$4,923.50	\$5.00	\$1,075.00	\$4.00	\$860.00	\$20.42	\$4,389.50	\$3.50	\$752.50	\$31.90	\$6,858.50	\$29.50	\$6,342.50
23	33.4510.1000.07	GRANULAR PIPE FOUNDATION	CY	261	\$27.60	\$7,203.60	\$50.00	\$13,050.00	\$50.00	\$13,050.00	\$46.65	\$12,176.50	\$40.00	\$10,440.00	\$0.01	\$2.61	\$1.00	\$261.00
24	33.4510.1000.10	TILE INVESTIGATION	HR	24	\$149.40	\$3,585.60	\$125.00	\$3,000.00	\$200.00	\$4,800.00	\$156.00	\$3,744.00	\$100.00	\$2,400.00	\$175.00	\$4,200.00	\$150.00	\$3,600.00
Base Bid Total						\$314,918.10		\$329,273.00		\$347,420.00		\$361,309.00		\$362,401.50		\$394,256.00		\$437,540.50

STATE OF MINNESOTA
COUNTY OF JACKSON/NOBLES

JACKSON/NOBLES COUNTY BOARD OF COMMISSIONERS SITTING AS
THE DRAINAGE AUTHORITY FOR JACKSON/NOBLES JOINT JUDICIAL DITCH 13

RESOLUTION #JD13-2023-01
ESTABLISHMENT OF EXPENSE AND ASSESSMENT ROLL FOR JUDICIAL DITCH 13

WHEREAS, the Jackson/Nobles County Drainage Authority is responsible for the maintenance, repairs and improvements to the drainage systems in Jackson/Nobles County; and

WHEREAS, the costs of the project must be allocated and assessed to the benefitting landowners and road authorities for payment of bonds and expenses for the appropriate system; and

WHEREAS, Judicial Ditch 13 (JD 13) had repairs that were completed (project) at a cost of \$11,688,110.48. The cost of the project will be allocated and assessed to the landowners and road authorities in accordance with the Redetermination of Benefits and Determination of Benefits Reports adopted December 9, 2020; and

WHEREAS, the allocation of the separable maintenance portion of the assessment and the improvement portion of the project will be percentage based on the Redetermination of Benefits and Determination of Benefits adopted on December 9, 2020; and

WHEREAS, any 40-acre tract that has an assessment of less than \$500 shall be amortized over one year; and

WHEREAS, any excess assessments paid will be placed into the JD 13 fund for future repairs and maintenance of the system and any shortages found at the end of the project shall be considered during a supplemental lien hearing process;

NOW, THEREFORE, BE IT RESOLVED that the Jackson/Nobles County Drainage Authority authorizes the Jackson/Nobles County Auditor/Treasurer to create the assessment roll and cost allocation for the Judicial Ditch 13 project in the amount of \$11,688,110.48. Assessments and costs may be pre-paid before October 31, 2023, or made payable annually as a part of the Real Estate Taxes. The interest rate is 4.35%. 40-acre tracts that have an assessment of greater than \$500 shall be assessed over a 20-year amortization schedule. First year of amortized assessment collection shall be 2024.

Duly Passed and Adopted this ____ day of ____, 2023.

Jackson/Nobles County Drainage Authority

Phil Nasby, Chair

ATTEST: _____
Kevin Nordquist, Auditor/Treasurer

Work Change Proposal

No. 1

Date of Issuance: _____

Effective Date: _____

OWNER Nobles/ Jackson County Drainage Authority

CONTRACTOR Noomen Excavating, LLC

Project: Nobles & Jackson Judicial Ditch No. 9 - Bid Package #02

OWNER'S Contract No.: _____

ENGINEER'S Contract No.: 15911

ENGINEER ISG

Please submit an itemized proposal for changes in the Contract Sum and Time for proposed modifications to the Contract Documents as described below. Within five (5) days, the contractor shall submit a proposal or notify the Engineer of the date on which the proposal will be submitted.

*This is not a change order, a change directive, or directive to proceed with the work.

Description: Field inspection of the Judicial Ditch No. 9 TH 286 crossing revealed that the existing culvert is a 10x10 culvert with 2 1/2 feet of sediment build up, original plans assumed this was a 10x8 culvert. With this discovery the 36-Inch Bore is no longer required.

Item #	Item Description	Unit	Est Qty	Unit Price	Total Price
33.0523.1000.03	BORE 36-INCH (STEEL) PIPE	LF	-140	\$ 620.69	\$ (86,896.60)
31.2316.1000.07	COMMON EXCAVATION - DITCH (P) (EV)	CY	-1,133	\$ 2.00	\$ (2,266.00)
33.0523.1000.03	PREP WORK FOR BORING	LS	1	12,705.32	12,705.32
31.2311.1000.03	10 X 10 BOX CULVERT CLEANING	LS	1	3,600	3,600

Total Change Proposal \$ (72,856.68)

Attachments: - Sheet 13: PLAN-PROFILE (MAIN 78+50 TO 104+50)

Accepted:

By: 
CONTRACTOR (Authorized Signature)

Date: 9-6-2023

STATE OF MINNESOTA
COUNTY OF NOBLES/JACKSON

NOBLES/JACKSON COUNTY BOARD OF COMMISSIONERS SITTING AS
THE DRAINAGE AUTHORITY FOR NOBLES/JACKSON JOINT JUDICIAL DITCH 9

RESOLUTION #JD9-2023-01
ESTABLISHMENT OF EXPENSE AND ASSESSMENT ROLL FOR JUDICIAL DITCH 9

WHEREAS, the Nobles/Jackson County Drainage Authority is responsible for the maintenance, repairs and improvements to the drainage systems in Nobles/Jackson County; and

WHEREAS, the costs of the project must be allocated and assessed to the benefitting landowners and road authorities for payment of bonds and expenses for the appropriate system; and

WHEREAS, Judicial Ditch 9 (JD 9) had repairs and improvements that were completed (project) at a cost of \$TBD. The cost of the project will be allocated and assessed to the landowners and road authorities in accordance with the Redetermination of Benefits and Determination of Benefits Reports adopted December 9, 2020; and

WHEREAS, the allocation of the separable maintenance portion of the assessment and the improvement portion of the project will be percentage based on the Redetermination of Benefits and Determination of Benefits adopted on December 9, 2020; and

WHEREAS, any 40-acre tract that has an assessment of less than \$500 shall be amortized over one year; and

WHEREAS, any excess assessments paid will be placed into the JD 9 fund for future repairs and maintenance of the system and any shortages found at the end of the project shall be considered during a supplemental lien hearing process;

NOW, THEREFORE, BE IT RESOLVED that the Nobles/Jackson County Drainage Authority authorizes the Nobles/Jackson County Auditor/Treasure to create the assessment roll and cost allocation for the Judicial Ditch 9 project in the amount of \$TBD. Assessments and costs may be pre-paid before October 31, 2023, or made payable annually as a part of the Real Estate Taxes. The interest rate is 4.35%. 40-acre tracts that have an assessment of greater than \$500 shall be assessed over a 20-year amortization schedule. First year of amortized assessment collection shall be 2024.

Duly Passed and Adopted this ___ day of ___, 2023.

Nobles/Jackson County Drainage Authority

Gene Metz, Chair

ATTEST: _____
Joyce Jacobs, Auditor/Treasurer

BOARD CHAIR MEETING GUIDE

BEFORE THE JACKSON and NOBLES
BOARD OF COMMISSIONERS ACTING AS DRAINAGE AUTHORITIES FOR
JACKSON and NOBLES JOINT JUDICIAL DITCH 9 & Judicial Ditch 13
September 19, 2023 at 11:30 a.m.

**This meeting is being conducted under Minn. Statute 13D.02
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- Jackson County shall be at Jackson County Commissioner's Board Room 405 4th St, Jackson, MN.

**Jackson County Commissioners: Scott McClure, Jim Eigenberg, Phil Nasby
Nobles County Commissioners: Gene Metz, Bob Paplow, Justin Ahlers**

JD 9 Commissioners: McClure, Eigenberg, Paplow, Ahlers, Metz

JD 13 Commissioners: Metz, Paplow, McClure, Eigenberg, Nasby

AGENDA

All motions must be considered by voice vote

Call Meeting of Jackson/Nobles Judicial Ditch 13 Board to order – Chair Nasby

JD 13 Approve Agenda

Metz, Paplow, McClure, Eigenberg, Nasby

Board Business

1. Phase 2 Bid Recommendation

Metz, Paplow, McClure, Eigenberg, Nasby

2. Main Project Final Assessment Roll Resolution

Metz, Paplow, McClure, Eigenberg, Nasby

Project Status Update

Close JD 13 Board Meeting

Metz, Paplow, McClure, Eigenberg, Nasby

Call meeting of Nobles/Jackson Judicial Ditch 13 Joint Board to order – Chair Metz

JD 9 Approve Agenda

McClure, Eigenberg, Paplow, Ahlers, Metz

Board Business

1. Change Order Recommendation

McClure, Eigenberg, Paplow, Ahlers, Metz

2. Final Assessment Roll Resolution

McClure, Eigenberg, Paplow, Ahlers, Metz

Project Status Update

Close JD 9 Board Meeting

McClure, Eigenberg, Paplow, Ahlers, Metz

Joint Board Meeting JD 9 and JD 13 (Nobles/Jackson)
Tuesday, September 19 · 11:30am – 12:30pm
Google Meet joining info
Video call link: <https://meet.google.com/diz-jpvn-hhq>
Or dial: (US) +1 484-909-0256 PIN: 608 849 613#