



FEE SCHEDULE

Adopted by Resolution – 01/10/2023

Nobles County Fee Schedule
Adopted by the Nobles County Board of Commissioners
Effective: January 1, 2023

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|----------------------------------|-----------------------|------|---------|
| ASSESSOR 507-295-5208 | Sales Study County | | \$75.00 |
| | Townships | | \$30.00 |
| | Small Cities Only | | \$30.00 |
| | Worthington Only | | \$30.00 |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|----------------------------------|---------------------------------------|------|---|
| ATTORNEY 507-295-5298 | Electronic Media – VCR tape, CD & DVD | | See County-Wide schedule except for disclosure in criminal cases; contact County Attorney for policy regarding said disclosure. |
| | Notary Fee | | |
| | Paper Copies | | |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|--|---|-------------------------------|--------------------------------------|
| AUDITOR- TREASURER 507-295-5258 | Special Assessments-Setup | | \$100 + \$5/Parcel |
| | Special Assessments - Annual Maintenance | | \$2.00 / parcel |
| | Annual Audit Reports | | \$200.00 |
| | Auditor's Tax Certificate | | \$200.00 |
| | City of Worthington Special Report (Includes Tax Cert.) | | \$500.00 |
| | Delinquent Tax Publication | 279.092 | \$30.00 / year |
| | Confession of Judgement Fee | | \$500.00 |
| | Repurchase of Tax Forfeited Property | | \$500.00 |
| | Tax Forfeited Sale Fee | | \$250.00 Per Parcel |
| | Tax Increment District (TIF) | | |
| | TIF Setup | | \$300/District |
| | TIF Annual Maintenance | | \$150/District |
| | TIF Modification | | \$200/District |
| | TIF Early Decertification | | \$200/District |
| | TIF Knock Down | | \$20/Parcel |
| | Nobles Home Initiative Application Fee | | \$100.00 |
| | Business Subsidy Tax Abatement Application Fee | | \$150.00 |
| | Plat/Parcel Fees | | |
| | First New Parcel / Lot Created | | \$30.00 |
| | Each Additional Parcel / Lot Created | | \$5.00 per parcel |
| | Combining Two or More Parcels | | \$30.00 |
| | Splitting a Parcel | | \$30.00 |
| | Duplicate Property Tax/TNT Statement | | \$2.00 |
| | Mailed | | \$3.00 |
| | Online | | Free |
| | Accounts Receivable Late Fee | | \$1.00 / month |
| | Escrow Add / Deletes | | \$2.00 / parcel |
| | Escrow Company File Creation | | \$60.00 |
| | Escrow Company (non-file) Duplicate Statement Fee | | \$2.00 per parcel |
| | Computer Generated Address Labels – Setup | | \$10.00 |
| | Page of Printed Labels | | \$0.50 per page |
| | Tax History / Searches / Estimates | | \$30 Minimum or Hourly Staff Cost |
| | Election & Voter Registration | | |
| Filing Fees | 204B.11 | | |
| County Offices | | \$50.00 | |
| Southwest Conservation District | | \$20.00 | |
| Special Elections Administrative Fee (Schools/Cities) | | \$2,500 plus all direct costs | |
| Voter Registration | State of MN | 651-284-4087 | |
| Lists, Labels & CD's | Sec of State | Or 651-215-1442 | |
| Licensing | | | |
| Auctioneer | 330.01 | \$20.00 | |
| Precious Metal Dealer | 325F.733 | \$50.00 | |
| Transient Merchant (moved up) | | \$300.00 | |
| Drainage System Annual Fee (spread based on Benefited acres) | | \$5,000.00 | |

**AUDITOR-TREASURER
Continued**

| | | |
|---|------------------|--|
| Property Tax Credit Card Payment | | 2.5% of amount paid OR Minimum of \$2/transaction \$3.95 flat fee for VISA Debit Card OR \$1.50 for ECheck up to \$10,000.00 |
| 3.2 (Temporary 1-4 days) On or Off Sale Liquor | | \$50.00 |
| On Sale | 340A.408 | \$1,000.00 |
| Off Sale | 340A.405 | \$100.00 |
| Sunday | 340A.504 | \$20.00 |
| Setup | 340A.414 Subd. 6 | \$350.00 |
| Wine | | \$50.00 |
| Tasting Club | | \$50.00 |
| Transient Merchant | 329.11 | \$300.00 |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|---|----------------------|------|--|
| COMMUNITY CORRECTIONS 507-295-5310 | | | As per fee schedule in Corrections Office |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|--|---|------|--------------------------------------|
| COMMUNITY SERVICES 507-295-5213 | Child Support Fees Non IV-D NPA Application (one time fee) | | \$15.00 / month \$25.00 / case |
| | Day Care License New License (Initial) Relicensing (Biennial) | | paid biennial \$50.00 \$100.00 |
| | Corporate Foster Care Licensing New License Relicensing | | \$100.00 \$100.00 |
| | Out of home placements, , detoxification and Hospitalizations resulting from emergency mental health holds and/or commitments fees will be according to the agency sliding fee scale up to the cost of the service. Any court ordered non-child welfare/child protection service for adoptions, custody study, or supervised visitation will be at the most current hourly rate (state average), according to the DHS Seager report. | | |
| NURSING CHARGES | TB Skin Test | | \$30.00 |
| | Immunization Administration | | \$20.00/each |
| | Flu Shot | | \$30.00 |
| COMMUNITY SERVICES CONTRACT RATES | Public Health Nurse | | \$60.00/hour |
| | Registered Nurse | | \$60.00/hour |
| | Day Care Consult | | \$60.00/hour |
| PHN CLINICS | PHNC Skilled Nurse Visit in the Home | | \$200.00 |
| | PHNC In office | | \$41.84 |
| ENVIRONMENTAL HEALTH | Tobacco License | | \$120.00 / annual |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|--------------------|--|---------|--|
| COUNTY-WIDE | Notary Fee | | \$1.00 |
| | Copies – Photo & Computer Generated (Any Size) | | .35/page-color .25 / page |
| | Non-Statutory Faxes 1-5 pages Each Additional Page Incoming | | \$5.00 \$1.00 / page \$1.00 / page |
| | Electronic Media – CD DVD | | \$1.00 \$5.00 |
| | Mileage | | IRS Rate |
| | Non Sufficient Funds Charge | 604.113 | \$30.00 |
| | Research Fee – Public Data One (1) hour minimum | | \$25.00 / hour |

| | | | |
|------------------------------------|--|--|--|
| COUNTY-WIDE (Continued) | Videoconference – Room Rent Collaboration Partners Education Sites Administration Sites | | \$35.00 / hour \$50.00 / hour \$65.00 / hour |
| | Videoconference – Site Fees Cancellation – Subscriber Non-Subscriber More than 24 hour notice Less than 24 hour notice (\$25.00 Non-Refundable fee to Intertech to Non-Subscribers) | | 0.00 \$25.00 / event Up to 100% of event at each site |
| | Videoconference – Event Support Fee | | |
| | DVD | | \$5.00 /each |
| | Phone | | 0.15 / minute |
| | Food / Beverage Services | | Not Available |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|-------------------------------------|----------------------------------|---------------------|-------------------------------------|
| COURT ADMIN 507-295-5170 | | | As per schedule in Court Admin. |
| | Law Library Civil Criminal | 134A.10 Subd 1&3 | \$12.00 \$7.00 |
| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
| EXTENSION 507-295-5313 | Publication – Fee Schedule | | As per schedule in Extension Office |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|-----------------------------|--|------|--|
| GIS 507-295-5255 | Services Custom Mapping Minimum of 1 Hour Charge Billed in ½ Hour Increments | | \$35.00/per hour |
| | Compilation Fee Assessed to each request Large Scale Copies | | \$35.00/per hour \$10.00 |
| | Printed Maps 9.5" x 11" to 11" x 17" Including Aerial Imagery 11" x 22" to 22" x 33" Including Aerial Imagery 22" x 34" up to 34" x 44" Including Aerial Imagery | | \$5.00/Map \$7.00/Map \$10.00/Map \$15.00/Map \$15.00/Map \$25.00/Map |
| | Digital Data Parcel Shapefile County Parcel Shapefile Road Centerlines 2 ft Contours Other Shapefiles 2008 Imagery | | \$0.05 Per Parcel \$25.00 Minimum \$500.00 \$500.00 \$1.57 Per Acre \$25.00 minimum \$20.00 \$65.00 Per Section |
| | | | |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|----------------|--|------|-----------------------|
| LIBRARY | Reader / Printer Copies/Scans | | .25 / page |
| | Processing / Reprocessing | | \$2.00 / item |
| | Videos, DVDs Per 24 hour period Overdue | | \$1.00 |
| | Duplicate Cards | | \$3.00 / card |
| | Mobile Internet Hot Spot Mobile Internet Hot Spot | | \$6.00/day \$30max |
| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
| LIBRARY | E-reader | | |

| | | | |
|--------------------|--|--|--------------|
| (continued) | Per 24 hour period Overdue | | \$10.00 |
| | Tablet Per 24 hour period Overdue | | \$10.00 |
| | Fax 1-5 pages (all subsequent pages \$1 each) | | \$5.00 |
| | Lost/Heavily Damaged Item | | Cost of item |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|--|---|---|---|
| PUBLIC WORKS- Highway 507-295-5322 | Entrance / Driveway Permit – Rural Design | | \$500.00/ per driveway |
| | Entrance/Driveway Permit-Municipal Design | | \$75.00/Driveway |
| | Temp. Entrance/Driveway Widening | | \$300.00 |
| | Temp. Intersection Widening | | \$350.00/ per radius |
| | Equipment Rent (Varies) | | Annual Rate |
| | Moving Permit | | |
| | Over width ≤ 12' single trip | | \$25.00/Annual fee \$125 |
| | Over width > 12' single trip | | \$50.00/Annual fee \$250 |
| | Over length ≤ 70' single trip | | \$25.00/No annual fee |
| | Over length > 70' single trip | | \$25.00/No annual fee |
| | Over Weight (\$75 minimum) (No over weight moves during spring load restriction) | | \$0.75 /ton/mile over posted weight limit Annual fee based on 5 times single trip rate |
| | Special Farm Products Permit | | |
| | 90,000 pounds w/ 6 axles | | \$300.00/annual permit |
| 97,000 pounds w/ 7 axles | | \$500.00/annual permit | |
| Blanket fee for Power Transmission Lines & Wind Towers | | \$1000.00 per transmission pole & \$2500.00 per wind tower | |
| Plans & Specifications | | | |
| At Office | | Project Specific | |
| Mailed | | No Charge | |
| Internet Download | | | |
| Utility Permit-Underground | | \$0.10/lineal foot - \$50min. | |
| Utility Permit-Overhead | | \$20.00/pole or road crossing-\$25 min. | |
| Gradation Samples | | \$100.00/ twp | |
| Late Fee-Any work done without a permit | | | Double the Standard fee |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|---|---|---|-------------------------------------|
| PUBLIC WORKS- Environmental Services | Adult Use Business License | | \$1,000.00 |
| | Feedlot Inventory | | \$250.00 |
| | Solid Waste Hauling | | \$50.00 |
| | Each Additional Truck | | \$10.00 |
| | Recycling Site Permits | | \$50.00 |
| | Each Additional Truck | | \$10.00 |
| | Building Permit- New Dwelling | | \$ 500.00 |
| | All "AFTER THE FACT" Permits will double the fee. | | |
| | Building Permit (continued) | | |
| | House Addition: Porch, deck entry, att. Garage etc. | | |
| Up to 800 sq ft | | \$100.00 | |
| Over 800 sq ft | | \$200.00 | |
| Shed, Detached Garage/ Out Bldg (non-animal) | | .05 / sq ft | |
| Barn, etc.(to house animals) | | (\$50.00 minimum) | |
| Grain Bin (per bin) | | .05 / sq ft (\$50.00 minimum) | |
| | | 0.01 per bushel, (to peak (\$25.00 minimum) | |
| PUBLIC WORKS- Environmental | Solar Projects | | \$750.00 |
| | Commercial Residential | | 0.05 per sq. foot (\$50.00 minimum) |

**Services
(Continued)**

BUFFER ORDINANCE

Administrative Penalty Order (APO)

Initial violation. The penalty for a landowner on a single parcel that has not previously been issued a corrective action notice by the County shall be:

- i. \$0 for 11 months after issuance of the Corrective Action Notice;
- ii. \$50 per parcel per month for the first six (6) months (180 days) following the time period in i.
- iii. \$200 per parcel per month after six (6) months (180 days) following the time period in ii.

Repeat violation. The penalty for a landowner on a single parcel that has previously been issued a corrective action notice by the County shall be:

- i. \$50 per parcel per day for 180 days after issuance of the Corrective Action Notice; and
- ii. \$200 per parcel per day for after 180 days following the time period in i.

Ongoing penalty assessment. Any penalty assessed under this section shall continue until the corrective action notice has been satisfied.

| | | |
|---|---------------------------|---|
| Gravel Pit | | \$300.00 |
| Grading & Filing Permit | | \$100.00 |
| Sign | | |
| Billboard | | \$500.00 |
| Less than 32 sq. ft. | | \$200.00 |
| Commercial Building | | \$.05 per sq ft (\$50.00 minimum) |
| Telecommunication Tower | | \$5.00 per foot, (\$500.00 minimum) |
| Wind Turbine - Commercial | | \$10.00 per foot (\$500.00 minimum) |
| Non-Commercial | | \$5.00 per foot |
| Late Fee – If Construction begins prior to building being granted | | Double the Standard Fee |
| Appeals to Board of Adjustment | | \$100.00 |
| E911 Addresses | | |
| Assign a new address | | \$ 200.00 |
| Variance | | \$600.00 Plus 46.00 Recording Fee |
| Conditional Use Permit | | \$600.00 Plus \$46.00 Recording Fee |
| Shoreland & Non-Shoreland Grading & Filling Permit | | \$100.00 |
| Special CUP | | \$1,200.00 Plus \$46.00 Recording Fee |
| Re-Zoning | | \$500.00 Plus \$46.00 Recording Fee |
| Plats | | |
| Up to 2 lots | | \$500.00 |
| 3 to 6 lots | | \$1,000.00 |
| +\$10.00 per lot over 6 | | \$1,000.00 |
| SSTS - New | | |
| Type I & II | | \$200.00 |
| Type III | | \$300.00 |
| Type IV | | \$400.00 |
| Type V | | Billed by time & materials |
| Self-Installed | | \$1,000.00 |
| Repair | | |
| Type I, II, III, IV | | \$100.00 |
| Type V | | Billed by time & material basis |
| Electronics – Households | | |
| Cell Phones | | Free |
| Televisions: | 20" or less | \$10.00 |
| | 20" to 27" | \$15.00 |
| | over 27" diagonal measure | \$20.00 |
| | Console TV & Stereo | \$20.00 |

DEPARTMENT

FEE FOR SERVICE ITEM

AUTH

FEE

**PUBLIC WORKS-
Environmental
Services**

(Continued)

| | | |
|--|--|--|
| Computer system including: CPU, monitor, mouse, keyboard, speakers | | \$20.00 |
| Monitors | | \$10.00 |
| CPU | | \$10.00 |
| Other Miscellaneous: Phones, VCR, CD, MP3, DVD players, camcorders, printers | | \$5.00 |
| We reserve the right to weigh anything at \$0.35/lb. that is dropped off at the facility. | | |
| Electronics – Residential Commercial | | See attached sheet \$0.40 per pound |
| Appliances- Microwave, Humidifier | | \$25.00 ea |
| Fluorescent Tube | | |
| 4 ft or less | | .50 |
| Over 4 ft | | .75 |
| U-Shaped or Circular Shaped | | .80 |
| HID | | \$5.00 |
| Ballast | | \$1.25 / lb |
| Built-In Ballast | | \$2.00 |
| Broken Bulbs | | \$2.50 |
| Shatter Shield | | \$3.00 |
| Compact Spiral Bulbs | | 0.25 |
| Feedlots | | |
| 10 – 49 AU's | | \$25.00 |
| 50 – 299 AU's | | \$50.00 |
| 300-999 AU's | | \$200.00 |
| 1,000 – 1,9999 AU's | | \$500.00 |
| Over 2,000 AU's | | \$800.00 |
| Name / Ownership Change | | \$50.00 |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|---|---------------------------|------|-----------------|
| PUBLIC WORKS- Parks 507-468-2224 | Camping | | |
| | Non-electric | | \$15.00 / night |
| | Electric | | \$25.00 / night |
| | 7 days (Inc. Electric) | | \$150.00 + tax |
| | 14 days (Incl. Electric) | | \$300.00 + tax |
| | One month | | \$450.00 + tax |
| | Seasonal (Incl. Electric) | | \$950.00 |
| Cabin Rental | | | |
| Night Per Night | | | \$50.00 + tax |
| Wood – 10 pieces | | | \$5.00 |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|----------------------------------|-----------------------------|-----------------|----------------|
| RECORDER 507-295-5268 | Credit Report | | |
| | Setup | | \$100.00 |
| | Paper | | .25 / page |
| | Plat Maps | | |
| | Entire Map | 357.18 | \$10.00 / page |
| | Specific Lot & Block | | \$5.00 / page |
| | Certification | | \$5.00 |
| | Verification of Information | | |
| | Includes Genealogy | 144.226 | \$20.00 / hour |
| | Searches | | |
| Notary Filing | 357.021 | \$20.00 | |
| Copies of Record | | | |
| Certified Copy – Flat Fee | 357.18 | \$10.00 | |
| Attested Copy | | \$2.00 | |
| Document Copy Fee | | \$1.00 per page | |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|------------|----------------------|------|-----|
|------------|----------------------|------|-----|

| RECORDER (continued) | | | |
|--|----------|--|-------------------------------------|
| Copies of Record (continued) | | | \$5.00 plus add'l per page copy fee |
| Research Fee | | | |
| Standard Recording Fee | | | |
| Flat Fee | 357.18 | | \$46.00 |
| Multiple Satisfactions/ Assignments w/4 document citation Additional for each document | 357.18 | | \$46.00 \$10.00 |
| Transfer of Fee | | | |
| Simple Title (New Certificate) | 508.82 | | \$46.00 |
| Entry as Memorial | | | |
| Multiple assignment/ satisfaction | | | \$46.00 |
| Each Additional | 508.82 | | \$20.00 |
| Exchange Certificates | | | |
| Each One Canceled | | | \$20.00 |
| Original Certificate of Title | 508.82 | | \$46.00 |
| Exchange Certificates (cont.) | | | |
| Each New | | | \$20.00 |
| Certificate of Condition of Register | 508.82 | | \$10.00 |
| Condominium Filing | 508.82 | | \$56.00 |
| Plat Filing | 508.82 | | \$56.00 |
| Well Disclosure | 1031.235 | | \$50.00 |
| Birth Certificate – Non Certified | 144.226 | | \$13.00 |
| Birth Certificate – Certified | | | \$26.00 |
| Additional – Certified | 144.226 | | \$19.00 |
| Amendments | 144.226 | | \$40.00 |
| Death Certificate – Certified | | | \$13.00 |
| Additional - Certified | 144.226 | | \$6.00 / each |
| Death Certificate – Non-Certified | 144.226 | | \$13.00 |
| Delayed Registration | 144.226 | | \$40.00 |
| Marriage Application | 517.08 | | |
| Without Counseling | | | \$115.00 |
| With Counseling | | | \$40.00 |
| Marriage Amendments | | | \$40.00 |
| Copy of Marriage Certificate | | | \$9.00 |
| Non-Certified Marriage Certificate | | | \$5.00 |
| Certified No Marriage Record Found | | | \$10.00 |
| Land Shark Subscription | | | |
| Set up fee | | | \$50.00 |
| Daily User Fee | | | \$8.00 |
| Monthly fee | | | \$50.00 |
| Per doc. Charge | | | \$2.00 |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|---------------------------------|--|------------------|--|
| SHERIFF 507-295-5400 | Paper Service Service | | \$75.00 OR \$100.00 if the SO makes the copies \$35.00/ person |
| | Each Additional Person After 6 attempts | | \$100.00 |
| | Deputy time for escorts, stand by time, etc. | | \$100.00/hour Min. 2 hrs |
| | Burning Permits | | No Charge |
| | Civilian Fingerprinting Services | | \$10.00 |
| | Permit to Carry a Handgun Veteran | | \$100.00 \$50.00 |
| | Booking Fee | 641.12 Subd 1 | \$20.00 |
| | Pay for Stay (County Residents) | 641.12 Subd 2 | \$20.00 Per day |
| | Board of Prisoners Out of County | | \$100.00 |
| | Filing a notice of intention to redeem | | \$100.00 |
| | Work Release/Weekender Fee | 631.425 | \$20.00 / day |

| | | | |
|--|---|--------|-----------------------|
| | Inmate Medical Expenses | | Full Cost |
| SHERIFF (continued) | Issuance of certificate of redemption | | \$250.00 |
| | Mileage | 357.09 | IRS Rate |
| | Mortgage Foreclosure Sale | 357.09 | \$100.00 |
| | Not Found / Return | 357.09 | \$ 65.00 |
| | Posting Sale Notices | 357.09 | \$ 65.00 |
| | Summons or Process | 357.09 | \$ 65.00 |
| | Writ of Execution | 357.09 | 6% of Judgment Amt |
| | Preparation & Research Fee for Mortgage Redemption | | \$200.00 |
| Boarding of Special Management Prisoners | | | \$200.00 /day |
| Boarding Prisoners out of County with a contract | | | \$60.00/day |

| DEPARTMENT | FEE FOR SERVICE ITEM | AUTH | FEE |
|---|--|------|-----|
| VETERAN SERVICES 507-295-5292 | It is unlawful to charge a fee to Veterans | | |

FEES ARE SUBJECT TO CHANGE PENDING STATUTORY REVISIONS.