

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in regular session on Tuesday, March 07, 2023, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Robert S. Demuth, Justin Ahlers, Gene Metz, Bob Paplow and Chris Dybevic.

Chairman Demuth called the meeting to order at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call To Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
VOTING It was duly passed to approve the agenda as presented. Motion by: Paplow, Bob Seconded by: Dybevic, Chris	
4.0 Recognition	
4.1 Visitors and Guests Welcome	
4.2 Excellence in Performance – February Cliff Altman-Highway Maintenance Superintendent, Zach Reker-Drainage System Coordinator, James Timmerman-Garage Superintendent & Noah Johnson-Lead Mechanic were recognized as the February Excellence in Performance recipients.	
5.0 Consent Agenda	
5.1 (A)	February 21, 2023 Regular Board Meeting Minutes Draft <u>Attachments:</u> February 21, 2023 Draft Minutes
5.2	Meetings and Conferences – Travel Expenses <u>Attachments:</u> Expenses paid February 24, 2023
5.3 (A)	Auditor’s & Commissioner’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
5.3 (B)	Auditor’s & Commissioner’s Warrants – Vendors paid over \$2,000 <u>Attachments:</u> Auditor’s Warrants
VOTING It was duly passed to approve the consent agenda as presented. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
6.0 Department Presentations	
6.1 (A)	2022 Nobles County Feedlot Officer Annual Report <u>Attachments:</u> 2022 CFO Annual Report 2022 Year-End Review Worksheet
Nobles County is required to submit an annual feedlot report to the MPCA. Nobles County has 463 feedlots registered with the County. The majority of the inspections were located within the One Watershed One Plan and DWSAM areas. The other inspections sites focused on runoff issues and MMP related concerns. Feedlot Officer Emily Erickson and Environmental Services Manager Mark Koster presented the board with the report.	
VOTING It was duly passed to approve the 2022 Nobles County Feedlot Officer Annual Report. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
6.2 (A)	Out of State Travel <u>Attachments:</u> Conference Agenda

Eckberg Lammers is hosting a national “Use of Force” Symposium in Scottsdale, AZ May 9 – 11, 2023. County Attorney Joseph Sanow and Deputy County Attorney Braden Hoefert are requesting the board to approve out of state travel to attend. Commissioner Ahlers asked if the seminar is something Sheriff Kruger should attend – Attorney Sanow said he would discuss it with him. If Sheriff Kruger felt he should attend, he would need to come to the board with his own out of state travel request.

VOTING

It was duly passed to approve the out of state travel for the County Attorney and Deputy County Attorney to attend a training in Scottsdale, AZ.

Moved by: Dybevick, Chris

Seconded by: Paplow, Bob

6.3 (A) | **2023 County Position Allocation Update**

Attachments:

Resolution 202305

A second revision to the 2023 Position Allocation needs to be made. The amended 2023 Position Allocation list was approved at the February 21, 2023 board meeting. The additional IT Help Desk position to be hired as of 7/1/23 and the Assistant Lead Public Works new positions were missed. The updated position allocation now aligns with the 2023 approved budget.

VOTING

It was duly passed to approve resolution 202305 and the updated 2023 position allocation.

Moved by: Ahlers, Justin

Seconded by: Metz, Gene

7.0 Administration Presentation

7.1 | **Standby Generator Project – Structural Engineer Proposal**

Attachments:

EDI-Dolejs Proposal

The collaborative team of EDI-Dolejs (Mechanical Engineer) and Vedder Johnson (Architect) are contracted to assist with the replacement of a standby generator at the Government Center. After initial review, the aforementioned consultants are now recommending that a Structural Engineer be acquired too. The Commissioners were asked to review and discuss the Proposal/Agreement offered by LS Engineers, Incorporated from LeSueur, MN for \$5,800.00. EDI-Dolejs and Vedder Johnson visually reviewed the site prior to submitting their proposal. As stated, it is now determined that we hire a Structural Engineer to ensure the building structure is not compromised and the system operates appropriately. LS Engineers is proposing to provide structural engineering and drafting for two new lower openings within the existing lower level masonry walls and several concrete pads inside the lower level. The pads are for generator support, fuel tank support, and a door landing. Services include; design and detailing of the structural modifications, answering questions and interpreting drawings during bidding, shop drawing review, and responding to RFI and issuing field orders during construction. Commissioners discussed the proposal and voiced their concerns. Commissioners instructed Administrator Heitkamp to inform LS Engineers, EDI-Dolejs & Vedder Johnson they would accept the structural engineer services for \$3,500.

VOTING

It was duly passed to approve the services of LS Engineers, Inc. for structural engineering and drafting services for the standby generator project in the amount of \$3,500.

Moved by: Metz, Gene

Seconded by: Paplow, Bob

8.0 Inter-Agency Reports / Announcements

8.1 | **Committee and Board Reports**

Attorney – Joe Sanow – Reported that he will be presenting at the Worthington Library regarding silly and outdated laws. He also stated a new attorney will be starting in April.

District I – Commissioner Ahlers – Reported on the Legislative Conference (via Zoom) and the proposed drainage portal being discussed.

District III – Commissioner Paplow – Reported on the LEC meeting and their continued discussion for a storage building.

District II – Commissioner Metz – No Report – Reported on the Excel Energy open house and renewable energy discussions. He stated the 2022 wind tax amounts should be published soon. He reported that Lismore Telephone Company discussed “backfilling” the current MVTW Wireless hotspots. At this time they did not feel the need was there to continue services after MVTW removed their equipment but would be open for discussion if anything changes in the future. Lastly, he reported on the carbon pipeline.

District V – Commissioner Dybeck – Reported on the public safety portion of the Legislative conference where EMS needs were discussed. The ARMOR system is in need of a statewide upgrade – funding for this was still undecided. Lastly, he reported on the Parks board meeting where new playground equipment was discussed.

District IV – Commissioner Demuth – Reported on his upcoming Okabena-Ocheda Watershed District and SW Mental Health meetings.

Administration – Reported on Brewster, MN asking for support for upgrades to their waste water facility. Community Ed is having an open house for their new building.

8.2	Correspondence Attachments: Recruitment Memo HLWD Special Meeting Notice
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8.3	Calendar Attachments: March 2023
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9.0	Other / Future Business
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Board Meeting – Tuesday March 21, 2023
9:00 a.m. Government Center Board Room, Worthington, MN
Work Session – Wednesday March 29, 2023
8:30 a.m. Government Center Board Room, Worthington, MN
AMC Leadership Summit – Wednesday March 29-31, 2023
Grand View Lodge, Nisswa, MN

10.0 Adjournment
It was duly passed to adjourn the meeting at 9:41 a.m.
Moved by: Ahlers, Justin
Seconded by: Paplow, Bob



Nobles County Board Chair



Nobles County Administrator