

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in regular session on Tuesday, October 18, 2022, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Gene Metz, Robert S. Demuth, Donald Linssen, Justin Ahlers and Bob Paplow.

Chairperson Linssen called the meeting to order at 9:01 A.M. followed by the Pledge of Allegiance.

1.0 Call To Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
VOTING It was duly passed to approve the agenda as presented. Motion by: Demuth, Robert S. Seconded by: Paplow, Bob	
4.0 Recognition	
4.1 Visitors and Guests Welcome	
5.0 Consent Agenda	
5.1 (A)	October 04, 2022 Special Board Meeting Minutes Draft <u>Attachments:</u> October 04, 2022 Draft Minutes
5.2	Meetings and Conferences – Travel Expenses <u>Attachments:</u> Expenses paid October 07, 2022
5.3	Auditor’s & Commissioner’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
5.3 (A)	Auditor’s & Commissioner’s Warrants – Vendors paid over \$2,000 <u>Attachments:</u> Auditor’s Warrants
5.4	Statewide Health Improvement Partnership (SHIP) Health Educator Agreement with Des Moines Valley Health and Human Services <u>Attachments:</u> SHIP Agreement
VOTING It was duly passed to approve the consent agenda as presented. Moved by: Metz, Gene Seconded by: Ahlers, Justin	
6.0 Department Presentations	

6.1 (A)	Des Moines River Watershed Partnership – Joint Powers Agreement <u>Attachments:</u> Joint Powers Agreement
A portion of Nobles County is within the Des Moines River Watershed. The watershed is developing a water plan for the entire watershed similar to the plan in the Missouri River Watershed. The Joint Powers Board (JPB) take action as it deems necessary and proper to accomplish DMRWP’s purposes. By signing this Agreement, the County authorizes the Joint Powers Board to exercise such authority and powers to implement and maintain the Des Moines River Watershed Comprehensive Watershed Management Plan.	
VOTING It was duly passed to approve the Des Moines River Watershed Partnership agreement as presented. Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin	

6.1 (B)	Submission of the Des Moines River Watershed Comprehensive Watershed Management Plan (2023-2032) to the Board of Water and Soil Resources (BWSR)
<p>The Des Moines River Watershed Comprehensive Watershed Management Plan (2023 – 2032) needs to be submitted to the Board of Water and Soil Resources (BWSR) for approval. Public comment was already completed and this is the next step before the plan is finalized.</p>	
<p><u>VOTING</u> It was duly passed to approve the submission of the Des Moines River Watershed Comprehensive Management Plan (2023-2032) to the Board of Water and Soil Resources (BWSR). Moved by: Ahlers, Justin Seconded by: Metz, Gene</p>	
6.2 (A)	DHS Human Service Performance Management Report – July 2022 Child Safety & Permanency and Minnesota Family Investment Program / Diversionary Work Program (MFIP/DWP) <u>Attachments:</u> Performance Report
<p>The board heard from Community Service staff as well as the Private Industry Council regarding Child Safety and Permanency and MFIP/DWP Self-Support Index July 2022. The Commissioners recognized the report and the hard work of the staff involved. This was an information item only, no action was taken.</p>	
6.2 (B)	Request for Position Status Change
<p>There are currently two vacancies in the Eligibility unit in Community Services. A current Eligibility Worker – Katherine Johnson – has accepted a part-time position with another entity. Katherine is willing to stay and work part-time in the Eligibility unit until vacancies can be filled and new staff trained. It was requested to change the status of Katherine from full-time to 2/5ths effective October 22, 2022 and approve recruitment of the full-time position. Commissioner Demuth asked if Katherine was aware she would not be eligible for benefits with the status change. Sue Luing, Human Resource Director, confirmed Katherine was aware and was okay with that.</p>	
<p><u>VOTING</u> It was duly passed to change the status of Katherine Johnson from full-time to 2/5ths effective October 22, 2022 and approve to recruit for the full-time position. Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p>	
6.2 (C)	Vehicle Purchase <u>Attachments:</u> Ford Edge Quote Chevy Traverse Quote Kia Sorento Quote
<p>The Community Services 2014 van is in need of replacement. There is room in the 2022 budget to purchase a new vehicle. Staff searched for another van but were unable to locate one locally. They presented three options from Billion in Worthington. Ultimately, the board gave approval to purchase a vehicle not to exceed \$43,000. It was also discussed to proclaim the 2014 van as surplus property and sell it via Govdeals.com once the new vehicle is obtained.</p>	
<p><u>VOTING</u> It was duly passed to approve Community Services the ability to purchase a vehicle, not to exceed \$43,000 and once the vehicle is obtained to declare the 2014 van as surplus property and sell it on Govdeals.com. Moved by: Metz, Gene Seconded by: Paplow, Bob</p>	
6.3 (A)	Investment Policy Update <u>Attachments:</u> Investment Policy
<p>In reading the standard agreement for purchase of CDs through the MAGIC Fund, it was discovered that their CD offerings are insured by either FDIC or the National Credit Union Administration (NCUA). Our county policy only lists FDIC insurance so in order for the county to purchase CDs through MAGIC, our policy will need to be updated. If we add the National Credit Union Administration as an insurer of investments, it also opens the door for us to work with other banks or investment firms. Several areas of updates were discussed.</p>	

VOTING

It was duly passed to accept all changes as presented and update the investment policy.

Moved by: Ahlers, Justin

Seconded by: Metz, Gene

6.4 (A) **Special Events / Holiday Clothing**

Attachments:

P-230 Policy

The Employee Wellness and Recognition Committee (ERWC) proposed a cost effective Employee Morale booster by allowing Employees to dress in festive attire for special events or holidays, yet still being work appropriate. It was proposed that employees be allowed to wear shirts in support of cancer awareness on Friday’s in October, Halloween attire and Christmas attire on their respective days. Currently policy P-230 states that any change to the dress policy needs to be approved by the County Board. The EWRC is asking for board approval for the previously stated items along with permission for the Administrator to approve any other events. The board discussed the importance of remaining professional while dressing up. While the Commissioners were in favor of morale boosters for employees they wanted to ensure a professional work place.

VOTING

It was duly passed to approve festive attire for Halloween, Christmas and cancer awareness apparel on Friday’s in October along with allowing the Administrator to approve any other requests until 12/31/2022.

Moved by: Ahlers, Justin

Seconded by: Metz, Gene

6.5 (A) **Board Room Furniture Upgrades**

Attachments:

Chair Quote

Furniture upgrades to the Boardroom audience chairs along with chairs for the Commissioners was proposed. A quote for 30 audience chairs (\$5010.00) along with 4 Commissioner chairs (\$1213.33) was presented. Funding would come from the surplus dollars formally known as ARPA.

VOTING

It was duly passed to approve the purchase of 30 audience chairs and 4 Commissioner chairs for a total of \$6223.33.

Moved by: Demuth, Robert S.

Seconded by: Paplow, Bob

7.0 Administration Presentation

7.1 **Citizen Board Appointment**

Attachments:

Stacy Fricke Application

2022 Nobles County Boards & Committees

There is a vacancy in the Personnel Board of Appeals due to a member moving out of County. Stacy Fricke, Human Resource Manager at Bedford Industries has applied to fulfill this term.

VOTING

It was duly passed to appoint Stacy Fricke to the Personnel Board of Appeals to fulfill an unexpired term until December 31, 2024.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

7.2 **Condemnation of “Meatless Mondays”**

Attachments:

Resolution 202255

The Minnesota Pollution Control Agency issued a September, 2022 social media post which summarized that carbon emissions would decrease if people eliminate meat from their diets one day per week, namely “Meatless Mondays”. Minneapolis and other cities throughout the U.S. have previously issued proclamations or resolutions in support of similar initiatives. These sectors of government offer uncooperative initiatives despite the fact that Agriculture is the #1 industry within Minnesota. Resolution 202255 was prepared to offer support to Nobles County’s leading industrial and tax-paying sector, “Agriculture”.

VOTING

It was duly passed to adopt resolution 202255.

Moved by: Ahlers, Justin

Seconded by: Metz, Gene

8.0 Inter-Agency Reports / Announcements**8.1 Committee and Board Reports**

Attorney – Joe Sanow – No Report.

District I – Commissioner Ahlers – No Report.

District III – Commissioner Paplow – Reported that SMOC has a new director.

District II – Commissioner Metz – No Report.

District V – Commissioner Linssen – No Report.

District IV – Commissioner Demuth – No Report.

Administration – Reported on the MACCA meeting.

8.2 Correspondence**Attachments:**

Recruitment Memo

Nobles County Art Center Board Meeting Minutes 10/4/22

KLR Meeting Minutes 8/18/22

Nobles SRDC Meeting Minutes 9/21/22

HLWD Agenda 10/19/22

HLWD Meeting Minutes 9/21/22

HLWD Meeting Minutes 10/13/22

KLR Balance Sheet as of 9/30/22

KLR Bills Payable as of 10/20/22

KLR Profit & Loss January – December 2022

KLR Agenda 10/20/22

Nobles SWCD Agenda 10/19/22

Nobles SWCD Profit & Loss January – September 2022

8.3 Calendar**Attachments:**

October 2022

November 2022

9.0 Other / Future Business

Special Meeting – Joint with City and MNDot – Tuesday October 18, 2022

12:00 p.m. Worthington Fire Hall, 830 Second Avenue, Worthington, MN

Work Session – Wednesday October 26, 2022

8:30 a.m. Government Center, Worthington, MN

AMC District 8 Fall Meeting – Thursday October 27, 2022

8:00 a.m. – 12:00 p.m. Wabasso Community Center, 1429 Front Street Wabasso, MN

Board Meeting – Tuesday November 08, 2022

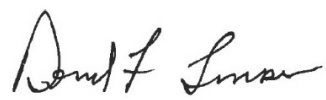
9:00 a.m. Government Center, Worthington, MN

10.0 Adjournment

It was duly passed to adjourn the meeting at 10:24 a.m.

Moved by: Demuth, Robert S.

Seconded by: Ahlers, Justin



Nobles County Board Chair



Nobles County Administrator