

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in regular session on Tuesday, August 23, 2022, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Gene Metz, Robert S. Demuth, Donald Linssen and Bob Paplow.

Chairperson Linssen called the meeting to order at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call To Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Metz, Gene Seconded by: Demuth, Robert S.	
4.0 Recognition	
4.1 Visitors and Guests Welcome	
5.0 Consent Agenda	
5.1 (A)	July 27, 2022 Special Board Meeting Minutes Draft <u>Attachments:</u> July 27, 2022 Draft Minutes
5.1 (B)	August 02, 2022 Regular Board Meeting Minutes Draft <u>Attachments:</u> August 02, 2022 Draft Minutes
5.2	Meetings and Conferences – Travel Expenses <u>Attachments:</u> Expenses paid August 12, 2022
5.3	Auditor’s & Commissioner’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
<u>VOTING</u> It was duly passed to approve the consent agenda. Moved by: Demuth, Robert S. Seconded by: Paplow, Bob	
6.0	Public Hearing
6.1	Public Hearing – Proposed Property Tax Abatement Bradley and Sheryl Hoekstra Parcel 31-3776-825 A. Open Hearing (<i>Action</i>) B. Proposed Abatement – Discussion C. Public Comment D. Close Hearing (<i>Action</i>) E. Decisions 1 Bradley and Sheryl Hoekstra Parcel 31-3776-825–Resolution 202249 (<i>Action</i>) <u>Attachments:</u> Application information Resolution 202249
<u>VOTING</u> A. A motion by Robert S. Demuth and seconded by Bob Paplow, it was duly passed to open the Proposed Property Tax Abatement Public Hearing for Bradley and Sheryl Hoekstra Parcel 31-3776-825. B. Bruce Heitkamp, Nobles County Administrator, reviewed the Nobles Home Initiative Application. C. No Discussion or public comment was received. D. On a motion by Robert S. Demuth and seconded by Gene Metz, it was duly passed to close the Proposed Property Tax Abatement Public Hearing.	

E. On a motion by Gene Metz and seconded by Bob Paplow, it was duly passed to adopt Resolution 202249 approving tax abatement to Bradley and Sheryl Hoekstra Parcel 31-3776-825 pursuant to Minnesota Statute 469.1813.	
7.0	Special Presentations
7.1 (A)	Capital Highway Investment Plan <u>Attachments:</u> MnDOT Presentation
Minnesota Department of Transportation (MnDot) employees presented to the board on their Capital Highway Investment Plan (CHIP). This includes roads and projects MnDOT plans to do over the next 10 years. The presentation was informational only.	
8.0	Department Presentations
8.1 (A)	Minnesota Department of Employment and Economic Development Child Care Expansion Grant – Request for Proposals
<p>The Minnesota Department of Employment and Economic Security has issued a request for proposals for additional Childcare and Economic Development Grant funding for the purpose of expanding the availability of quality child care to support regional economic development. Joshua Schuetz and Angie Kopplow with CEDA explained they would like to apply for additional grant funding of up to \$300,000 to assist in following ways:</p> <ul style="list-style-type: none"> • Continuing to fund the partnership we have developed with Community Economic Development Associates beyond the current cycle; • To assist in funding an expansion for a local Child Care Center that will create an additional 25 toddler and 7 infant slots • To develop a plan and fund for potential grant subsidies to working families who are unable to afford childcare or current providers. <p>Grant applications are due back to the Department of Employment and Economic Security on or before August 30th, 2022 so there is a very short timeline.</p>	
<u>VOTING</u>	
It was duly passed to approve applying for the DEED Child Care Expansion Grant. Moved by: Demuth, Robert S. Seconded by: Metz, Gene	

8.1 (B)	Request for Position Classification Change
Community Services has been struggling to fill Public Health Nursing positions for several years now and have had two of these openings posted as open until filled for almost one year. There has been almost zero luck in recruiting applicants for these positions no matter how widely it is advertised. They would like to try reclassifying these three positions from Public Health Nurse Positions to Registered Nurse positions. It is extremely important that there is staff with expertise and experience in the nursing field to serve clients through our Maternal Child Health Programs as well as our complex care coordination program.	
<u>VOTING</u>	
It was duly passed to approve the change in classification of Public Health Nurse to Registered Nurse for three vacant positions. Moved by: Metz, Gene Seconded by: Paplow, Bob	
8.2 (A)	Public Works Update
Aaron Holmbeck, Public Works Director, updated the Board on Public Works projects. This was informational only.	
8.3 (A)	MHC-WEX Employer Participation and Adoption Agreement <u>Attachments:</u> WEX Agreement
The County is switching from Further to WEX to administer our employee pre-tax medical accounts. We were notified last year that Further our current accounts administrator was purchased and the new company would not administer VEBA accounts. The large number of our employees have a VEBA account. We are part of the Minnesota Health Consortium (MHC) and it was decided that entities did not want to have two companies administering different their plans. The MHC went out for bids for a company to administer all of our plans, VEBA, HSA, medical flex and dependent care accounts.	

WEX was selected as the company to administer all these plans. The Employer Participation and Adoption Agreement was attached for WEX and the Minnesota HealthCare Consortium to move forward with this process. The switch is to take place on 9/1/22.

VOTING

It was duly passed to approve the MHC and WEX Employer Participation and Adoption Agreement and authorize Sue Luing, Human Resource Director to sign on behalf of Nobles County.

Moved by: Demuth, Robert S.

Seconded by: Linssen, Donald

9.0 Administration Presentation

9.1 Citizen Advisory Committee – Board Appointment

Attachments:

2022 Boards and Committees Listing

Rolf Mahlberg Application

Rolf Mahlberg is seeking reappointment to the Okabena Ocheda Watershed District Board of Managers. Mr. Mahlberg will finish a current term on October 31, 2022. He is seeking reappointment for a three-year term, which would conclude on October 31, 2025. Mr. Mahlberg’s application was attached for review.

VOTING

It was duly passed to appoint Rolf Mahlberg to the Okabena-Ocheda Watershed District Board of Managers for a three-year term, which would conclude on October 31, 2025.

Moved by: Paplow, Bob

Seconded by: Metz, Gene

9.2 Counties Providing Technology (CPT) Joint Powers Agreement (Revised 2022)

Attachments:

CPT Agreement

Nobles County is a member of Counties Providing Technology (CPT). The CPT organization provides IT related applications to its members. Membership is being updated and a new Joint Powers Agreement is available for members to act upon.

VOTING

It was duly passed to approve the revised Counties Providing Technology Joint Powers Agreement as presented.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

9.3 Building Controls – Server Software Upgrade

Attachments:

NAC Proposal

The NAC server software requires updating to ensure security and operability. NAC has offered a five (5) year software maintenance agreement. The price is provide the scope of work is \$19,526.00. Nobles County IT will work in conjunction with this upgrade to offer guidance and to ensure everything is operating correctly.

VOTING

It was duly passed to approve the NAC Server Software Upgrade agreement as presented.

Moved by: Metz, Gene

Seconded by: Paplow, Bob

10.0 Inter-Agency Reports / Announcements

10.1 Committee and Board Reports

Attorney – Joe Sanow – Reported that the office is looking into an extension to the contract with the outside attorney firm.

District I – Commissioner Ahlers – No Report – Absent.

District III – Commissioner Paplow – Reported he received several phone calls thanking the Commissioners for the ARPA funds to the small cities.

District II – Commissioner Metz – Reported on the AMC Board of Directors meeting where they discussed election security. He also gave his opinion on not renewing membership with MRC. Lastly, he reported that CPT will start refunding counties but that it might be a 6 month – a year wait.

District V – Commissioner Linssen – No Report.

District IV – Commissioner Demuth – Reported on a Soils and Water meeting where they discussed 2 land owners who are not compliant with the buffer laws.

Administration – Reported extensive work on the 2023 budget is taking place and there is an upcoming meeting for the Short Term Crisis Center and a possible provider.

10.2	Correspondence Attachments: Nobles SWCD Meeting Minutes 7/20/22 KLR Meeting Minutes 7/21/22 HLWD Meeting Agenda 8/17/22 Nobles SWCD Bills Payable 7/31/22 HLWD Public Hearing Notice HLWD Meeting Minutes 7/20/22 HLWD Meeting Minutes 8/4/22 Nobles County Art Center Meeting Minutes 8/2/22 Nobles SWCD Meeting Agenda 8/17/22 KLR Balance Sheet 8/5/22 KLR Bills Payable 7/21/22 Nobles SWCD Profit/Loss KLR Profit/Loss KLR Meeting Agenda 8/18/22 KLR Public Hearing 8/18/22 HLWD Meeting Notice
10.3	Calendar Attachments: August 2022 September 2022
11.0	Other / Future Business
Work Session – Wednesday August 31, 2022 8:30 a.m. Government Center, Worthington, MN Highway Road Tour – Wednesday August 31, 2022 Immediately Following the Work Session Board Meeting – Tuesday September 06, 2022 9:00 a.m. Government Center, Worthington, MN AMC Fall Policy Conference – Wednesday September 14 - 16, 2022 Arrowwood Conference Center, Alexandria, MN	
12.0 Adjournment It was duly passed to adjourn the meeting at 10:40 a.m. Moved by: Metz, Gene Seconded by: Paplow, Bob	



Nobles County Board Chair



Nobles County Administrator