

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in special session on Wednesday, July 27, 2022, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Gene Metz, Justin Ahlers, Robert S. Demuth, Donald Linssen and Bob Paplow.
 Chairperson Linssen called the meeting to order at 8:30 A.M. followed by the Pledge of Allegiance.

1.0 Call To Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
VOTING It was duly passed to approve the agenda with the addition of budget discussion. Motion by: Demuth, Robert S. Seconded by: Metz, Gene	
7.0	Department Presentations
7.1	Law Library Custodian Contract <u>Attachment:</u> Applicant Letter Professional Service Agreement
Nobles County Law Library needs a new custodian to manage its subscriptions and generally administer the law library. Emily Falk has agreed to serve as Custodian. Ms. Falk is currently employed with Kivu Law in Worthington. She is a recent graduate of Gustavus Adolphus College where she was an outstanding student and active in the community Her resume includes providing administrative support and cash management for non-profits. Ms. Falk also speaks Spanish.	
VOTING It was duly passed to approve the contract with Emily Falk as presented. Moved by: Ahlers, Justin Seconded by: Linssen, Donald	
4.0 Ditch Update	
Zach Reker gave an update on Nobles County ditches. This was informational only.	
5.0 Special Presentations	
5.1	Lincoln Pipestone Rural Water Annual Update and Audit Report
Jason Overby, LPRW General Manager, presented the board with LPRW’s annual update and audit report. This was informational only.	
5.2	Small Business Development Center
Liz Struve and Christine Fischer, SBDC, presented to the board how their program helps residents of Nobles County who are starting a small business. During the 2022 budget planning process the SBDC was denied an appropriation. At today’s meeting, a 2022 and 2023 appropriation was requested.	
VOTING It was duly passed to approve a 2022 \$4,000 appropriation to the Small Business Development Center using reserves. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
6.1	Proposed Subsidy Allocations to Local Units of Government or Outside Agencies <u>Attachments:</u> Proposed Projects List
The Commissioners acted during the July 5, 2022 Commissioner meeting to offer subsidy-fund allocations (\$1,000,000.00 collective total) to local units of government and/or outside agencies. Today’s meeting was set to determine allocation amounts. Discussion was had on different options to split the money. Commissioner Ahlers expressed he would only be in favor of using the money to fund roadways. Other Commissioners felt it was fair to divide the money equally amongst those that expressed interest. 15 communities or townships had sent requests. The Commissioners voted on each entity individually. Once the number of entities are decided (11), the amount was determined (\$90,909) and a resolution will be signed at the next board meeting.	

VOTING

It was passed to approve funding to the City of Adrian.

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Bigelow.

Moved by: Metz, Gene

Seconded by: Paplow, Bob

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Brewster.

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Dundee.

Moved by: Paplow, Bob

Seconded by: Linssen, Donald

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Ellsworth.

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

A motion failed to approve funding to the City of Kinbrae.

Moved by: Paplow, Bob

Seconded by: Metz, Gene

In Favor: Paplow, Bob

Opposed: Ahlers, Justin; Demuth, Robert S.; Metz, Gene; Linssen, Donald

It was passed to approve half and half funding to the Leota Water District and Leota Wastewater District.

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Lismore.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Reading.

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Round Lake.

Moved by: Paplow, Bob

Seconded by: Linssen, Donald

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Rushmore.

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

It was passed to approve funding to the City of Wilmont.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

A motion failed to approve funding to the City of Worthington.

Moved by: Linssen, Donald

Seconded by: Metz, Gene

In Favor: Linssen, Donald; Metz, Gene

Opposed: Ahlers, Justin; Demuth, Robert S.; Paplow, Bob

A motion failed to approve funding to Bigelow Township.

Moved by: Metz, Gene

Seconded by: Paplow, Bob

In Favor: Demuth, Robert S.; Paplow, Bob

Opposed: Ahlers, Justin; Metz, Gene; Linssen, Donald

A motion failed to approve funding to Ransom Township.

Moved by: Metz, Gene

Seconded by: Paplow, Bob

In Favor: Demuth, Robert S.; Paplow, Bob

Opposed: Ahlers, Justin; Metz, Gene; Linssen, Donald

6.2 **Data Center – Relevant Client Agreements**

Attachments:

Server and Hardware Storage Agreement

Professional Service Agreement

Nobles County recently invested resources within their Information Technology (IT) Department (office and data-storage centers “Data Centers”). One goal is to maintain a robust IT Department and to ensure the county’s data is stored effectively. Another goal is to offer IT-related services to affiliated local units of government and non-government agencies (“affiliated partners”). In an effort to assist affiliated partners, respective IT professional services (hardware, proper procedure, etc.) and data server-hosting services will be offered through the Nobles County IT Department. Two Agreements related to these services were presented:

- Nobles County Data Server Hosting Agreement
- Nobles County Professional Services Agreement

VOTING

It was duly passed to approve the Nobles County Professional Services Agreement as presented.

Moved by: Metz, Gene
Seconded by: Ahlers, Justin

It was duly passed to approve the Nobles County Server and Hardware Storage Agreement as presented.
Moved by: Ahlers, Justin
Seconded by: Paplow, Bob

6.3 **Workforce Supply & Retention Intervention Proposal**
Attachments:
Grow your own proposal
Martin County Internship Documents

Nobles County Commissioners have discussed and introduced "Grow Your Own" concepts, thus illustrating interest in assisting the workforce-shortage issues. CareerForce in Worthington has numerous programs and resources for employers and potential employees. It's simply difficult to link potential employees to local employers. A work-introduction conduit may be required to introduce the workforce participants to career opportunities. The County may be able to assist. Martin County created the Martin County Internship Program which links Martin County students to Martin County employers for internship-learning opportunities. The program offers payment to the interns in an effort to assist the linkage between the local student resource and the offering local business. It's a true "grow-your-own" program and a direct way to keep local students working and hopefully residing within the county. The question is whether there is interest in providing a county-based internship program in Nobles County? Where will the resources be derived to fund the program? Who will administer to the program? All items could be discussed as a seed to a potential program. Discussion was had and all Commissioners agreed a program of some capacity is needed. More information was requested from Martin County to get a better understanding of the program. Administrator Heitkamp will reach out to Martin County and invite them to a future work session.

8.0 Other / Future Business

Board Meeting – Tuesday August 02, 2022
9:00 a.m. Government Center, Worthington, MN

9.0 Adjournment

It was duly passed to adjourn the meeting at 10:28 a.m.
Moved by: Ahlers, Justin
Seconded by: Paplow, Bob



Nobles County Board Chair



Nobles County Administrator