

EQUIPMENT SET-UP

OmniBallot Tablet Version 3.3 - Minnesota



Inventory List

- OmniBallot Tablet Case (includes Dell 3390)
- Gold Key for USB port lock
- Black Key(s) for case locks
- USB for Election File
- Okidata B432dn Printer
- Printer Bag & Hand Truck

Accessories Box

- Nav Pad
- 3 Button Assembly
(includes 3 button devices, 3-way splitter, X-keys switch – black USB)
- Headphones
- Headphone Covers
- Tablet power cable
- Tablet to Printer USB Cable
- QR Reader (Scanner)
- Surge Protector

Equipment Setup

Equipment picked up will be on a hand truck. Included is a Tablet Case, a Printer Case with mesh accessories bag inside and a folding hand truck. All equipment picked up should be returned the night of the election.

Follow the directions below to set up the equipment properly.

Unpack Equipment



1. Unhook bungee cords from hand truck



2. Separate Tablet from Printer case



3. Fold down hand truck, wrap and attach bungies



4. Remove Printer & Accessories Bag

Printer Setup

The Auditor-Treasurer's office has installed a new Okidata B432dn printer cartridge.



1. Open lid – push button on left



2. Confirm toner cartridge is inserted and blue lever is pushed back, locked in place



3. Push lid down to Close



4. Plug in USB Printer Cable (purple dot)

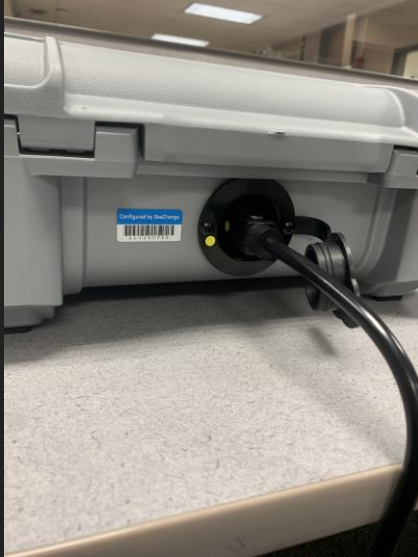


5. Plug in power cord (orange dot) and turn Power ON (bottom right hand side)



6. Please use surge protector located in mesh bag.

Tablet Setup



1. Plug Power cord into back of Case (yellow dot) then into AC Power. Once power is established the tablet will turn on automatically.



2. Open lid to Tablet and set the case lid onto the top of the tablet screen to lock into place.



If the tablet does not turn on automatically, to access the power button, place finger into open hole directly underneath the red arrow, push in button.

Tablet Setup Cont.

Plug in Printer and QR Reader



1. Unlock USB Port with gold key



2. Pull out USB HUB



3. Plug in Printer USB Cable (purple dot)



4. Plug in USB Cable for QR Reader (green dot).

Plug in Navigational Pad



4. Plug in Nav Pad USB cable tucking the cords into the USB compartment. (red dot)



7. Flip USB Hub towards front of case with the color dots faced upward. Put back USB Port and run cords through holes on USB Port Cover. Close and Lock USB Port; Remove Key

Tablet Setup Cont. – Optional Devices

Plug in Headphones



1. Locate the Headphone Jack to the right of the tablet. (blue dot)

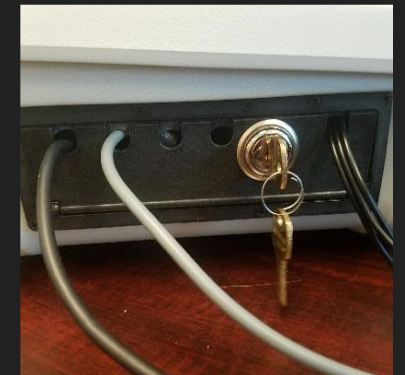
2. Plug in Headphones
Note: While using the Touch experience the audio will continue to stream through the headphones.

3 Button Device Instructions

This device is intended to be plugged in only when a voter requests to use it. It will not work properly if the Nav Pad is also plugged in. If requested, unplug Nav Pad and plug the USB end of the 3 Button device into the same slot.



Remove Nav Pad (red dot), plug in 3 button USB



Lock USB Port, Remove key₇