

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, June 21, 2022, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Gene Metz, Justin Ahlers, Robert S. Demuth, Donald Linssen and Bob Paplow.

Chairperson Linssen called the meeting to order at 9:00 A.M. followed by the Pledge of Allegiance.

<b>1.0 Call To Order</b>	
<b>2.0 Pledge of Allegiance</b>	
<b>3.0 Approval of Agenda</b>	
<b><u>VOTING</u></b> It was duly passed to approve the agenda as presented. Motion by: Paplow, Bob Seconded by: Metz, Gene	
<b>4.0 Recognition</b>	
<b>4.1 Visitors and Guests Welcome</b>	
<b>4.2 May Excellence in Performance</b> Michelle Ebbers, CHS Administrator and the WIC Team: Stephanie Ross, RN; Alli Orr, Dietician; Danielle Smith, RN; LeeAnne DeRuyter, RN and Claire Henning, Health Educator were recognized as the May Excellence in Performance recipients.	
<b>5.0 Consent Agenda</b>	
5.1	<b>June 06, 2022 Regular Board Meeting Minutes Draft</b> <b><u>Attachments:</u></b> June 06, 2022 Draft Minutes
5.2	<b>Meetings and Conferences – Travel Expenses</b> <b><u>Attachments:</u></b> Expenses paid June 17, 2022
5.3	<b>Auditor’s &amp; Commissioner’s Warrants</b> <b><u>Attachments:</u></b> Accounts Payable Summary Auditor’s Warrants
5.4	<b>Housing Support Agreements – Group Settings</b> <b><u>Attachments:</u></b> 1. Adrian Country Living Cottages (Assisted Living) 2. KC Companies of Worthington, Inc., Golden Horizons (Assisted Living) 3. Client Community Services, Inc. (Adult Foster Care) 4. New Dawn, Inc. (Adult Foster Care)
5.5	<b>Public Health Emergency Preparedness (PHEP) Grant Agreement</b> <b><u>Attachments:</u></b> PHEP Grant
5.6	<b>Land O’ Lakes Philanthropic Effort</b>
<b><u>VOTING</u></b> It was duly passed to approve the consent agenda. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.	
<b>6.0</b>	<b>Public Hearing</b>
6.1	<b>Public Hearing – Proposed Property Tax Abatement KISM Investments Parcel 31-1240-535 (2355 Cherrywood Lane)</b> <b>A. Open Hearing (<i>Action</i>)</b> <b>B. Proposed Abatement – Discussion</b> <b>C. Public Comment</b> <b>D. Close Hearing (<i>Action</i>)</b> <b>E. Decisions</b>

	<p><b>1. KJSM Investments Parcel 31-1240-535– Resolution 202241 (Action)</b>  <u>Attachments:</u>  Application information  Resolution 202241</p>
	<p><b>VOTING</b> (Bob Paplow abstained from the vote as he is employed by Johnson Builders)  <b>A.</b> A motion by Justin Ahlers and seconded by Bob Paplow, it was duly passed to open the Proposed Property Tax Abatement Public Hearing for KJSM Investments Parcel 31-1240-535 (2355 Cherrywood Lane).  <b>B.</b> Bruce Heitkamp, Nobles County Administrator, reviewed the Nobles Home Initiative Application.  <b>C.</b> No Discussion or public comment was received.  <b>D.</b> On a motion by Gene Metz and seconded by Robert S. Demuth, it was duly passed to close the Proposed Property Tax Abatement Public Hearing.  <b>E.</b> On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to adopt Resolution 202241 approving tax abatement to KJSM Investments Parcel 31-1240-535 pursuant to Minnesota Statute 469.1813.</p>
6.2	<p><b>Public Hearing – Proposed Property Tax Abatement KJSM Investments Parcel 31-1240-535 (2365 Cherrywood Lane)</b>  <b>A. Open Hearing (Action)</b>  <b>B. Proposed Abatement – Discussion</b>  <b>C. Public Comment</b>  <b>D. Close Hearing (Action)</b>  <b>E. Decisions</b>  <b>1. KJSM Investments Parcel 31-1240-535– Resolution 202242 (Action)</b>  <u>Attachments:</u>  Application information  Resolution 202242</p>
	<p><b>VOTING</b> (Bob Paplow abstained from the vote as he is employed by Johnson Builders)  <b>A.</b> A motion by Justin Ahlers and seconded by Gene Metz, it was duly passed to open the Proposed Property Tax Abatement Public Hearing for KJSM Investments Parcel 31-1240-535 (2365 Cherrywood Lane).  <b>B.</b> Bruce Heitkamp, Nobles County Administrator, reviewed the Nobles Home Initiative Application.  <b>C.</b> No Discussion or public comment was received.  <b>D.</b> On a motion by Robert S. Demuth and seconded by Justin Ahlers, it was duly passed to close the Proposed Property Tax Abatement Public Hearing.  <b>E.</b> On a motion by Robert S. Demuth and seconded by Gene Metz, it was duly passed to adopt Resolution 202242 approving tax abatement to KJSM Investments Parcel 31-1240-535 pursuant to Minnesota Statute 469.1813.</p>
7.0	<p><b>Department Presentations</b></p>
7.1 (A)	<p><b>Spending Limit for Nobles County Drainage System Coordinator</b></p>
	<p>The current spending limit for the Nobles County Drainage Coordinator is \$5,000.00. Anything more than that amount must be taken to the Nobles County Board of Commissioners to be approved. With the rising cost of fuel, materials and labor \$5,000.00 doesn't go far to complete timely tile repairs. With the rising costs of fuel, materials and labor it was proposed to raise the spending limit for the Nobles County Drainage Coordinator to \$20,000.00 before taking repairs to the County Board. Repairs need to be done in a timely matter in certain situations. Waiting to take a routine or emergency repair to the board could be detrimental to the system. Things like erosion, structure damage to property and crop damages could be avoided in certain situations. Discussion was had and was agreed upon that supervisors need to give approval to spending prior and that all spending will be presented to the board at the following work session.</p>
	<p><b>VOTING</b>  It was duly passed to increase the spending limit of the Nobles County Drainage System Coordinator from \$5,000 to \$20,000 with Supervisor approval of spending and all spending be brought to the board at the following work session.  Moved by: Ahlers, Justin  Seconded by: Metz, Gene</p>
7.2 (A)	<p><b>DHS Managed Care Procurement – 2023 Families and Children Managed Care Contract</b>  <u>Attachments:</u>  Resolution 202240</p>

Community Services participated in scoring the responses to the 2023 DHS Request for Proposals for the following health plans who responded to manage medical assistance programs for families and children in Nobles County: Blue Plus, Medica, PrimeWest, UCare, and United Health Care. This review and scoring exercise was completed as a group with representatives from Regions 6 & 8, as well as staff from the Department of Human Services. When completed, the scoring revealed that the PrimeWest proposal far exceeded the other plans proposals. Based on this review, Community Services recommends that it would be in the best interests of the eligible families and children members in Nobles County to recommend single plan coverage through PrimeWest as allowed by MN Statute 256B.694. For MinnesotaCare, a minimum of two plans is required by law, they are requesting recommending PrimeWest and Blue Plus be selected for that population.

**VOTING**

It was duly passed to adopt resolution 202240.

Moved by: Demuth, Robert S.

Seconded by: Paplow, Bob

7.3 (A) **Commissioner Board Room – Audio, Video & Visual (Recording) Equipment**

**Attachments**

EPA Quote

iSpace Quote

The Commissioner’s Board Room audio, video, & visual equipment is obsolete. Nobles County’s Information Technology (IT) and Administration Departments, respectively, are investigating options to install and replace new audio and video equipment. Two quotes were obtained as part of this process. The aforementioned Commissioner Board Room equipment are essential to communicating and illustrating media with meeting attendees and the public. This equipment also assists with the Commission’s ability to conform with Open Meeting Law; among other statutes. The following two quotes were obtained to update the equipment:

iSpace environments; Workplace Technology Quote \$115,400.21

epa Audio Visual, Inc.; Project Proposal \$ 95,072.00

There are nuances to each quote. iSpace’s total broke down certain services and epa included them within their total quote. Both stated amounts represent the services utilized to install and replace our existing equipment with new items. In addition, it is likely local vendors will be utilized to complete minor services as part of this installation. The Commissioners agreed on the epa quote. Commissioner Metz requests a TV screen be added to the quote and hung behind the chairman’s chair. Administrator Heitkamp stated he would contact epa and ask for that to be added.

**VOTING**

It was duly passed to approve the epa quote with the addition of a TV screen.

Moved by: Demuth, Robert S.

Seconded by: Ahlers, Justin

7.4 (A) **Personnel Policy P-248 Wellness Programs and Incentives**

**Attachments:**

P-248

Policy P-248 Wellness Programs and Incentives was a policy that we had to create when we were receiving the grant dollars for a Pilot project from the SW/WC Service Coop. Nobles County had our employee health insurance in that pool. As we are no longer with SW/WC Service Coop and not receiving any of the grant dollars P-248 Wellness Programs and Incentives policy is no longer needed so it should be deleted.

**VOTING**

It was duly passed to approve the deletion of Personnel Policy P-248.

Moved by: Ahlers, Justin

Seconded by: Paplow, Bob

**8.0 Administration Presentation**

8.1 **Short Term Crisis Center Planning – Additional Architecture Services**

**Attachments:**

Scope of Design Changes

Pope Design Group Letter

County staff are involved in efforts to create an adult short-term, mental-health crisis center in Worthington. The scope of the crisis center’s anticipated architectural services changed, along with additional fees. It is appropriate for these additional fees to be acknowledged by the Board of Commissioners. Pope Architect introduced \$30,000.00 of additional

charges due to changes from the prior-design assignment. Numerous organizations have supplied Nobles County Community Services with funding to ensure the crisis center is opened and operational. These outside-organization grant funds are planned to fund the additional design fees.

**VOTING**

It was duly passed to approve the additional design fees for the short term crisis center.

Moved by: Demuth, Robert S.

Seconded by: Paplow, Bob

8.2 **Citizen Board Appointment Recommendation – Park Board**

**Attachments:**

Application

The District V Park Board position is currently open. After several months, no District V resident has illustrated interest in this Park Board position. Kathy Wieneke is a District II Nobles County resident who is expressing interest in the open Park Board position.

**VOTING**

It was duly passed to approve Kathy Wieneke to a three year term to the Nobles County Park Board.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

**9.0 Inter-Agency Reports / Announcements**

9.1 **Committee and Board Reports**

Attorney – Joe Sanow – No Report.

District I – Commissioner Ahlers – Reported on the Des Moines River One Watershed One Plan meeting.

District III – Commissioner Paplow – No Report.

District II – Commissioner Metz – Reported on the District 8 meeting. Coffee with Commissioners went well. SMOC will be holding interviews for a new Executive Director.

District V – Commissioner Linssen – Reported on Coffee with Commissioners and the Career Force meeting where area unemployment was estimated at 1.6%.

District IV – Commissioner Demuth – No Report.

Administration – Reported on a wind farm tour after the June work session. Budget prep is underway. Continued work to the NHI program and its future. ARPA project review will happen at the June work session.

Attorney – Joe Sanow – Reported on the agreement with Eckberg Lammers.

9.2 **Correspondence**

**Attachments:**

Recruitment Update

Nobles SWCD 5/18/22 Meeting Minutes

HLWD 6/15/22 Agenda

Nobles SWCD 6/15/22 Agenda

Art Center 6/7/22 Meeting Minutes

HLWD 5/18/22 Meeting Minutes

HWLD 6/15/22 Agenda

9.3 **Calendar**

**Attachments:**

June 2022

July 2022

**10.0 Other / Future Business**

**Work Session – Wednesday June 29, 2022**

8:30 a.m. Government Center, Worthington, MN

**Board Meeting** – Tuesday July 05, 2022  
9:00 a.m. Government Center, Worthington, MN

**11.0 Adjournment**

It was duly passed to adjourn the meeting at 9:52 a.m.

Moved by: Ahlers, Justin

Seconded by: Paplow, Bob



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Nobles County Board Chair



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Nobles County Administrator