

MINNESOTA GOVERNMENT DATA PRACTICES ACT

2022 CLASSIFICATION OF DATA

NOBLES COUNTY		Responsible Authority Ryan Kruger Sheriff		Department/Division Sheriff	
Name of Form, Record, File, System or Process	Description <i>(Purpose, what it collects, in terms understandable by general public.)</i>	Classification	Citation for Classification <i>(Statute, Law or Rule)</i>	Designee <i>(Name, Title, Address)</i>	
1. ACCIDENT REPORTS	Officers report of a crash investigation required by State Law, indicating driver's names, DOB, address, passengers, cause of accident, amount of damage, injuries and drawing of accident with description	Private Confidential	MN Stat. 169.09, Subd. 9	Ryan Kruger, Sheriff Nobles County Sheriff's Office 1530 Airport Rd Suit 100 Worthington MN 56187	
2. ADMISSION/RELEASE RECORDS	To extent contains inmate private or confidential data	Private Confidential	MN Stat. 13.85, Subd. 2, and 3		
3. ADULT CASE FILES	Written reports of investigation or action taken by deputy; reports regarding criminal investigations and non-criminal action taken or investigated including miscellaneous reports, criminal offense reports and supporting documents	Private Confidential (depending on status and identified individual)	MN Stat. 13.82, Subd. 7, 8, 9, 10, 11 and 17		
4. ARSON REPORTS	Arson reporting immunity from disclosure of information insurance company to release to law enforcement	Private Confidential	MN Stat. 13.82, Subd. 7,17 MN Stat. 299F.054		

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5. AUTOMATED LICENSE PLATE READER (ALPR)	For use in locating vehicles placed On the State of MN hot sheet	Private/Nonpublic Unless part of an active investigation	MN Stat. 13.824, Subd. 2(b) and 3(a)		
6. BOOKKEEPING RECORDS FOR JAIL AND CIVIL PROCESS TRANSACTIONS	Records of deposit slips, transaction records within the system, prisoner and Huber transactions, billing and receipting of fees to/from other agencies and attorneys	Private as to inmate financial records	MN Stat. 13.85, Subd. 2		
7. CHECKING ACCOUNT NUMBERS		Private	MN Stat. 13.37		
8. CHILD ABUSE INVESTIGATIONS		Private Confidential	MN Stat. 13.82 Subd. 7, 8 and 9		

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9. CHILD ABUSE – MALTREATMENT OF MINORS	<p>a. Substantiated Reports: Records maintained by police/welfare with availability to prosecuting authority for disclosure of name of substantiated report</p> <p>b. Unsubstantiated Reports</p>	Private Confidential	MN Stat. 626.556, Subd. 7 and 11, and MN Stat. 13.82, Subd. 7, 8 and 9		
10. COMMITMENTS: JUVENILE	Order of the court showing the name of the person to be committed to custody and the location of the commitment; legal documents from sentencing court that authorizes confinement at the jail facility	Private	MN Stat. 260B.171		
11. CRIMINAL HISTORY RECORDS	Availability for public employment or licensing purposes. Convenience copy from BCA, NCIC-FBI, or NLETS	Private <i>(depending on content)</i>	MN Stat. 13.87		

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12. EMPLOYEE AND VOLUNTEER DATA PERSONNEL DATA	Data related to Employment, Volunteer status or applicant data	Private	MN Stat. 13.43, Subd. 3, 4 and 5		
13. EXPUNGMENT LETTER	Letter confirming receipt of expungment order	Private	MN Stat. 609A.03		
14. FIREARM APPLICATION/PERMIT AND RELATED DATA	All data related to Permits to obtain and/or carry a handgun	Private	MN Stat. 13.87, Subd. 2, MN Stat. 624.714, Subd. 14		
15. GUNSHOT AND SUSPICIOUS WOUND REPORT	Health professionals shall report gunshot and suspicious wounds they treat to the sheriff	Confidential	MN Stat. 626.53		
16. HUBER RELEASE RECORDS	Permission from the courts to allow for inmate work outside the jail, sign in/out sheets for control of hours worked, record of payment for this privilege and payments to the court	Private to inmate financials	MN Stat. 13.85, Subd. 2		

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17. INCIDENT COMPLAINT LOGS (DOCKETS) INCLUDING:	a. Chronological record of events	Private Confidential	MN Stat. 13.82, Subd. 7 and 17		
	b. I.D. of undercover agents, informants, victims of sexual assault or intra- familial sex abuse	Private Confidential	MN Stat. 13.82, Subd. 7 and 17 MN Stat. 299C.065, Subd. 4		
	c. Arrest warrant indices until taken into custody, served or appear before court	Confidential	MN Stat. 13.82, Subd. 19		
	d. Description of stolen, lost or recovered property.	Private	MN Stat. 13.82, Subd. 20		
	e. Program data	Confidential	MN Stat. 13.82, Subd. 21		
	f. Deliberative processes or investigative techniques, final opinion or justification	Confidential	MN Stat. 13.82, Subd. 25		
18. INITIAL COMPLAINT REPORT	First record of all calls for service or reports of offenses received. In part not public	Private Confidential	MN Stat. 13.80 MN Stat. 13.82, Subd. 3 and 6		

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19. INITIAL COMPLAINT REPORTS OF TRANSPORTS OF PRISONER	Documents relating to all transportations of individuals showing date, time, name of person, by whom, and to where transported	Private as to juveniles	MN Stat. 260B.171		
20. INMATE FINANCIAL RECORDS	Financial records of inmates	Private	MN Stat. 13.85, Subd. 2		
21. INMATE HISTORY CARD	Summary card showing all financial transactions involving individual inmates, filed after discharge, and kept in booking room during the incarceration	Private	MN Stat. 13.85, Subd. 2		
22. INMATE INCIDENT REPORTS	Jailer/Officer report giving particulars in case of accident/incident to inmate while incarcerated in the jail; also located in the daily log	Private Confidential	MN Stat. 13.85, Subd. 2 and 3		
23. INMATE MEDICAL RECORDS	Any and all medical activity and records involving inmates	Private	MN Stat. 13.85, Subd. 2		

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24. INMATE VISITOR REGISTRATION LOG/JAIL VISITOR REGISTER	Sign in log stating name of visitor, relation to inmate being seen, date, time, and name of inmate seen	Private	MN Stat. 13.85, Subd. 2		
25. INVESTIGATIONS	<p>a. Active: Cases involved in an ongoing investigation</p> <p>b. Inactive: Closed cases, identities of some parties</p>	<p>Confidential</p> <p>Private</p>	<p>MN Stat. 13.82, Subd. 7, 8 and 10</p> <p>MN Stat. 13.82, Subd. 17</p>		
26. JAILER'S DAILY ACTIVITY LOG	Documents relating to specific activities of jailers and prisoners during each jailer's shift each day; chronological record maintained by jailers in regard to daily events including security checks and routine occurrences	Private Confidential (depending on content)	MN Stat. 13.37 MN Stat. 13.85, Subd. 2 and 3		

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27. JUVENILE CASE FILES	Data dealing with involvement of juveniles in criminal activity incidents prior to age 18; includes non-criminal activity involvement in any matter pending investigation by law enforcement	Private Confidential	MN Stat. 13.82, Subd. 17 MN Stat. 260B.171 and 260C.171		
28. JUVENILE DETENTION BOOK	Name, address, date of birth, offense, date of release, and date booked for all juveniles jailed or deprived of liberty	Private	MN Stat. 260B.171 MN Stat. 13.82, Subd. 2		
29. MALTREATMENT OF VULNERABLE ADULTS	Records created or received in conducting investigations by law enforcement Identity of reporter	Private Confidential Confidential	MN Stat. 13.82, Subd. 7, 10 and 11 MN Stat. 626.557 MN Stat. 626.557, Subd. 12b(c)		
30. MASTER INDEX: ADULTS	Name file entry and all incidences attached to the name	Private Confidential (depending on content)	MN Stat. 13.82, Subd. 7, 8, 9, 10, 11 and 17		

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31. MASTER INDEX: JUVENILE	Name file entry and all incidences attached to the name	Private Confidential (depending on content)	MN Stat. 13.82, Subd. 260B.171		
32. NAME CHANGE DATA		Private, Confidential	MN Stat. 13.82, Subd. 12		
33. OFFICER INVESTIGATIVE PROGRESS REPORTS	Deliberative processes or investigative techniques, final opinion or justification. Officer's views	Confidential	MN Stat. 13.82, Subd. 25		
34. OPERATION IDENTIFICATION ITEMIZATION	Items marked with a selected number, location of such number, and article name, kept for any participating person	Private	MN Stat. 13.37, MN Stat. 13.82, Subd. 20		
35. PAWN SHOP/SCRAP DEALER CUSTOMER DATA		Private	MN Stat. 13.82, Subd. 27		

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36. PERSON'S FINANCIAL ACCOUNT INACTIVE CASE DATA		Private	MN Stat. 13.82, Subd. 30		
37. PREDATORY OFFENDER REGISTRATION DATA		Private	MN Stat. 243.166		
38. PRISONER PROPERTY ENVELOPES		Private Confidential	MN Stat. 13.85, Subd. 2 and 3		
39. PROPERTY LISTS	Description of stolen, lost, or recovered property	Private	MN Stat. 13.82, Subd. 20		
40. RADIO/DISPATCH LOGS	Documents relating to calls taken by dispatcher and referred to a law enforcement agency	Private Confidential (depending on content)	MN Stat. 13.82, Subd. 4, 7, 8, 9, 10 and 17		

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41. SEALED ARREST AND CRIMINAL FILES	Court ordered sealed/expunged records	Confidential	MN Stat. 609A.03		
42. SHIFT ACTIVITY REPORT: SUPERVISORS	Summary of department activity occurring during a supervisor/watch commander's shift	Private Confidential (depending on content)	MN Stat. 13.82 MN Stat. 13.85		
43. SQUAD CAR VIDEOS	Video recordings from squad cars	Private Confidential <i>(depending on content and context)</i>	MN Stat. 13.82 MN Stat. 13.37		
44. TOW SLIPS/REPORTS	Record of all vehicles towed by department	Private Confidential <i>(depending on content and context)</i>	MN Stat. 13.82		
45. VULNERABLE ADULT INVESTIGATION		Private, Confidential	MN Stat. 13.82, Subd. 7, 10, 11		

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46. WARRANT FILES	Arrest warrant exists until taken into custody, served, or appear before court	Confidential	MN Stat. 13.82, Subd. 19		
47. WARRANTS FOR INTERCEPTING COMMUNICATIONS	Court warrant approving interception of wire oral communication	Confidential	MN Stat. 626A.06, Subd. 9		