

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in regular session on Tuesday, January 18, 2022, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Gene Metz, Justin Ahlers and Robert S. Demuth.

Vice-Chairperson Demuth called the meeting to order at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call To Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
VOTING It was duly passed to approve the agenda with the addition of item 7.3. Motion by: Ahlers, Justin Seconded by: Metz, Gene	
4.0 Recognition	
4.1 Visitors and Guests Welcome	
5.0 Consent Agenda	
5.1	January 04, 2022 Regular Board Meeting Minutes Draft <u>Attachments:</u> January 04, 2022 Draft Minutes
5.2	Meetings and Conferences – Travel Expenses <u>Attachments:</u> Expenses paid January 14, 2022
5.3	Auditor’s & Commissioner’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
5.4	2022 Southwestern Mental Health Center Master Services Agreement Renewal <u>Attachments:</u> Master Services Agreement
5.5	2022 Southwestern Mental Health Center Community Support Services Agreement Renewal <u>Attachments:</u> Community Support Agreement
VOTING It was duly passed to approve the consent agenda as presented. Moved by: Metz, Gene Seconded by: Ahlers, Justin	
6.0 Department Presentations	
6.1 (A)	Joint Ditch Authority JD 44
During the redetermination process H2Over Viewers has determined that land in Nobles County is now contributing to this ditch system that was previously a Jackson County Ditch System. Previously this ditch system did not have any contributing acres from Nobles County so it was not a Joint Ditch. The Ditch Authority must appoint one member to the Joint Board. Jackson County will appoint four county commissioners to the Joint Board.	
VOTING It was duly passed to appoint Commissioner Ahlers to JD 44. Moved by: Metz, Gene Seconded by: Demuth, Robert S.	
6.2 (A)	Emergency Management Equipment – Radio Purchase <u>Attachments:</u> Motorola Quote
The Emergency Management Department currently has two EFJohnson Radios that are 11-13 years old for the Emergency Management Department. These radios have become obsolete. There is no longer software updates or replacement parts for this brand of radio. The batteries drain after about 2 hours when not on a charger. Now that	

Raycom has closed in Worthington we do not have anyone to work on programming needs for them. The City of Worthington Police and Fire Departments recently purchased 30 Motorola APX radios to replace their outdated and failing equipment from West Central Communications in Willmar. The radios are taking 4-12 weeks to receive. If we order at this point, our radios would be programmed at the same time as the other 30 radios to help with consistency, as well as shipping. 2 2 APX4000 Radios, 2 extra Charging Ports and Programing --- \$5384.40 Replacement Radios were budgeted into the 2022 Emergency Management Budget. Radios would be shipped under the Sheriff Department and invoice paid by the Emergency Management Department.

VOTING

It was duly passed to approve the purchase of 2 radios and charging ports for the Emergency Management department.
Moved by: Ahlers, Justin
Seconded by: Metz, Gene

6.3 (A) | **Assistant Community Service Director Position**

Attachments:

Assistant Community Service Director Position Description

In the 2022 approved budget, a new position was approved for an Assistant Community Service Director. Stacie Golombiecki, Community Service Director put together a job description outlining the expected duties of the position. George Gmach our compensation plan consultant reviewed the job description and assigned the position 432 points, which is a level 18 on our current pay scale.

VOTING

It was duly passed to approve the Assistant Community Service Director position and associated point values.
Moved by: Metz, Gene
Seconded by: Ahlers, Justin

6.3 (B) | **Jail Sergeant Reclassification**

Attachments:

Jail Sergeant Position Description

Sheriff Kruger changed the minimum years of experience in the Jail Sergeant description. It was sent to George Gmach for pointing. The job points were lowered from 272 to 266 but these points are still in the same range for the pay level of this position at level 11.

VOTING

It was duly passed to approve the jail sergeant job description as presented.
Moved by: Metz, Gene
Seconded by: Ahlers, Justin

It was duly passed to approve the jail sergeant associated point values.

Moved by: Metz, Gene
Seconded by: Ahlers, Justin

6.3 (C) | **Nobles County Library System – Temporary Lead Staff Assignment**

The Library Director position is vacant as of December 22, 2001. During the vacancy of the Library Director, Bruce Heitkamp, County Administrator has assumed the role of supervision over the library. The library structure does not have any other supervisor staff. In order for the daily functions of the library to continue smoothly it would be beneficial for there to be a temporary library lead designation to handle the day to day library business. Mr. Heitkamp would continue to be the supervisor and handle any concerns that the library lead would have.

Laurie Ebbers, Circulation Technical Services Coordinator is the most senior position in the library and best suited to take on this temporary lead role. It was recommended that Ms. Ebbers be appointed as the Library Lead effective January 17, 2022 until a new Library Director is hired. In addition, Ms. Ebbers would receive an additional \$100/pay period for these additional duties. Ms. Ebbers is in agreement with this arrangement.

VOTING

It was duly passed to appoint Laurie Ebbers as the Library Lead effective January 17, 2021 with a \$100/pay period until a new Library Director is hired.

Moved by: Ahlers, Justin
Seconded by: Metz, Gene

7.0 Administration Presentation

7.1	2022 Boards, Committees & Commissions – Citizen Appointments <u>Attachments:</u> 2022 Citizen Boards and Committees List Citizen Applications
Citizen appointments to the various boards, committees, or commissions are integral to the mission of Nobles County. Residents have offered to represent Nobles County on perspective boards, committees, and/or commissions. Other openings remain unfilled as of this date.	
VOTING It was duly passed to approve Mark Bartosh to the Heron Lake Watershed Board of Managers. Moved by: Ahlers, Justin Seconded by: Metz, Gene It was duly passed to approve Fabio Lopez Sebastian to the Extension Committee. Moved by: Metz, Gene Seconded by: Ahlers, Justin	
7.2	2022 County Fee Schedule <u>Attachments:</u> 2022 County Fee Schedule
The County Board approves the fee schedule annually and any time throughout the year that changes may be proposed. The Parks Department has proposed changes to camping fees that were presented to the commissioners.	
VOTING It was duly passed to approve the 2022 Fee Schedule as presented. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
7.3 <small>(Addendum)</small>	Lismore Telephone Company Broadband
Commissioner Gene Metz presented the board with information only regarding the fiber to home project from the Lismore Cooperative Telephone Company. Previously funds had been proposed in the amount of \$2,000,000. Lismore learned that no ARPA funds could be used. The topic will be brought to a future board meeting to discuss where the funds would come from.	
8.0 Inter-Agency Reports / Announcements	
9.1	Committee and Board Reports
Attorney – Joe Sanow – No Report. District I – Commissioner Ahlers – Attended the Rock Nobles Community Corrections meeting and also EMPAC where by-law updates were discussed. District III – Commissioner Paplow – No Report. District II – Commissioner Metz – Reported on SMOC being in need of a new director with the current one retiring. District V – Commissioner Linssen – No Report. District IV – Commissioner Demuth – No Report. Administration – Reported on the ARPA plan summary and the OSAH vaccine/test mandate. Emergency Management / Deputy Administration – No Report.	
8.2	Correspondence <u>Attachments:</u> Recruitment Update Nobles County Art Board Meeting Minutes 1/4/22 Heron Lake News Release

8.3	Calendar Attachments: January 2022 February 2022
9.0 Other / Future Business	
Work Session – Wednesday January 26, 2022 8:30 a.m. Nobles County Board Room Board Meeting – Tuesday February 01, 2022 9:00 a.m. Nobles County Board Room	
10.0 Adjournment It was duly passed to adjourn the meeting at 9:18 a.m. Moved by: Metz, Gene Seconded by: Ahlers, Justin	



(Chairperson)



(County Administrator)