

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in regular session on Tuesday, October 19, 2021, at the Government Center, in the Commissioner’s Board Room, Worthington, Minnesota. The following Commissioners attended: Gene Metz, Donald Linssen, Bob Paplow and Justin Ahlers and Robert S. Demuth.
 Chairperson Metz called the meeting to order at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call To Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
VOTING	
It was duly passed to approve the agenda with the addition of item 7.6. Motion by: Demuth, Robert S. Seconded by: Paplow, Bob	
4.0 Recognition	
Jolene Ennenga, Corrections Agent, was recognized for 25 years of service.	
5.0 Consent Agenda	
5.1	October 05, 2021 Regular Board Meeting Minutes Draft <u>Attachments:</u> October 05, 2021 Draft Minutes
5.2	Meetings and Conferences – Travel Expenses <u>Attachments:</u> Expenses paid October 08, 2021
5.3	Auditor’s & Commissioner’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
5.4	MN State/County Child Support Program Cooperative Agreement Renewal 2022-2023 <u>Attachments:</u> CY 2022-2023 IV-D Child Support Cooperative Agreement Interagency Cooperative Agreement
5.5	Greater MN Family Services 2022 Family Based Contract Renewal <u>Attachments:</u> Purchase of Services Agreement
5.6	2022-2023 MN Family Investment Program (MFIP) Biennial Service Agreement (BSA) <u>Attachments:</u> 2022-2023 County MFIP Biennial Service Agreement
5.7	Memorandum of Agreement between Nobles County Emergency Management and FEMA Integrated Public Alert and Warning System (IPAWS) MOA Renewal <u>Attachments:</u> MOA
VOTING	
It was duly passed to approve the consent agenda as presented. Moved by: Linssen, Donald Seconded by: Demuth, Robert S.	
6.0 Department Presentations	
6.1	Emergency Management Planning Advisory Committee (EMPAC) Bylaw Amendment Acknowledgement and Approval <u>Attachments:</u> Bylaw Edits Bylaws Final Draft

Nobles County EMPAC is requesting Nobles County Commissioners acknowledge proposed amendments and act to approve the EMPAC Bylaws.

VOTING

It was duly passed to approve the amended EMPAC bylaws as presented.

Moved by: Linssen, Donald

Seconded by: Ahlers, Justin

6.2 AFSCME – Highway Contract

Union contracts for all bargaining units will end December 31, 2021. Negotiation meetings began in early September. A tentative agreement was reached and ratified by the union members. After much discussion and consideration of requests on the part of both the union and the county negotiating teams, changes were identified, salary increases were agreed to for a 3 year term.

VOTING

It was duly passed to approve the AFSCME Highway Union contract as presented.

Moved by: Ahlers, Justin

Seconded by: Paplow, Bob

7.0 Administration Presentation

7.1 Red Rock Rural Water System Board Appointees

Attachments:

Applicant Bio

Resolution 202156

Red Rock Rural Water Systems has requested Nobles County support the appointment of 2 current board members for terms expiring December 31, 2021. Mike Carlson and Jay Mickelson have terms expiring at the end of the year and are seeking reappointment. A request was sent to all nine (9) counties to recommend a resolution be passed supporting the reappointment of 2 individuals.

VOTING

It was duly passed to adopt resolution 202156 re-appointing Mike Carlson and Jay Mickelson to the Red Rock Rural Water Systems Board.

Moved by: Demuth, Robert S.

Seconded by: Linssen, Donald

7.2 Data Center – Pending Projects and Quote Consideration

Data Center planning continues and quotes were obtained to complete ongoing projects. The Data Center Server Room has to be cooled to protect the server equipment. The server racks and cooling system, respectively, need to be wired to the Government Center electrical infrastructure. Two quotes were obtained for a redundant cooling system that will be controlled by the Government Centers automated controls:

NAC \$ 99,896.00

Star Controls 107,230.00

New quotes from project awardee Fulda Electric Service, Inc. are offered to complete the wiring for this aforementioned cooling system and the server racks:

Cooling System Wiring \$ 8,047.82

Server Rack Wiring 7,652.80.

Discussion was had if the County was ready to store other entities data and what the cost may be. There were not answers provided but Administration was directed to have IT Director Angelo Torres attend an upcoming work session.

VOTING

It was duly passed to approve the quote from NAC (for \$99,896.00) and the Fulda Electric quotes (for \$8,047.82 & \$7,652.80) to continue work in the data center.

Moved by: Demuth, Robert S.

Seconded by: Ahlers, Justin

7.3 American Rescue Plan Act (ARPA) – Planning Process for Project Funding

The deadline for local units to certify for ARPA funds was October 11, 2021. The majority of local government units within Nobles County have certified for funding. Many of those local units notified County Administration of interest to collaborate with projects. Neighboring counties have shared some initial plans to distribute ARPA funding. Some of those plans include cost-share incentives in which cities/townships would propose projects to their county. Other counties are

taking the lead in proposing ARPA projects. Area water vendors and engineering firms, respectively, have introduced eligible projects within Nobles County. However, there are likely other projects that aren't introduced, to date. The funding does not have to be expended until the end of 2024. This was a discussion item only.

7.4 House Capital Investment Committee – Bonding Project Tour

The House Capital Investment Committee is visiting Minnesota West Community College on Wednesday, October 20, 2021. The Committee is accepting 10-minute presentations for area proposed bonding projects. An opportunity is available to introduce the individual septic-system issues within Reading, MN. Administrator Heitkamp updated the board that he and Peter Miller from Wenck would be presenting.

7.5 108 Kentucky Avenue (Adrian, MN) – Private Purchase Interest

The County-acquired 108 Kentucky Avenue lot is for sale and two parties have called to express interest in purchasing the lot. One of those parties followed up with a verbal offer. Therefore, there is an opportunity to sell this lot to another tax-paying entity who has development interest. Discussion was had on the terms of the sale. Commissioners expressed their desire to have the buyer pay all closing costs and associated fees along with any outstanding assessments on the property. Administrator Heitkamp stated he would contact the interested party and state the conditions. If the party accepts the conditions Attorney Sanow will assist in creating a contract and resolution to present to the board for the final sale of the property.

VOTING

It was duly passed to prepare a purchase agreement to sell the property for \$1,000 with the buyer paying all associated costs of the sale and any assessments.

Moved by: Linssen, Donald

Seconded by: Paplow, Bob

7.6 Commissioner Committee Appointment - Amendment

(Addendum)

Two Commissioners are assigned to the Union negotiations. With the possibility of one of those Commissioners being absent from a union negotiation it was suggested to appoint all Commissioners as alternates to the Union negotiation committee so they can attend and receive a per diem.

VOTING

It was duly passed to approve all Commissioners to be appointed as alternates on the Union Negotiation Committee.

Moved by: Ahlers, Justin

Seconded by: Demuth, Robert S.

8.0 Closed Session – Administrator (Probation) Evaluation

VOTING

On a motion by Linssen, Donald and seconded by Demuth, Robert S. it was duly passed to close the meeting at 9:49 a.m. pursuant to Minnesota Statute §13D.05 Subd. 3(a) to evaluate the performance of County Administrator, Bruce Heitkamp, in accordance with his employment agreement.

On a motion by Ahlers, Justin and seconded by Paplow, Bob, it was duly passed to open the meeting at 10:19 a.m.

9.0 Inter-Agency Reports / Announcements

9.1 Committee and Board Reports

Attorney – Joe Sanow – No Report.

District I – Commissioner Ahlers – No Report.

District III – Commissioner Paplow – No Report.

District II – Commissioner Metz – Reported on the AMC Board of Directors meeting and the Opioid settlement that will be discussed in the near future.

District V – Commissioner Linssen – Reported on the EMPAC meeting and the Drug Task Force potential future funding.

District IV – Commissioner Demuth – No Report.

Administration – Reported on recent Emergency Management training he attended.

Deputy County Administrator / Emergency Manager – Reported on Nixel testing and working on creating a employee closing line to call during bad weather.

9.2	Correspondence Attachments: Recruitment Update Nobles County Art Center Board Meeting Minutes 10/5/2021 HLWD 10/20/21 Meeting Agenda
9.3	Calendar Attachments: October 2021 November 2021

10.0 Other / Future Business

Bond Tour – Wednesday October 20, 2021
11:40 a.m. – 12:30 p.m. Minnesota West, Worthington, MN
Redistricting Panel Public Hearing – Wednesday October 20, 2021
6:30 p.m. – 8:30 p.m. Worthington Event Center, Worthington, MN
Work Session – Wednesday October 27, 2021
8:30 a.m. Nobles County Board Room
AMC District 8 Fall Meeting– Thursday October 28, 2021
8:00 a.m. – 1:00 p.m. Worthington Event Center, Worthington, MN
Board Meeting – Tuesday November 02, 2021

11.0 Adjournment

It was duly passed to adjourn the meeting at 10:28 a.m.
Moved by: Linssen, Donald
Seconded by: Ahlers, Justin



(Chairperson)

(County Administrator)