

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY, MINNESOTA

The Board of Commissioners of Nobles County met in regular session on Tuesday, August 03, 2021, at the Board of Commissioners Room, Government Center, Worthington, Minnesota. The following Commissioners were in attendance in the Board Room: Gene Metz, Donald Linssen, Bob Paplow and Robert S. Demuth.

The meeting was called to order by Chairperson Metz at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
VOTING It was duly passed to approve as presented. Motion by: Demuth, Robert S. Seconded by: Linssen, Donald	
5.0 Consent Agenda	
5.1	July 20, 2021 Regular Board Meeting Minutes Draft Attachments: July 20, 2021 Draft Regular Board Meeting Minutes
5.2	Meetings and Conferences – Travel Expenses Attachments: Expenses paid July 30, 2021
5.3	Auditor’s & Commissioner’s Warrants Attachments: Accounts Payable Summary Auditor’s Warrants
VOTING It was duly passed to approve the consent agenda as presented. Moved by: Linssen, Donald Seconded by: Paplow, Bob	
6.0	Department Presentations
6.1 (A)	County Veteran Service Office Operational Enhancement Grant Program Attachments: Resolution 202140 Grant Information Budget Information
Jim Dunn, Veteran Service Officer, presented the board with FY 2022 County Veterans Office Operational Enhancement Grant.	
VOTING It was duly passed to adopt Resolution 202140 and approve the FY 2022 Operational Enhancement Grant. Moved by: Paplow, Bob Seconded by: Demuth, Robert S.	
6.2 (A)	Personnel, Equipment & Storage Needs
Angelo Torres, IT Director, presented the board with 3 topics. The first was regarding servers that are aging. Currently there are 3 but with newer technology only 2 new servers are needed. A quote was received for about \$70,000. The money for these servers could be used from the Recorder’s Compliance Fund, which has previously been agreed upon.	

The second item is storage needs. Storage capacity has increased significantly (by over 400%) mostly due to the storage of videos. These videos need to be stored and backed up which take up tremendous space. A quote was received for \$50,000 to purchase 2 storage “Sans” which would hopefully provide enough growth for the next 3 plus years.

VOTING

It was duly passed to purchase 2 new servers with the funding coming from the Recorder’s Compliance Funds.

Moved by: Demuth, Robert S.
Seconded by: Linssen, Donald

It was duly passed to purchase two storage “Sans” for \$50,000.

Moved by: Demuth, Robert S.
Seconded by: Paplow, Bob

6.3 (A) Tax-Forfeited Land Classification Public Meeting Notice

Additional properties have been acquired by the county through tax-forfeiture since the last public sale held in February of 2019. Additionally, there are parcels that have not been offered for sale in the past that are currently under review by the DNR/MPCA to see if they now qualify to be sold. The City of Rushmore is also requesting a reclassification on a parcel in Rushmore. Before the county can proceed with getting any of these parcels back on the tax rolls, they must be approved for sale and classified as conservation (stays in public ownership and not available for sale) or nonconservation (released for sale).

VOTING

It was duly passed to approve the Tax-Forfeited Land Classification Public Meeting Notice for Tuesday October 5, 2021 at 9:00 am in the Commissioner Board Room.

Motion by: Demuth, Robert S.
Seconded by: Linssen, Donald

7.0 Administration Presentation

7.1 Buffalo Ridge Regional Rail Authority (BRRRA) Proposed Development Site – Engineer Report

Nobles County Commissioners were presented the findings of an economic development study performed for the Buffalo Ridge Regional Rail Authority (BRRRA). Nobles County previously invested in an ISG Engineering Study to ascertain economic development opportunities along the Rail Authority line. Rock County Commissioners & personnel, ISG Engineers, Ellis & Eastern’s Dan Kippley, and other stakeholders jointly presented this information. No action was needed on this item, as it was solely informational.

7.2 Nobles County Highway Department Annual Report
Attachments:
Annual Report

Mark Sehr and Sarah McDonald presented the board with the 2020 annual report for the Nobles County Highway Department.

VOTING

It was duly passed to accept the 2020 Nobles County Highway Department Annual Report.

Moved by: Demuth, Robert S
Seconded by: Paplow, Bob

7.3 Administrative Service Supervisor Reclassification
Attachments:
Position Description

There is a vacancy in the Administrative Service Supervisor position in Community Services so Stacie Golombiecki, Community Service Director was reviewing the job description and requested changes. Minor changes were made to the description and the changes were sent to George Gmach for pointing. The points changed to 302 but the pay level stayed the same.

VOTING

It was duly passed to approve the job description and associated point values as presented.

Moved by: Paplow, Bob
Seconded by: Metz, Gene

7.4	LIDAR Flight																
<p>There is an opportunity to acquire Light Detection and Ranging (Lidar) flight information collaboratively with neighboring counties, the State of Minnesota, and the U.S. Geographical Service. This project will offer Lidar imagery information across contiguous boundaries for various uses. The derived information will be useful to county departments, area environmental agencies, and other stakeholders. Nobles County's participation would cost \$16,200.00. It was recommended that the funding be used from the riparian funds.</p>																	
VOTING																	
<p>It was duly passed to invest \$16,200.00 from the riparian fund to participate in a collaborative Lidar project. Moved by: Paplow, Bob Seconded by: Demuth, Robert S.</p>																	
7.5	Reading Sanitary Sewer																
<p>Peter Miller & staff from Wenck & Associates, Inc. have offered to assist with legislative communication and implementation work. This technical assistance could be pivotal in completing work to offer Reading, MN a communal sanitary sewer system. The following budget was proposed:</p>																	
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<p>Discussion was had that if the project is stopped at any point of the process, that no funds would need to be paid going forward. The funds would be paid out of reserves.</p>																	
VOTING																	
<p>It was duly passed to approve the services as presented for Wenck & Associates to complete the goal of a sanitary sewer in Reading, MN. Moved by: Demuth, Robert S. Seconded by: Paplow, Bob</p>																	
7.6	Adrian Lot – Sale Procedures																
<p>Discussion was had on options for selling the lot at 108 Kentucky Avenue in Adrian, MN. This process is proposed to return the property ownership to a tax-paying entity. As a part of the process; Adrian, MN's City Council has acted (8/26/21) that no local public purpose exists for that lot. It is noted that Nobles County would maintain mineral rights on this lot. A timeline was presented</p>																	
VOTING																	
<p>It was duly passed to publish an ad and collect closed bids until 3:00 p.m. on September 2, 2021 and open those bids at the regular board meeting on September 7, 2021 at 9:05 a.m.. Moved by: Linssen, Donald Seconded by: Paplow, Bob</p>																	
8.0 Inter-Agency Reports/Announcements																	
8.1	Committee and Board Reports																
<p>District I - Commissioner Ahlers – Absent.</p> <p>District V - Commissioner Linssen – Reported on the Solid Waste meeting and the struggle with landfills and recyclables. He also reported on the SMOC meeting. Busses are on backorder, taxi contract is up in 2021 and the City bus will now make a stop at the Norwood Inn to pick up MN West College students who are staying there.</p> <p>District IV – Commissioner Demuth – Reported on the RNCC meeting. He also reported on numerous concerns he has received regarding Crailshiem Road.</p> <p>District II - Commissioner Metz – Reported on the Rural MN Energy Board and an upcoming joint agreement between 18 counties.</p>																	

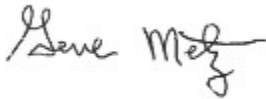
District III - Commissioner Paplow – Reported on Crailshiem Road concerns he has also received.

Attorney – Joe Sanow – Reported on backlogged cases and how Nobles County ranked among other counties, which was very positive.

Administration – Bruce Heitkamp – Reported on car storage at the PJC, AMC administrators meeting, multiple building projects, a hiring update on the Public Works engineer and lastly the 2022 budget.

Emergency Management / Deputy County Administrator – Tawn Hall – Reported on the table top exercise with JBS and reported it was a successful event. Also reported on the Armor radio situation.

8.2	Correspondence <u>Attachments:</u> Recruitment Update
8.3	Calendar <u>Attachments:</u> August 2021
9.0	Board Meeting – Tuesday August 24, 2021 9:00 a.m. Nobles County Board Room Work Session – Tuesday August 31, 2021 8:30 a.m. Nobles County Board Room Board Meeting – Tuesday September 7, 2021 9:00 a.m. Nobles County Board Room
10.0 Adjournment	
<u>VOTING</u> It was duly passed to adjourn the meeting at 11:09 a.m. Moved by: Paplow, Bob Seconded by: Linssen, Donald	



(Chairperson)



(County Administrator)