

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in special session on Wednesday, May 26, 2021, at the Board of Commissioners Room, Government Center, Worthington, Minnesota. The following Commissioners were in attendance in the Board Room: Justin Ahlers, Gene Metz, Donald Linssen, Robert S. Demuth and Bob Paplow.

The meeting was called to order by Chairperson Metz at 8:00 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order
2.0 Pledge of Allegiance
3.0 Approval of Agenda
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Demuth, Robert S. Seconded by: Ahlers, Justin
4.0 County Sheriff Appointment Interviews Commissioners interviewed and heard from three candidates for County Sheriff. Administrator Heitkamp asked a series of 9 questions to each candidate. First Commissioners heard from Ryan Kruger, Sergeant. Secondly from Jay Clarke, Sergeant and lastly, Chris Dybeveck, Chief Deputy Sheriff. After the interviews each commissioner gave their recommendation on the candidates. Discussion was had and ultimately Ryan Kruger was chosen out of the three candidates. A 10 minute recess was called. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S. The Board reconvened after a 10 minute recess. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S. <u>VOTING</u> It was duly passed to approve to appoint Ryan Kruger as Nobles County Sheriff effective July 1, 2021. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald It was duly passed to approve the Nobles County Sheriff's salary at \$96,500.00 effective July 1, 2021. Moved by: Linssen, Donald Seconded by: Demuth, Robert S.
5.0 Annual Leave Payout Exception Steve Schnieder, Public Works Director, will be retiring as of June 30, 2021. All parties want Schnieder's remaining time to be utilized for the betterment of the Public Works Department and the various projects currently taking place. However, that goal cannot be accomplished without ensuring that Schnieder's annual leave can be transferred to his VEBA account prior to the retirement date. According to personnel policy P-244 Health Care Savings (HCSP) plan, employees with a minimum of ten years of service, shall have their annual leave termination

pay up to 480 hours deposited into the employees' Health Card Savings Plan. Steve Schnieder will have more than 480 of annual leave in his bank at time of his retirement. He will lose all hours, and associated pay, for those hours above 480. Therefore, he would need to take off nearly 100 hours before the end of June; or he will lose those hours. Schnieder is requested the county board allow him to convert 100 annual leave hours for a total of \$5,969.00 as a one-time payment into his VEBA account. The IRS guidelines do not allow individual selections to be placed into his HCSP account.

VOTING

It was duly passed to approve Stephen Schnieder to convert any hours over 480 as a one time payment into his VEBA account prior to his last day of employment.

Moved by: Paplow, Bob

Seconded by: Ahlers, Justin

6.0 Short Term Crisis Center Architect

Attachments:
Cost Projection
Architect Proposal

The County is making efforts to remodel and house a Short-Term Crisis Center within the Prairie Justice Center. The exact location of the Crisis Center is the former "Kids Peace" area. Several concurrent tasks are underway to ensure the Crisis Center is started and successful. A design architect is needed to assist with: 1) (Phase 1) complete the architectural design of a remodel to a 60% level and 2) (Phase 2) completing a design and construction specifications for a completed bid package, lead the bid process, verify a best-value proposal, lead a preconstruction meeting, regularly visit the site during construction, and develop a final punchlist, and assist with project wrap-up. An RFP was introduced and four firms offered proposals. After review, consensus was that Pope Architects offered the best design process and relevant project history for this specific project. Cost factors were proposal considerations but weren't the deciding factors, after review.

VOTING

It was duly passed to approve Pope Architect's proposal for Architectural services for the Short-Term Crisis Center.

Motion by: Demuth, Robert S.

Seconded by: Paplow, Bob

7.0 Nobles County Road Tour

The Commissioners, County Administrator, Bruce Heitkamp, and Public Works Director, Stephen Schnieder went on a road tour around Nobles County.

8.0 Work Session – Wednesday May 26, 2021
8:30 a.m. Nobles County Board Room
Board Meeting – Tuesday June 8, 2021
9:00 a.m. Nobles County Board Room

9.0 Adjournment

VOTING

It was duly passed to adjourn the meeting at 9:14 a.m.

Moved by: Linssen, Donald

Seconded by: Paplow, Bob



(Chairperson)



(County Administrator)