

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, March 23, 2021, at the Board of Commissioners Room, Government Center, Worthington, Minnesota. The following Commissioners were in attendance in the Board Room: Justin Ahlers, Gene Metz, Donald Linssen, Robert S. Demuth and Bob Paplow.

The meeting was called to order by Chairperson Metz at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Linssen, Donald Seconded by: Ahlers, Justin	
4.0 Recognition	
Tami Ehret, Social Worker, was recognized for 20 years of service.	
5.0 Consent Agenda	
5.1	March 02, 2021 Regular Board Meeting Minutes Draft <u>Attachments:</u> March 02, 2021 Draft Regular Board Meeting Minutes
5.2	March 05, 2021 Special Board Meeting Minutes Draft <u>Attachments:</u> March 05, 2021 Draft Special Board Meeting Minutes
5.3	March 16, 2021 Special Board Meeting Minutes Draft <u>Attachments:</u> March 16, 2021 Draft Special Board Meeting Minutes
5.4	Meetings & Conferences – Travel Expenses <u>Attachments:</u> Expenses paid – Employees Expenses paid – Board
5.5	Auditor’s & Commissioner’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
<u>VOTING</u> It was duly passed to approve the Consent Agenda. Moved by: Demuth, Robert S. Seconded by: Paplow, Bob	
6.0	Department Presentations
6.1 (A)	Declare Skid Loader as Surplus Property
Public Works purchased a new skid loader. The old skid loader, unit #3111 needs to be declared surplus property to dispose of it. This machine will be offered for sale by on line auction.	

<u>VOTING</u>	
It was duly passed to approve declaring the 2012 Catapillar 25783 track skid loader as surplus property. Moved by: Ahlers, Justin Seconded by: Linssen, Donald	
6.2 (A)	Township Bridge Replacement
Two bridges located in Bigelow and Olney Townships have been approved for funding. The easements required for construction have been obtained. The Board needs to authorize advertisement for bids for the projects to move. The bridges were approved for construction using Town Bridge Account funding. The work will be scheduled for fall of 2021.	
<u>VOTING</u>	
It was duly passed to approve the advertisement for bids with the opening to be April 26, 2021 at 1:30 p.m. at the County Administration office. Motion by: Ahlers, Justin Seconded by: Demuth, Robert S.	
6.2 (A)	COVID-19 Vaccine Update
Michelle Ebbers talked through a power point updating the Commissioner's on the COVID-19 vaccine process in Nobles County.	
6.3 (A)	Personnel Policy P-213 Ethics <u>Attachments:</u> Draft Policy Final Policy
Personnel policy P-213 Ethics needs to be updated and was presented for approval. Nobles County is working on be released from the MN Merit System for recruitment of our Community Service positions. They have a couple of different statutes that we need to incorporate into our personnel policies as one of the required steps. Whenever we make changes to our policies we always review the entire policy and make any other necessary changes or additions. The policy was updated to contain language for the new requirements in addition to other changes. This policy has been reviewed by the management team.	
<u>VOTING</u>	
It was duly passed to approve policy P-213 Ethics as presented. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald	
7.0 Administration Presentation	
7.1	Veteran Service Officer Appointment and Oath <u>Attachments:</u> Oath
Jim Dunn has started as Nobles County's Veteran Service Officer and needs to be appointed and take an oath of office. Statute holds the term of the Veteran Service Officer in Minnesota at 4 years. Chair Metz administered the Oath of office.	
<u>VOTING</u>	
It was duly passed to approve resolution 202110 and appoint Jim Dunn to a 4 year term as the Veteran Service Officer for Nobles County effective March 15, 2021. Moved by: Demuth, Robert S. Seconded by: Paplow, Bob	
7.2	Amendment to Marsden Cleaning Service Agreement <u>Attachments:</u> Amendment
Due to IT moving upstairs to the Data Center, the Marsden agreement should be amended to include that area. Presented was the amendment which went from \$8,972.00/month to \$9,115.60/month.	

<u>VOTING</u>	
It was duly passed to approve the amended Marsden contract until the end of 2021. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.	
7.3	Lincoln Pipestone Rural Water Board Appointee <u>Attachments:</u> Peter Petersen Application Resolution 202109
Lincoln Pipestone Rural Water System ("LPRWS"). Glen Grant resigned as a member of the LPRWS Board Of Commissioners on December 15, 2020. LPRWS conducted a search for his replacement and on February 22, 2021 the LPRWS Board of Commissioners unanimously adopted a motion which recommends that Peter Petersen replace Glen Grant.	
<u>VOTING</u>	
It was duly passed to approve resolution 202109 appointing Peter Petersen to the LPRW board completing the unexpired term of Glen Grant. Moved by: Linssen, Donald Seconded by: Paplow, Bob	
7.4	Nobles County Historical Society Grant Application <u>Attachments:</u> Grant Information
The Nobles County Historical Society has requested the county allow them to complete a grant application on behalf of the county for improvements to the Armory building. The NCHS would like to apply for a grant for \$20,000 from the State Capital Projects Grants-in- Aid Program, which supports historic preservation projects of publicly owned buildings. The funds from the grant if selected would be to tuck point the garage portion of the Armory.	
<u>VOTING</u>	
It was duly passed to approve the Nobles County Historical Society apply for a grant on behalf of the county from the state for the purpose of tuck pointing the garage. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
7.5	Prairie Justice Center Lease Amendment <u>Attachments:</u> Lease Amendment
An amendment to the PJC Lease with the City of Worthington is ready to consider for approval. With 2021 being the final budget year for the current lease with the city based on the PJC bond payments, it was time to amend the lease to include a number of the capital improvements complete in the past couple years. The LEC approved the spreadsheet draft and the City of Worthington passed the amendment on Monday, March 8, 2021 at their regular council meeting. The city plans to continue budgeting a similar amount as to what have been budgeted for the bond debt service. The major projects affecting this were the replacement of the chiller, the garage addition and the roof replacement, several smaller project are also included.	
<u>VOTING</u>	
It was duly passed to approve the amended PJC lease with the City of Worthington including the payment schedule as proposed. Moved by: Linssen, Donald Seconded by: Paplow, Bob	
8.0 Inter-Agency Reports/Announcements	
8.1	Committee and Board Reports
District I - Commissioner Ahlers – Reported on HLWD, RNCC, EMPAC and 1W1P meetings. District V - Commissioner Linssen – Attended the Solid Waste Committee via Zoom. The State is proposing an increase to solid waste tax which was discussed.	

District IV – Commissioner Demuth – Updated Commissioners on the draw down of Lake Ocheda.

District II - Commissioner Metz – Reported on the AMC board meeting.

District III - Commissioner Paplow – No Report.

County Attorney – Joe Sanow – No Report.

Administration – Tom Johnson / Bruce Heitkamp – Reported on Crisis Center meetings and Data Center heat solutions.

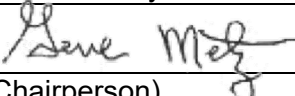
8.2	Correspondence <u>Attachments:</u> Recruitment Update City, County College, School Meeting Agenda 3/19/21 KLR Budget Sheet Nobles SWCD Agenda 3/17/21 Nobles County Art Center Meeting Minutes February 2021 KLR Agenda 3/18/21 Nobles SWCD Program Log KLR Bills Payable KLR Balance Sheet (2) HLWD Agenda 3/2/21 HLWD Agenda 3/12/21 Nobles SWCD Meeting Minutes 2/17/21 Nobles SWCD Bills Payable Nobles SWCD Budget Sheet (2) KLR Meeting Minutes 1/21/21 1W1P Meeting Minutes
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8.3	Calendar <u>Attachments:</u> March 2021 April 2021
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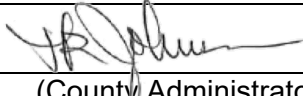
9.0	Armory / Data Center Tour Immediately Following 3/23/21 Board Meeting Ditch 101 – Wednesday March 31, 2021 9:00 a.m. Worthington Event Center Work Session – Wednesday March 31, 2021 11:00 a.m. Worthington Event Center Board Meeting – Tuesday April 06, 2021 9:00 a.m. Nobles County Board Room
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10.0 Adjournment

VOTING
It was duly passed to adjourn the meeting at 10:02 a.m.
Moved by: Ahlers, Justin
Seconded by: Demuth, Robert S.



(Chairperson)



(County Administrator)