

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, January 05, 2021, at the Board of Commissioners Room, Government Center, Worthington, Minnesota. The following Commissioners were in attendance in the Board Room: Justin Ahlers, Gene Metz, Donald Linssen, Robert S. Demuth and Bob Paplow.

The meeting was called to order by Administrator Johnson at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Election of Officers	
<u>VOTING</u> It was duly passed to elect Gene Metz as board chair for 2021. Moved by: Robert S. Demuth Seconded by: Ahlers, Justin It was duly passed to elect Donald Linssen as board vice-chair for 2021. Moved by: Ahlers, Justin Seconded by: Paplow, Bob	
4.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda with addendums. Motion by: Linssen, Donald Seconded by: Demuth, Robert S.	
5.0 Recognition	
5.2	Excellence in Performance
Jackie Van Horsen, Children’s Librarian, was recognized as the December EIP.	
6.0 Consent Agenda	
6.1	December 22, 2020 Regular Board Meeting Minutes Draft <u>Attachments:</u> December 22, 2020 Draft Regular Board Meeting Minutes
6.2	Meetings & Conferences – Travel Expenses <u>Attachments:</u> Travel Expenses paid December 18, 2020
6.3	PCard/Auditor’s Warrants <u>Attachments:</u> Accounts Payable Summary Auditor’s Warrants
6.4	Affidavit of Lost Warrant <u>Attachments:</u> Affidavit

<u>VOTING</u>	
It was duly passed to approve the Consent Agenda. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald	
7.0	Department Presentations
7.1	Judicial Ditch #10 Redetermination of Benefits Contract <u>Attachments:</u> H2Over Viewers Contract
JD10 was missed when the board approved the agreement with H2Over Viewers. A redetermination of benefits is in order to allow assessments to be made on current landowners who are benefiting from the system.	
<u>VOTING</u>	
It was duly passed to approve the agreement between Bryan Murphy, Shantel Hecht, Larry Murphy, Robert Conley and Ken DeGier as viewers for JD10. Moved by: Ahlers, Justin Seconded by: Paplow, Bob	
7.2	Purchase of Service Agreement with SW Health and Human Services <u>Attachments:</u> Agreement
Community Services is requesting an agreement be approved with SW Health and Human Services to handle a public health nuisance investigation since Community Services currently does not have the staffing with that expertise.	
<u>VOTING</u>	
It was duly passed to approve the purchase of service agreement with SW Health and Human Services. Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin	
7.3	Authorization for EFT Payments <u>Attachments:</u> Resolution 202083
The finance department and Auditor-Treasurer's office need board authorization to make electronic fund transfers.	
<u>VOTING</u>	
It was duly passed to approve resolution 202083. Moved by: Linssen, Donald Seconded by: Demuth, Robert S.	
7.4 (Addendum)	Agreement Extension <u>Attachments:</u> Agreement
The Recorder's office wishes to extend an agreement with Hunter Heitkamp to complete the project he has been working on.	
<u>VOTING</u>	
It was duly passed to approve the extension to Hunter Heitkamp's contract. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.	
8.0	Administration Presentation
8.1	2021 Operating Rules <u>Attachments:</u> 2021 Operating Rules
The 2021 board operating rules were presented with minor adjustments made from the previous year.	
<u>VOTING</u>	

<p>It was duly passed to approve the 2021 Board Operating Rules as presented. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald</p>	
8.2	<p>2021 County Legal Newspaper <u>Attachments:</u> Nobles County 2021 Joint Bid</p>
<p>A legal county newspaper must be selected per statute. This year bids were solicited from The Globe and Nobles County Review. A joint bid from both newspapers was received.</p>	
<p><u>VOTING</u> It was duly passed to approve the joint bid from The Nobles County Review, Fulda Free Press, Tri County News, Murray County Advantage and The Globe as the 2021 legal county newspaper at a rate of \$14.44/inch. Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p>	
8.3	<p>2021 Boards Committee Appointments <u>Attachments:</u> 2021 Proposed Board Appointment List</p>
<p>The board as reviewed their committee appointments at a previous work session. Annually the board needs to approve these appointments that each commissioner will participate on.</p>	
<p><u>VOTING</u> It was duly passed to approve the 2021 board committee appointments as presented. Moved by: Paplow, Bob Seconded by: Demuth, Robert S.</p>	
8.4	<p>2021 Boards, Committees & Commissions – Citizen Appointments <u>Attachments:</u> Committee and Board Appointments Citizen Applications</p>
<p>Annually the board needs to approve citizens to Nobles County boards and committees. A 2020 list was presented indicating terms that were expiring and also applications from citizens who wished to be appointed or re appointed to these boards.</p>	
<p><u>VOTING</u> It was duly passed to approve Dolores Ella to the Developmental Achievement Center Board. Moved by: Linssen, Donald Seconded by: Ahlers, Justin</p> <p>It was duly passed to approve Tom Johnson to the Emergency Management Planning Advisory Committee. Moved by: Ahlers, Justin Seconded by: Linssen, Donald</p> <p>It was duly passed to approve Megan Prins to the Extension Committee. Moved by: Linssen, Donald Seconded by: Paplow, Bob</p> <p>It was duly passed to approve Randy Lubben to the Heron Lake Watershed Board of Managers. Moved by: Ahlers, Justin Seconded by: Paplow, Bob</p> <p>It was duly passed to approve David Benson to the Rock-Nobles Community Corrections Executive Board. Moved by: Demuth, Robert S.</p>	

Seconded by: Ahlers, Justin

It was duly passed to approve Mike Harmon to the Rock-Nobles Community Corrections Executive Board.

Moved by: Linssen, Donald

Seconded by: Demuth, Robert S.

It was duly passed to approve John Penning to the Zoning Board of Appeals.

Moved by: Demuth, Robert S.

Seconded by: Paplow, Bob

It was duly passed to approve Brent Feikema to the Zoning Board of Appeals.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

It was duly passed to approve Dave Vander Kooi to the Planning Advisory Commission.

Moved by: Ahlers, Justin

Seconded by: Paplow, Bob

It was duly passed to approve Richard Schlichte to the Planning Advisory Commission.

Moved by: Demuth, Robert S.

Seconded by: Linssen, Donald

It was duly passed to approve David Thier to the Planning Advisory Commission.

Moved by: Linssen, Donald

Seconded by: Ahlers, Justin

It was duly approved to appoint Gary Hibma to the Park Board.

Moved by: Paplow, Bob

Seconded by: Linssen, Donald

8.5 2021 IRS Standard Mileage Rate

Attachments:

Mileage rate

The 2021 IRS Standard Mileage Rate was presented as an information only item.

8.6 AMC Voting Delegates

Attachments:

AMC 2021 Policy Committee & Voting Delegate Appointments

AMC voting delegates need to be decided for 2021. The Board voted to leave all delegates the same as 2020 replacing Matt Widboom with Bob Paplow.

VOTING

It was duly passed to approve the 2021 policy committee appointments as; Environment & Natural Resources Policy Committee – Justin Ahlers, General Government Policy Committee – Gene Metz, Health & Human Services Policy Committee – Robert Demuth, Public Safety Policy Committee – Donald Linssen, Transportation & Infrastructure Policy Committee – Bob Paplow along with the 2021 AMC voting delegate appointments as: Gene Metz, Donald Linssen, Robert Demuth, Bob Paplow, Justin Ahlers, Tom Johnson, Bruce Heitkamp and Joe Sanow.

Moved by: Paplow, Bob

Seconded by: Demuth, Robert S.

8.7 Auditor-Treasurer / Recorder Remodel

(Addendum)

The Auditor-Treasurer and Recorder's office remodel was rebid to include the electrical work. Falls Architect was brought in to develop a plan for the space. 3 bids were received which were reviewed by the board.

VOTING

It was passed to approve the bid for the A/T and Recorder's remodel to TriState General Contracting in the amount of \$152,874.00

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

In Favor: Demuth, Robert S.; Metz, Gene; Linssen, Donald; Paplow, Bob

Opposed: Ahlers, Justin

8.8 (Addendum) Elected Officials Post-Retirement Benefits

Sheriff Wilkening requested the board consider offering post-retirement benefits for elected officials at the last work session. Discussion was had and Commissioner Demuth expressed his opposition to using tax dollars to pay for benefits for those no longer in public service. Other Commissioners echoed his thoughts.

VOTING

It was duly passed to deny the request to offer elected officials post-retirement benefits.

Moved by: Paplow, Bob

Seconded by: Demuth, Robert S.

9.0 Inter-Agency Reports/Announcements

9.1 Committee and Board Reports

District I - Commissioner Ahlers – No Report

District V - Commissioner Linssen – No Report

District IV – Commissioner Demuth – No Report

District II - Commissioner Metz – No Report

District III - Commissioner Widboom – No Report

9.2 Correspondence

Attachments:

Recruitment Update

Art Center Board Minutes 12/2020

HLWD Agenda 1/6/21

9.3 Calendar

Attachments:

January 2021

10.0 Other / Future Business

Board Meeting – Tuesday January 19, 2021

9:00 a.m. Nobles County Board Room

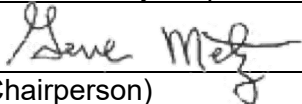
11.0 Adjournment

VOTING

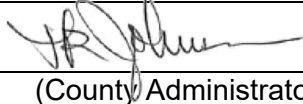
It was duly passed to adjourn the meeting at 10.00 a.m.

Moved by: Ahlers, Justin

Seconded by: Paplow, Bob



(Chairperson)



(County Administrator)