

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,  
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, December 08, 2020, at the Board of Commissioners Room, Government Center, Worthington, Minnesota. The following Commissioners were in attendance in the Board Room: Justin Ahlers, Gene Metz, Donald Linssen, Robert S. Demuth and Matt Widboom.

The meeting was called to order by Chairperson Ahlers at 3:00 P.M. followed by the Pledge of Allegiance.

<b>1.0 Call to Order</b>	
<b>2.0 Pledge of Allegiance</b>	
<b>3.0 Approval of Agenda</b>	
<b><u>VOTING</u></b> It was duly passed to approve the agenda as presented. Motion by: Metz, Gene Seconded by: Widboom, Matt	
<b>4.0 Recognition</b>	
Laurie Ebbers, Circulation/Technical Services Coordinator was acknowledged as the November 2020 Excellence in Performance recipient.	
<b>5.0 Consent Agenda</b>	
<b>5.1</b>	<b>November 10, 2020 Special Board Meeting Minutes Draft</b> <b><u>Attachments:</u></b> November 10, 2020 Draft Special Board Meeting Minutes
<b>5.2</b>	<b>November 17, 2020 Regular Board Meeting Minutes Draft</b> <b><u>Attachments:</u></b> November 17, 2020 Draft Regular Board Meeting Minutes
<b>5.3</b>	<b>November 25, 2020 Special Board Meeting Minutes Draft</b> <b><u>Attachments:</u></b> November 25, 2020 Draft Special Board Meeting Minutes
<b>5.4</b>	<b>Meetings &amp; Conferences – Travel Expenses</b> <b><u>Attachments:</u></b> Travel Expenses paid November 20, 2020
<b>5.5</b>	<b>PCard/Auditor's Warrants</b> <b><u>Attachments:</u></b> Accounts Payable Summary Auditor's Warrants
<b>5.6</b>	<b>2021-2022 Southwest MN Regional Minnesota Family Investment Program/Diversionary Work Program – Purchase of Service Contract Renewal</b> <b><u>Attachments:</u></b> Contract
<b>5.7</b>	<b>Hope Haven/The Achievement Center 2021-2022 Supported Employment Agreement</b> <b><u>Attachments:</u></b> Agreement

5.8	<b>Specialized Vocational Services 2021-2022 Supported Employment Agreement</b> <b><u>Attachments:</u></b> Agreement
5.9	<b>2021 Southwestern Mental Health Center Community Support Services Agreement Renewal</b> <b><u>Attachments:</u></b> Agreement
5.10	<b>2021 Southwestern Mental Health Center Master Services Agreement Renewal</b> <b><u>Attachments:</u></b> Agreement
5.11	<b>2021 Family and Home Based Services Contract Renewal Southwestern Mental Health Center</b> <b><u>Attachments:</u></b> Agreement
5.12	<b>Client Community Services – Semi Independent Living Services 2021-2022 Purchase of Service Agreement Renewal</b> <b><u>Attachments:</u></b> Agreement
5.13	<b>Minnesota Department of Human Services Children’s Mental Health Respite Care Grant Contract – Amendment No. 1</b> <b><u>Attachments:</u></b> Agreement
5.14	<b>Greater Minnesota Family Services 2021 Family Based Service Contract Renewal</b> <b><u>Attachments:</u></b> Agreement
5.15	<b>Authorize Payment for December Rent Payment from Grant Fund</b>
5.16	<b>Affidavit of Lost Warrant</b> <b><u>Attachments:</u></b> Affidavit
<b><u>VOTING</u></b> It was duly passed to approve the Consent Agenda. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald	
6.0	<b>Department Presentations</b>
6.1 (A)	<b>Bituminous Bid Award for Contract 20003</b> <b><u>Attachments:</u></b> Contract 20003
3 bids were received for the 2021 bituminous paving work for Brewster, Lismore and Wilmont. It was recommended to award the bid to the lowest responsible bidder.	
<b><u>VOTING</u></b> It was duly passed to award contract number 20003 to Duinick, Inc for the amount of \$3,291,058.80 Moved by: Demuth, Robert S. Seconded by: Metz, Gene	
6.1 (B)	<b>Final Contract Payment for Intersection Lighting Contract 19002</b> <b><u>Attachments:</u></b> Resolution 202072
Loosbrock Digging Services, Inc has completed the construction project for the intersection lighting. Final payment needs to be approved. Commissioner Ahlers recused himself from the vote.	
<b><u>VOTING</u></b>	

<p>It was duly passed to approve final payment to Loosbrock Digging Services, Inc. in the amount of \$18,955.05.  Moved by: Metz, Gene  Seconded by: Linssen, Donald</p>	
<b>6.1 (C)</b>	<p><b>Final Contract Payment for Bridge Contract 20001</b>  <u>Attachments:</u>  Resolution 202071</p>
<p>The contract for replacing township bridges in Grand Prairie and Westside Townships has been completed. The IC134 documentation has been provided.</p>	
<p><b><u>VOTING</u></b>  It was duly passed to adopt resolution 202071 and approve final payment be made to Midwest Cosntruction, LLC in the amount of \$24,641.59.  Moved by: Linssen, Donald  Seconded by: Demuth, Robert S.</p>	
<b>6.1 (D)</b>	<p><b>County State Aid Highway 3 Bridge Replacement</b>  <u>Attachments:</u>  Resolution 202070</p>
<p>Bridge number 53511 on CSAH 3 North of CSAH 16 has become eligible for state funding. The state bonding for bridges will pick up 50% of the bridge replacement cost. The rest will come from County State Aid Construction funding.</p>	
<p><b><u>VOTING</u></b>  It was duly passed to approve resolution 202070 prioritizing bridge number 53511 for state bond funding.  Moved by: Widboom, Matt  Seconded by: Metz, Gene</p>	
<b>6.1 (E)</b>	<p><b>Judicial Ditch 12 Tile Repair</b></p>
<p>1,000 feet of 10 inch tile is failing on JD12. Bids were advertised and received. It was recommended to award the bid based on amount but also timeliness that the project could be completed.</p>	
<p><b><u>VOTING</u></b>  It was duly passed to approve the tile repair too Loo Con, Inc in the amount of \$26,900.00.  Moved by: Metz, Gene  Seconded by: Widboom, Matt</p>	
<b>6.2 (A)</b>	<p><b>Conditional Use Permit</b>  <u>Attachments:</u>  Draft 11/18/2020 P&amp;Z minutes</p>
<p>Adam Aggen, Rushmore, MN, requested a conditional use permit to construct a 192'x102' confinement swine barn. Planning and Zoning held a public hearing and recommends approving the CUP with conditions as listed.</p>	
<p><b><u>VOTING</u></b>  It was duly passed to approve the conditional use permit for Adam Aggen with conditions as stated.  Moved by: Metz, Gene  Seconded by: Widboom, Matt</p>	
<b>6.3 (A)</b>	<p><b>MN Department of Health Grant Agreement – COVID-19 Vaccine</b>  <u>Attachments:</u>  Grant Amounts  Grant Duties</p>
<p>The MN Department of Health has notified Community Services that it is eligible to receive COVID-19 vaccination grant funding in the amount of \$22,193.00. The grant will help fund the planning and vaccination work. The grant period is 12/1/2020-6/30/2021.</p>	
<p><b><u>VOTING</u></b>  It was duly passed to approve the grant agreement with the MN Department of Health.</p>	

<p>Moved by: Linssen, Donald          Seconded by: Demuth, Robert S.</p>	
<b>6.4 (A)</b>	<p><b>2021 Legal Service Agreement – Rinke Noonan</b>  <u><b>Attachments:</b></u>          Agreement</p>
<p>The law firm Rinke Noonan provide legal counsel to Nobles County Ditch Authority. There is no change to the agreement from the previous year.</p>	
<p><b><u>VOTING</u></b>          It was duly passed to approve the agreement with Rinke Noonan for legal counsel to the Nobles County Ditch Authority.          Moved by: Widboom, Matt          Seconded by: Linssen, Donald</p>	
<b>6.5 (A)</b>	<p><b>Clifton Larson Allen Audit Agreement</b>  <u><b>Attachments:</b></u>          Agreement</p>
<p>CLA has completed the required audit of the Nobles County financials for a number of years. It was presented to the board an agreement to continue these services for the year ending December 31, 2020.</p>	
<p><b><u>VOTING</u></b>          It was duly passed to approve the agreement for audit services with CliftonLarsonAllen in the amount of \$65,940.00          Moved by: Widboom, Matt          Seconded by: Demuth, Robert S.</p>	
<b>6.5 (B)</b>	<p><b>GASB-75 2020 Actuarial Service Agreement</b>  <u><b>Attachments:</b></u>          Agreement</p>
<p>The Howard E. Nyhart Company, Inc. requires an authorized signature for the GASB-75 Actuarial Services for the 2020 fiscal year audit.</p>	
<p><b><u>VOTING</u></b>          It was duly passed to approve the Nyhart Company, Inc service agreement in the amount of \$2,100.00.          Moved by: Metz, Gene          Seconded by: Linssen, Donald</p>	
<b>6.6 (A)</b>	<p><b>Requisition for Personnel</b>  <u><b>Attachments:</b></u>          Requisition</p>
<p>The Sheriff's department is requesting the replacement of a full time female correctional officer.</p>	
<p><b><u>VOTING</u></b>          It was duly passed to approve the requisition for a full time female correctional officer.          Moved by: Metz, Gene          Seconded by: Widboom, Matt</p>	
<b>6.7 (A)</b>	<p><b>MERIT System Letter of Intent</b>  <u><b>Attachments:</b></u>          Letter of Intent</p>
<p>Per MN Statute the commissioner of human services shall administer the personnel standards for employees of the community services agency through the MN Merit system. Nobles County is capable of handling this process and is presenting a letter of intent to leave the MN Merit system. The process takes 1 year to complete.</p>	
<p><b><u>VOTING</u></b>          It was duly passed to approve sending the letter of intent to the MN Merit system to start the process to be released.          Moved by: Demuth, Robert S.          Seconded by: Metz, Gene</p>	

<b>6.7 (B)</b>	<b>Temporary/Seasonal Worker Wage</b>
The 2021 temporary and seasonal worker wage needs to be set. It was discussed at the previous work session. It is being presented to be set at \$14.00/hour plus .50/hour increase for each year the same person returns.	
<b><u>VOTING</u></b>	
It was duly passed to approve the temporary and seasonal worker 2021 wage at \$14.00 per hour and an additional .50 per hour for each year that same person returns to the job. Moved by: Linssen, Donald Seconded by: Demuth, Robert S.	
<b>6.7 (C)</b>	<b>Veterans Service Officers Replacement</b>
The current Veterans Service Officer (VSO) will be retiring February 28, 2021. The replacement of this position needs to be approved by the board. Discussion was had on changing the hours required of the position to make it more enticing for applicants. It was also discussed sharing VSO's from surrounding counties if no replacement is found in a timely manner.	
<b><u>VOTING</u></b>	
It was duly passed to approve replacing the Nobles County Veterans Service Officers at a ½-Full time range and offer conditional on the applicants. Moved by: Metz, Gene Seconded by: Widboom, Matt	
<b>7.0</b>	<b>Administration Presentation</b>
<b>7.1</b>	<b>Home Foreclosure</b>
A home in Worthington is vacant and has a very high medical lien against it. The County would like to have an outside attorney handle the foreclosure process. The sale of the home would cover legal/realtor fees and the remainder of the sale would go toward the medical lien. There would be no financial burden to the county.	
<b><u>VOTING</u></b>	
It was duly passed to approve the proceeding of the foreclosure process with a local outside law firm and realtor as long as there are no financial or time commitments needed from the county or county staff. Moved by: Demuth, Robert S. Seconded by: Metz, Gene	
<b>7.2</b>	<b>Pedestrian Crossing</b> <b><u>Attachments:</u></b> Resolution 202073
The pedestrian crossing by the Middle School was discussed at the previous work session. Citizen concerns were addressed and a resolution was drafted to forward to the Worthington School Board in hopes that crossing guards or signals would be used to prevent accidents.	
<b><u>VOTING</u></b>	
It was duly passed to adopt resolution 202073. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald	
<b>8.0 Inter-Agency Reports/Announcements</b>	
<b>8.1</b>	<b>Committee and Board Reports</b>
District V - Commissioner Linssen – No Report.  District IV – Commissioner Demuth –Reported on year end items on most of his boards taking place. Was asked about the draw down on Lake Ocheda – which he said went very well.  District I - Commissioner Ahlers – No Report.	

	<p>District II - Commissioner Metz – Reported on MRC annual meeting and the AMC board of directors meeting.</p> <p>District III - Commissioner Widboom – No Report.</p> <p>Administration – Tom Johnson – Brought up legislative priorities and asked the Commissioner’s to start thinking of any.</p> <p>Administration / Emergency Management – Bruce Heitkamp – No Report.</p>
<b>8.2</b>	<p><b>Correspondence</b>  <u><b>Attachments:</b></u>  Recruitment Update  Library Board Minutes 11/3/2020  HLWD Minutes 9/16/2020  HLWD Agenda 11/18/2020</p>
<b>8.3</b>	<p><b>Calendar</b>  <u><b>Attachments:</b></u>  December 2020 Calendar</p>
<b>9.0</b>	<p><b>Other / Future Business</b>  <b>Board Meeting</b>  Tuesday, December 22, 2020 9:00 a.m.</p>
<b>10.0 Adjournment</b>	
<p><b><u>VOTING</u></b>  It was duly passed to adjourn the meeting at 4:12 p.m.  Moved by: Widboom, Matt  Seconded by: Demuth, Robert S.</p>	



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(Chairperson)



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(County Administrator)