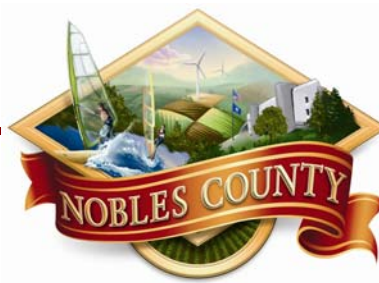


## Board of Commissioners

315 Tenth Street  
P.O. Box 757  
Worthington, MN 56187-0757



Phone: 507-295-5201  
Fax: 507-372-8363  
administration@co.nobles.mn.us

*“In cooperation with our citizens, we improve the quality of life for individuals, families and communities by fostering a healthy economy and environment.”*

*“Looking Forward with Purpose”*

### COUNTY BOARD – PROPOSED AGENDA THURSDAY, DECEMBER 31, 2020, (Immediately Following Work Session) NOBLES COUNTY BOARD ROOM

Zoom Information:

<https://us02web.zoom.us/j/84404734661?pwd=UEZ2RUNiTW55U1NIRUNHNnIUy3JiZz09>

Call in Number: 1-312-626-6799

Meeting ID: 844 0473 4661

Password: 726076

#### **1.0 Call to Order**

#### **2.0 Pledge of Allegiance**

#### **3.0 Approval of Agenda** *(Action)*

#### **4.0 Recognition**

##### **4.1 Visitors & Guests Welcome**

#### **5.0 Administration Presentation – Bruce Heitkamp**

##### **5.1 Adopt 2021 Fee Schedule** *(Action)*

##### **5.2 HVAC Ionizer Systems** *(Action)*

#### **6.0 Other / Future Business**

**Board Meeting** – Tuesday January 05, 2021

9:00 a.m. Nobles County Board Room

#### **7.0 Adjournment** *(Action)*



## ***FEE SCHEDULE***

*Adopted by Resolution – \_\_\_\_\_*

Nobles County Fee Schedule  
Adopted by the Nobles County Board of Commissioners  
Effective: January 1, 2021

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>ASSESSOR 507-295-5208</b>	Sales Study County		\$75.00
	Townships		\$30.00
	Small Cities Only		\$30.00
	Worthington Only		\$30.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>ATTORNEY 507-295-5298</b>	Electronic Media – VCR tape, CD & DVD		See County-Wide schedule except for disclosure in criminal cases; contact County Attorney for policy regarding said disclosure.
	Notary Fee		
	Paper Copies		

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>AUDITOR-TREASURER 507-295-5258</b>	Special Assessments-Setup Annual Maintenance		\$100 + \$5/Parcel \$2.00 / parcel
	<b>Annual Audit Reports</b>		<b>\$200.00</b>
	Delinquent Tax Publication	279.092	\$30.00 / year
	Confession of Judgment Fee		\$500.00
	Repurchase of Tax Forfeited Property		\$500.00
	Tax Increment District Setup Annual Maintenance Modification Early Decertification TIF Knock Down Nobles Home Initiative Application Fee		\$300/District \$150/District \$200/District \$200/District \$20/Parcel \$100.00
	Tax Information Prints / Files Setup		\$100.00
	<b>Auditor's Tax Certificate</b>		\$200.00
	Accounts Receivable Late Fee		\$1.00 / month
	Escrow Add / Deletes		\$2.00 / parcel
	Labels – Setup		\$100.00
	<b>Tax History / Searches / Estimates</b>		<b>\$30 Minimum or Hourly Staff Cost</b>
	Auditor's Bond Certificate		\$200.00
	Election & Voter Registration Filing Fees County Offices Southwest Conservation District	204B.11	\$50.00 \$20.00
	<b>School Special Election Administration</b>		<b>\$2,500.00</b>
	Voter Registration Lists, Labels & CD's	State of MN Sec of State	651-284-4087 Or 651-215-1442
	Licensing Auctioneer Precious Metal Dealer	330.01 325F.733	\$20.00 \$50.00
	Property Tax Credit Card Payment		2.5% of amount paid OR Minimum of \$2/transaction \$3.95 flat fee for VISA Debit Card
	3.2 (Temporary 1-4 days) On or Off Sale		\$50.00
	Liquor On Sale Off Sale	340A.408 340A.405	\$1,000.00 \$100.00

<b>AUDITOR-TREASURER (Continued)</b>	Sunday	340A.504	\$20.00
	Setup	340A.414 Subd. 6	\$350.00
	Wine Tasting Club		\$50.00
			\$50.00
	Transient Merchant	329.11	\$300.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COMMUNITY CORRECTIONS 507-295-5310</b>			As per fee schedule in Corrections Office

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COMMUNITY SERVICES 507-295-5213</b>	Child Support Fees		
	Non IV-D		\$15.00 / month
	NPA Application (one time fee)		\$25.00 / case
	Day Care License		paid biennial
	New License (Initial)		\$100.00
	Relicensing (Biennial)		\$100.00
	Relocation		\$50.00
	Corporate Foster Care Licensing		
	New License		\$100.00
	Relicensing		\$100.00
Out of home placements, chemical dependency assessments, detoxification and Hospitalizations resulting from emergency mental health holds and/or commitments fees will be according to the agency sliding fee scale up to the cost of the service.			
Any court ordered non-child welfare/child protection service for adoptions, custody study, or supervised visitation will be at the most current hourly rate (state average), according to the DHS Seager report.			
<b>NURSING CHARGES</b>	TB Skin Test		\$20.00
	Immunization Administration		\$20.00/each
	Hep B (3 doses of vaccine + administration of vaccine)		\$219.00
	Flu Shot		\$30.00
<b>COMMUNITY SERVICES CONTRACT RATES</b>	Public Health Nurse		\$60.00/hour
	Registered Nurse		\$60.00/hour
	Day Care Consult		\$60.00/hour
<b>PHN CLINICS</b>	PHNC Skilled Nurse Visit in the Home		\$130.00
	PHNC In office		\$41.84
<b>ENVIRONMENTAL HEALTH</b>	Tobacco License		\$120.00 / annual

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COUNTY-WIDE</b>	Notary Fee		\$1.00
	Copies – Photo & Computer Generated (Any Size)		.35/page-color .25 / page
	Non-Statutory Faxes		
	1-5 pages		\$5.00
	Each Additional Page		\$1.00 / page
	Incoming		\$1.00 / page
	Electronic Media – CD		\$1.00
	DVD		\$5.00
	Mileage		IRS Rate
	Non Sufficient Funds Charge	604.113	\$30.00
	Research Fee – Public Data		
	One (1) hour minimum		\$25.00 / hour
Videoconference – Room Rent	Collaboration Partners		\$35.00 / hour
	Education Sites		\$50.00 / hour
	Administration Sites		\$65.00 / hour

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COUNTY-WIDE (continued)</b>	Videoconference – Site Fees Cancellation – Subscriber Non-Subscriber More than 24 hour notice Less than 24 hour notice (\$25.00 Non-Refundable fee to Intertech to Non-Subscribers)		0.00  \$25.00 / event Up to 100% of event at each site
	Videoconference – Event Support Fee		
	DVD		\$5.00 /each
	Phone		0.15 / minute
	Food / Beverage Services		Not Available

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COURT ADMIN 507-295-5170</b>			As per schedule in Court Admin.
	Law Library Civil Criminal	134A.10 Subd 1&3	\$12.00 \$7.00
<b>EXTENSION 507-295-5313</b>	Publication – Fee Schedule		As per schedule in Extension Office

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>GIS 507-295-5255</b>	Services Custom Mapping Minimum of 1 Hour Charge Billed in ½ Hour Increments Compilation Fee Assessed to each request Large Scale Copies		\$35.00/per hour  \$35.00/per hour  \$10.00
	Printed Maps 9.5" x 11" to 11" x 17" Including Aerial Imagery 11" x 22" to 22" x 33" Including Aerial Imagery 22" x 34" up to 34" x 44" Including Aerial Imagery		\$5.00/Map \$7.00/Map \$10.00/Map \$15.00/Map \$15.00/Map \$25.00/Map
	Digital Data Parcel Shapefile  County Parcel Shapefile Road Centerlines 2 ft Contours  Other Shapefiles 2008 Imagery		\$0.05 Per Parcel \$25.00 Minimum \$500.00 \$500.00 \$1.57 Per Acre \$25.00 minimum \$20.00  \$65.00 Per Section

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>LIBRARY 507-295-5340</b>			
	Projector Screens Per 24 hour period Per 24 hour period Overdue		\$5.00 \$6.00
	Reader / Printer Copies/Scans		.25 / page
	Processing / Reprocessing		\$2.00 / item
	Videos, DVDs Per 24 hour period Overdue		\$3.00
	Duplicate Cards		\$3.00 / card
	Mobile Internet Hot Spot		\$6.00/day \$30max

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
LIBRARY (continued)	E-reader Per 24 hour period Overdue		\$10.00
	Tablet Per 24 hour period Overdue		\$10.00
	Fax 1-5 pages (all subsequent pages \$1 each)		\$5.00
	Lost/Heavily Damaged Item		Cost of item

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
PUBLIC WORKS- Highway 507-295-5322	Entrance / Driveway Permit – Rural Design		\$450.00/ per driveway <b>OR</b> \$100.00/ft of driveway width(not including culvert cost) For County Installation
	Entrance/Driveway Permit-Municipal Design		\$50.00/Driveway \$250.00
	Temp. Entrance/Driveway Widening		\$300.00/ per radius
	Temp. Intersection Widening		per radius
	Equipment Rent (Varies)		Annual Rate
	Moving Permit Over width < 12' single trip Over width > 12' single trip Over length ≤ 70' single trip Over length > 70' single trip Over Weight (\$50 minimum) (No over weight moves during spring load restriction)		\$25.00/Annual fee \$125 \$50.00/Annual fee \$250 \$25.00/No annual fee \$25.00/No annual fee 0.50/ton/mile over posted weight limit Annual fee based on 5 times single trip rate
	Special Farm Products Permit 90,000 pounds w/ 6 axles 97,000 pounds w/ 7 axles		\$300.00/annual permit \$500.00/annual permit
	Blanket fee for Power Transmission Lines & Wind Towers		\$500 per transmission pole & \$1,500 per wind tower
	Plans & Specifications At Office Mailed Internet Download		Project Specific No Charge
	Utility Permit-Underground		0.05/lineal foot-\$25 min. \$10.00/pole or road crossing-\$25 min.
	Utility Permit-Overhead		
	Gradation Samples		\$50.00 / twp
	<b>Late Fee-Any work done without a permit</b>		<b>Double the Standard fee</b>

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
PUBLIC WORKS- Environmental Services	Adult Use Business License		\$1,000.00
	Feedlot Inventory		\$250.00
	Solid Waste Hauling Each Additional Truck		\$50.00 \$10.00
	Recycling Site Permits Each Additional Truck		\$50.00 \$10.00
	Building Permit- New Dwelling		\$ 500.00
			All "AFTER THE FACT" Permits will double the fee.
	Building Permit (continued) House Addition: Porch, deck entry, att. Garage etc. Up to 800 sq ft Over 800 sq ft Shed, Detached Garage/ Out Bldg (non-animal) Barn, etc. (to house animals)		\$100.00 \$200.00 .05 / sq ft (\$50.00 minimum) .05 / sq ft (\$50.00 minimum)
	Grain Bin (per bin)		0.01 per bushel, (to peak (\$25.00 minimum)

	Solar Projects Commercial Residential		\$750.00 0.05 per sq. foot (\$50.00 minimum)	
DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE	
PUBLIC WORKS- Environmental Services (continued)	<b><u>BUFFER ORDINANCE</u></b>			
	<b>Administrative Penalty Order (APO)</b>			
	<u>Initial violation.</u> The penalty for a landowner on a single parcel that has not previously been issued a corrective action notice by the County shall be:			
	i. \$0 for 11 months after issuance of the Corrective Action Notice;			
	ii. \$50 per parcel per month for the first six (6) months (180 days) following the time period in i.			
	iii. \$200 per parcel per month after six (6) months (180 days) following the time period in ii.			
	Repeat violation. The penalty for a landowner on a single parcel that has previously been issued a corrective action notice by the County shall be:			
	i. \$50 per parcel per day for 180 days after issuance of the Corrective Action Notice; and			
	ii. \$200 per parcel per day for after 180 days following the time period in i.			
	<u>Ongoing penalty assessment.</u> Any penalty assessed under this section shall continue until the corrective action notice has been satisfied.			
		Gravel Pit		\$300.00
		Grading & Filing Permit		\$100.00
		Sign		
		Billboard		\$500.00
		Less than 32 sq. ft.		\$200.00
		Commercial Building		\$.05 per sq ft (\$50.00 minimum)
		Telecommunication Tower		\$5.00 per foot, (\$500.00 minimum)
		Wind Turbine - Commercial		\$10.00 per foot (\$500.00 minimum)
		Non-Commercial		\$5.00 per foot
		Late Fee – If Construction begins prior to building being granted		Double the Standard Fee
		Appeals to Board of Adjustment		\$100.00
		E911 Addresses		
		Assign a new address		\$ 200.00
	Variance		\$600.00 Plus 46.00 Recording Fee	
	Conditional Use Permit		\$600.00 Plus \$46.00 Recording Fee	
	Shoreland & Non-Shoreland Grading & Filling Permit		\$100.00	
	Special CUP		\$1,200.00 Plus \$46.00 Recording Fee	
	Re-Zoning		\$500.00 Plus \$46.00 Recording Fee	
	Plats			
	Up to 2 lots		\$500.00	
	3 to 6 lots		\$1,000.00	
	+\$10.00 per lot over 6		\$1,000.00	
	SSTS - New			
	Type I & II		\$200.00	
	Type III		\$300.00	
	Type IV		\$400.00	
	Type V		Billed by time & materials	
	Self-Installed		\$1,000.00	
	Repair			
	Type I, II, III, IV		\$100.00	
	Type V		Billed by time & material basis	
	Electronics – Households			
	Cell Phones		Free	
	Televisions:			
	20" or less		\$10.00	
	20" to 27"		\$15.00	
	over 27" diagonal measure		\$20.00	
	Console TV & Stereo		\$20.00	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>PUBLIC WORKS- Environmental Services (Continued)</b>	Computer system including: CPU, monitor, mouse, keyboard, speakers		\$20.00
	Monitors		\$10.00
	CPU		\$10.00
	Other Miscellaneous: Phones, VCR, CD, MP3, DVD players, camcorders, printers		\$5.00
	<b>We reserve the right to weigh anything at \$0.35/lb. that is dropped off at the facility.</b>		
	Electronics – Residential Commercial		See attached sheet \$0.35 per pound
	Appliances- Microwave, Humidifier		\$25.00 ea
	Fluorescent Tube 4 ft or less Over 4 ft U-Shaped or Circular Shaped		.50 .75 .80
	HID Ballast Built-In Ballast Broken Bulbs Shatter Shield Compact Spiral Bulbs		\$5.00 \$1.25 / lb \$2.00 \$2.50 \$3.00 0.25
	Feedlots 10 – 49 AU's 50 – 299 AU's 300-999 AU's 1,000 – 1,9999 AU's Over 2,000 AU's Name / Ownership Change		\$25.00 \$50.00 \$200.00 \$500.00 \$800.00 \$50.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>PUBLIC WORKS- Parks 507-468-2224</b>	Camping Non-electric Electric 7 days (Inc. Electric) 14 days (Incl. Electric) One month Seasonal (Incl. Electric)		\$15.00 / night \$20.00 / night \$110.00 + tax \$220.00 + tax \$350.00 + tax \$875.00
	Cabin Rental 1 <sup>st</sup> Night Each Additional Night		\$25.00 + tax \$20.00 + tax
	Park Sticker Annual 2 Annuals bought at same time		\$12.00 \$18.00/ two vehicles
	Dailies		\$6.00
	Wood – 10 pieces		\$2.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>RECORDER 507-295-5268</b>  s=standard format  ns=non-standard form fee	Credit Report Setup Paper		\$100.00 .25 / page
	Plat Maps Entire Map Specific Lot & Block Certification	357.18	\$10.00 / page \$5.00 / page \$5.00
	Verification of Information Includes Genealogy Searches	144.226	\$20.00 / hour
	Notary Filing	357.021	\$20.00
	Copies of Record Certified Copy – Flat Fee Attested Copy	357.18	\$10.00 \$2.00



DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
	Document Copy Fee		\$1.00 per page
<b>RECORDER (continued)</b>	Copies of Record (continued)		
	Research Fee		\$5.00 plus add'l per page copy fee
	Standard Recording Fee		
	Flat Fee	357.18	\$46.00
	Multiple Satisfactions/ Assignments w/4 document citation	357.18	\$46.00
	Additional for <u>each</u> document		\$10.00
	Transfer of Fee		
	Simple Title (New Certificate)	508.82	\$46.00
	Entry as Memorial		
	Multiple assignment/ satisfaction		\$46.00
	Each Additional	508.82	\$20.00
	Exchange Certificates		
	Each One Canceled		\$20.00
	Original Certificate of Title	508.82	\$46.00
	Exchange Certificates (cont.)		
	Each New		\$20.00
	Certificate of Condition of Register	508.82	\$10.00
	Condominium Filing	508.82	\$56.00
	Plat Filing	508.82	\$56.00
	Well Disclosure	1031.235	\$50.00
	Birth Certificate – Non Certified	144.226	\$13.00
	Birth Certificate – Certified		\$26.00
	Additional – Certified	144.226	\$19.00
	Amendments	144.226	\$40.00
	Death Certificate – Certified		\$13.00
	Additional - Certified	144.226	\$6.00 / each
	Death Certificate – Non-Certified	144.226	\$13.00
	Delayed Registration	144.226	\$40.00
	Marriage Application	517.08	
	Without Counseling		\$115.00
	With Counseling		\$40.00
	<b>Marriage Amendments</b>		<b>\$40.00</b>
	Copy of Marriage Certificate		\$9.00
	Non-Certified Marriage Certificate		\$5.00
	Certified No Marriage Record Found		\$10.00
	Land Shark Subscription		
	Set up fee		\$50.00
	Daily User Fee		\$8.00
	Monthly fee		\$50.00
	Per doc. Charge		\$2.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>SHERIFF 507-295-5400</b>	Paper Service		\$65.00
	Service		
	Each Additional Person		\$25.00 / person
	After 6 attempts		\$75.00
	Deputy time for escorts, stand by time, etc.		\$50.00/hour Min. 2 hrs
	Burning Permits		No Charge
	Civilian Fingerprinting Services		\$10.00
	Permit to Carry a Handgun		\$100.00
	Booking Fee	641.12 Subd 1	\$20.00
	Pay for Stay (County Residents)	641.12 Subd 2	\$20.00 Per day
	Board of Prisoners		
	Out of County		\$75.00
	Filing a notice of intention to redeem		\$100.00

	Work Release/Weekender Fee	631.425	\$20.00 / day
	Inmate Medical Expenses		Full Cost
<b>DEPARTMENT</b>	<b>FEE FOR SERVICE ITEM</b>	<b>AUTH</b>	<b>FEE</b>
<b>SHERIFF</b> (continued)	Issuance of certificate of redemption		\$250.00
	Mileage	357.09	IRS Rate
	Mortgage Foreclosure Sale	357.09	\$100.00
	Not Found / Return	357.09	\$ 65.00
	Posting Sale Notices	357.09	\$ 65.00
	Summons or Process	357.09	\$ 65.00
	Writ of Execution	357.09	6% of Judgment Amt
	Preparation & Research Fee for Mortgage Redemption		\$200.00
	Boarding of Special Management Prisoners		\$125.00/day

Boarding Prisoners out of County with a contract \$60.00/day

<b>DEPARTMENT</b>	<b>FEE FOR SERVICE ITEM</b>	<b>AUTH</b>	<b>FEE</b>
<b>VETERAN SERVICES</b> 507-295-5292	It is unlawful to charge a fee to Veterans		

**FEEES ARE SUBJECT TO CHANGE PENDING STATUTORY REVISIONS.**