

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, September 08, 2020, at the Worthington Event Center, Worthington, Minnesota. The following Commissioners were in attendance in the Board Room: Justin Ahlers, Gene Metz, Donald Linssen, Robert S. Demuth and Matt Widboom.

The meeting was called to order by Chairperson Ahlers at 9:00 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Metz, Gene Seconded by: Widboom, Matt	
4.0 Recognition	
5.0 Consent Agenda	
5.1	August 18, 2020 Regular Board Meeting Minutes Draft <u>Attachments:</u> August 18, 2020 Draft Regular Board Meeting Minutes
5.2	August 26, 2020 Special Board Meeting Minutes Draft <u>Attachments:</u> August 26, 2020 Draft Special Board Meeting Minutes
5.3	Meetings & Conferences – Travel Expenses <u>Attachments:</u> Travel Expenses paid August 28,2020
5.4	PCard/Auditor's Warrants <u>Attachments:</u> Accounts Payable Summary Auditor's Warrants
5.5	Affidavit of Lost Warrant <u>Attachments:</u> Application and Affidavit
<u>VOTING</u> It was duly passed to approve the Consent Agenda. Moved by: Linssen, Donald Seconded by: Demuth, Robert S.	
6.0	Special Presentation - MNDot
MNDot presented a 10 year capital highway investment plan for Nobles County. Projects were discussed and how these projects are decided upon. Funding was also discussed as a challenge.	
8.0	Closed Session
On a motion by Widboom, Matt, and seconded by Metz, Gene, it was duly passed to close the meeting at 9:37 a.m. per Minnesota Statutes 13D.03 Subd. 1(b) to discuss Union Negotiation Strategy.	

<p>On a motion by Demuth, Robert S., and seconded by Linssen, Donald, it was duly passed to open the meeting at 10:19 a.m.</p> <p>The Board had discussed County Union Negotiation Strategies and the closed meeting recording was sealed and will be safely stored.</p>	
7.0	Public Hearing
7.1	<p>Public Hearing – Proposed Property Tax Abatement Colt & Kaitlin Bullerman Parcel 14-0031-250</p> <p>A. Open Hearing (Action) B. Proposed Abatement – Discussion C. Public Comment D. Close Hearing (Action) E. Decisions</p> <p>1. Colt & Kaitlin Bullerman Parcel 14-0031-250– Resolution 202043 (Action)</p> <p><u>Attachments:</u> NHI Nobles County Guidelines Application information Resolution 202043</p>
<p>A. A motion by Matt Widboom and seconded by Gene Metz, it was duly passed to open the Proposed Property Tax Abatement Public Hearing for Colt & Kaitlin Bullerman Parcel 14-0031-250</p> <p>B. Bruce Heitkamp, Nobles County Deputy Administrator, reviewed the Nobles Home Initiative Application.</p> <p>C. No public comments were received.</p> <p>D. On a motion by Gene Metz and seconded by Matt Widboom, it was duly passed to close the Proposed Property Tax Abatement Public Hearing.</p> <p>E. On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to adopt Resolution 202043 approving tax abatement to Colt & Kaitlin Bullerman Parcel 14-0031-250 pursuant to Minnesota Statute 469.1813..</p>	
9.0	Department Presentations
9.1 (A)	<p>Local Option Sales Tax</p> <p><u>Attachments:</u> Resolution 202041</p>
<p>Transportation funding is not sufficient to keep up with transportation construction needs. A local option sales tax is available to provide additional funding for construction projects. A public hearing was held on August 18, 2020 to solicit public comment and to present the proposed projects that may be included in the local option sales tax funding. To enact the local option sales tax, the county board needs to approve a resolution establishing the tax, setting the rate, identifying the amount of funding that will be collected, length of time the tax will be collected and the projects that are eligible to receive the funding. Discussion was had regarding taking advantage of low interest rates and not waiting any longer as most projects are over due already. It was also asked if there was benefit to leaving all of the projects on knowing there would not be sufficient funding for all. Mr. Schnieder informed that if projects were taken off there would need to be another public hearing to add them back. Implementation of the tax would take effect 01/01/2021.</p>	
<p><u>VOTING</u></p> <p>It was passed to adopt Resolution 202041 ½ cent County Local Option Sales Tax. Moved by: Widboom, Matt Seconded by: Demuth, Robert S. In favor: Widboom, Matt; Demuth, Robert S.; Metz, Gene; Linssen, Donald Opposed: Ahlers, Justin</p>	
9.1 (B)	Approve 2021 Paving Projects
<p>The 2020 municipal paving projects were delayed because of high bid prices and only one contractor bidding. Adding the 2020 work to the 2021 projects should result in more bidders and</p>	

lower costs. Getting the project design work done this fall to have bidding completed before the end of the year will prevent a reduction in municipal funding in 2021, and encourage more bidders. The proposed projects need to be approved so the design work can be done in time for having a fall bid award.

VOTING

It was duly passed to approve 2021 paving projects with removing CSAH 4 and diverting to the other projects as suggested by Mr. Schnieder.

Moved by: Metz, Gene

Seconded by: Widboom, Matt

9.1 (C) County State Aid Highway 10 Safety Improvements

The new Intermediate School will be built in 2021 and 2022 with access onto CSAH 10. The additional traffic on the roadway along with the turning movements on and off the roadway will create delays and safety issues when vehicles slow down or stop on the roadway as currently designed. A traffic study was performed to determine the impact the traffic entering and exiting the roadway may have on traffic movement on CSAH 10. The study determined that left and right hand turning lanes are needed in the area of the Learning Center/Gymnastics facility and the new Intermediate School. Doing the planning and construction before the school opens in fall of 2022 would be the appropriate time to have the work completed. The estimated project cost is around \$350,000 and would include removal of the shoulder pavement, installation of storm sewer, widening the roadway, curb and gutter on the west side of the road and left and right turn lanes.

VOTING

It was duly passed to approve the improvements to CSAH 10 to improve roadway safety.

Moved by: Demuth, Robert S.

Seconded by: Linssen, Donald

9.1 (D) Trunk Highway 60 Detour Agreement

Attachments:

MNDot Map

Detour Agreement

Resolution 202042

The Minnesota Department of Transportation plans to do improvements to the three roundabouts on the east side of Worthington this fall. The traffic will need to be detoured while the work is being completed. The detour traffic would use County State Aid Highway (CSAH) 10 and 35 on the west and north side of Worthington for the two south roundabouts, and CSAH 35 and 3 for the north roundabout. The work is anticipated to be done starting in September and being completed in October. The State has the right to designate a detour on the county highway system, but is required to pay for damages or the fuel tax generated by the vehicles that were detoured.

VOTING

It was duly passed to adopt resolution 202042.

Moved by: Linssen, Donald

Seconded by: Metz, Gene

9.3 (A) Vehicle Purchase

Community Services presented the board with the purchase of a new van. A new van was included in the approved 2020 budget. Quotes were received from Papik Motors (Luverne) and Marthaler (Worthington) for a 2020 Dodge Caravan. Papik Motors had the lower quote so it was recommended to the board to approve the purchase from Papik Motors.

VOTING

It was duly passed to approve the purchase of a new Dodge Caravan for Community Services from Papik Motors.

Moved by: Widboom, Matt

Seconded by: Metz, Gene

9.4 (A) Requisition for Personnel

Attachments:

Requisition for Personnel

A full time correctional officer position has become vacant. The Sheriff is requesting to advertise and replace the position.	
<u>VOTING</u> It was duly passed to approve the requisition for personnel for the Sheriff's department. Moved by: Demuth, Robert S. Seconded by: Widboom, Matt	
9.6 (A)	Leave of Absence Request
A County employee has used all available leave. The employee is requesting additional unpaid leave from September 15, 2020 – September 18, 2020.	
<u>VOTING</u> It was duly passed to approve the leave of absence from September 15, 2020 – September 18, 2020. Moved by: Ahlers, Justin Seconded by: Widboom, Matt	
9.2 (A)	Conditional Use Permit <u>Attachments:</u> Planning and Zoning Minutes 8/26/2020
Paul Langseth, Worthington, MN, is requesting for a conditional use permit to change the use of an existing cabin to a commercial use consisting of vacation rentals. Public hearing is required under Section 609.35 (4) h Conditional Uses of the Nobles County Land Use Ordinance. This parcel of land is located in Government Lots 2 & 3 in the NE ¼ except a tract 200' x 880' in the NE ¼, Section 5, Twp. 101, Range 39, (Indian Lake Township). Kathy Henderschiedt presented the board with Planning and Zoning's recommendation to approve the request with the 6 conditions listed. Public comment was received by Justin Langseth, Alan Langseth and Jennifer Heib. Their concern was over large gatherings at the cabin and road/dust control. It was discussed as to who would monitor if the 6 conditions were being met. Mrs. Henderschiedt explained that their office would field calls regarding if the conditions were not being met. If conditions were consistently not being met the permit could be denied at any time.	
<u>VOTING</u> It was duly passed to approve Conditional Use Permit #03-2020 with the conditions as presented. Moved by: Demuth, Robert S. Seconded by: Widboom, Matt	
9.5	Professional Service Agreement <u>Attachments:</u> Professional Service Agreement
Thelma Yager, Recorder, presented the Board with a Professional Service Agreement with Hunter Heitkamp. A project has been started by Hunter Heitkamp working with Data Driven in ArcGIS to digitize plat maps of the City of Worthington for the Recorder's Office. Since Hunter is familiar with the project and the maps, it makes sense that he finish them. I feel that if he doesn't finish the project that it will not get done, or that we will have to have someone new start over, which would be more costly in the end.	
<u>VOTING</u> It was duly passed to approve the Professional Service Agreement with Hunter Heitkamp. Moved by: Metz, Gene Seconded by: Ahlers, Justin	
9.7	2021 Budget Update
Amy Dykstra gave an update on the 2021 budget. It was discussed on setting the not to exceed, which will be decided at the 9/22/2020 meeting.	
10.0	Administration Presentations
10.1	2020 Boards, Committees & Commissions – Citizen Appointment <u>Attachments:</u> 2020 Nobles County Boards & Committees Jerry Brake Application Jeff Rogers Application

Applications were presented to the Board for Jerry Brake for the Kanarazi-Little Rock Watershed Board of Managers and Jeff Rogers for the Okabena-Ocheda Watershed Board of Managers.

VOTING

It was duly passed to approve Jerry Brake to a 3 year term to the Kanaranzi-Little Rock Watershed Board of Managers.

Moved by: Metz, Gene

Seconded by: Widboom, Matt

It was duly passed to approve Jeff Rogers to a 3 year term to the Okabena-Ocheda Watershed Board of Managers.

Moved by: Demuth, Robert S.

Seconded by: Linssen, Donald

10.2 CARES Act Funds

Administration is currently making efforts to encourage Township Officials to certify for eligible CARES Act funds. As of Thursday, September 3, 2020, 100% of eligible Nobles County cities have certified and 65% of eligible townships have certified. Again as of that afore-mentioned date, the 35% of uncertified township CARES Funds account for \$48,725.00. This was an information only item.

10.3 2021 Budget

No information was discussed as it was previously covered under item 9.7.

11.0 Inter-Agency Reports/Announcements

11.1 Committee and Board Reports

District V - Commissioner Linssen – No Report

District IV – Commissioner Demuth – No Report

District I - Commissioner Ahlers – Reported on Rock Nobles Community Corrections and their status of hiring a worksite supervisor.

District II - Commissioner Metz – Reported on the AMC virtual meeting. Also on the Nobles II Wind project update. Lastly on the possibility of a rail project between Magnolia and Adrian.

District III - Commissioner Widboom – Reported on Health and Human Services committee and not receiving any RFP applicants for the mental health facility operator.

11.2 Correspondence

Attachments:

Recruitment Update

HLWD Activity Report

11.3 Calendar

Attachments:

September 2020 Calendar

12.0 Other / Future Business

Board Meeting

Tuesday, September 22nd 2020 9 a.m.

13.0 Adjournment

VOTING

It was duly passed to adjourn the meeting at 11:53 a.m.

Moved by: Linssen, Donald

Seconded by: Demuth, Robert S.



(Chairperson)



(County Administrator)