

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in special session on Tuesday, August 26, 2020, at the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance in the Board Room: Justin Ahlers, Gene Metz, Donald Linssen and Matt Widboom.
Commissioner Robert S. Demuth was absent.

The meeting was called to order by Chairperson Ahlers at 8:32 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Widboom, Matt Seconded by: Linssen, Donald	
4.0 Department Presentations	
4.1 (A)	Employee Insurance <u>Attachments:</u> Long term disability proposal Basic life proposal Dental proposal
Sue Luing, Human Resource Director, presented the board with new insurance plans for Long Term Disability, Basic Life and Dental. An RFP was advertised and the information was presented to the Nobles County EET committee who reviewed the bids, discussed with their employee groups and made recommendations to administration and the board to change the 3 plans. The plans presented were their recommendations to switch to effective 1/1/2021.	
<u>VOTING</u> It was duly passed to approve the Sun Life Long Term Disability proposal effective 01/01/2021. Moved by: Metz, Gene Seconded by: Widboom, Matt It was duly passed to approve the Sun Life Life Insurance proposal effective 01/01/2021. Moved by: Ahlers, Justin Seconded by: Linssen, Donald It was duly passed to approve the Delta Dental proposal effective 01/01/2021. Moved by: Ahlers, Justin Seconded by: Widboom, Matt	
4.2 (A)	A/T Floor Plan – Advertise for bids <u>Attachments:</u> Floor plan draft
Joyce Jacobs, Auditor-Treasurer, presented the board with a floor plan to remodel the license center, Auditor-Treasurer’s space and Records area. The plan is being brought to the board for approval to advertise for bids on the project. At this point there is not a cost estimate for the	

project, which is what the majority of the discussion revolved around. Mrs. Jacobs advised the major push for the renovation is due to COVID-19 restrictions and social distancing along with better work efficiency for staff. She stated there is \$65,000 in funds from the State that can be used towards this project. She also was hopeful CARES Act funds could be used as well. The project would not be started until after the November elections. The board advised reaching out to Falls Architect to get a price of the project.

VOTING

It was duly passed to approve advertising for bids for the Auditor-Treasurer remodel.

Moved by: Linssen, Donald

Seconded by: Metz, Gene

4.3 (A) Requisition for Personnel

Attachments:

Requisition for personnel

Due to an upcoming staff retirement there will be a vacancy in the fiscal unit for an Account Technician. It was recommended to the board to approve advertising and hiring for this position.

VOTING

It was duly passed to approve the requisition for personnel for an Account Technician in the fiscal unit within Community Services.

Moved by: Widboom, Matt

Seconded by: Metz, Gene

**5.0 Other / Future Business
Board Meeting**

Tuesday, September 8, 2020.

9:00 a.m. Nobles County Government Center

6.0 Adjournment

VOTING

It was duly passed to adjourn the meeting at 9:23 a.m.

Moved by: Widboom, Matt

Seconded by: Linssen, Donald



(Chairperson)



(County Administrator)