

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, May 05, 2020, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota.

The following Commissioners were in attendance via conference call: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen. Tom Johnson, County Administrator was in attendance in the Commissioners Room.

The meeting was called to order by Chairperson Ahlers at 9:01 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Widboom, Matt Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
4.0 Consent Agenda	
4.1	April 21, 2020 Regular Board Meeting Minutes April 24, 2020 Emergency Board Meeting Minutes <u>Attachments:</u> April 21, 2020 Draft Regular Board Meeting Minutes April 24, 2020 Draft Emergency Board Meeting Minutes
4.2	Meetings & Conferences – Travel Expenses <u>Attachments:</u> Travel Expenses paid April 24, 2020
4.3	PCard/Auditor's Warrants <u>Attachments:</u> Accounts Payable Summary Auditor's Warrants
4.4	Public Health Emergency Preparedness (PHEP) Grant Amendment <u>Attachments:</u> PHEP Amendment Document
<u>VOTING</u> It was duly passed to approve the Consent Agenda. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald Roll Call Vote: Metz, Gene; Widboom Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
5.0 Special Presentations	
5.1	Judicial Ditch 8 in Sections 10, 11 and 2 of Worthington Township <u>Attachments:</u> Map Preliminary Cost Estimate

John Shea, District Manager – Nobles SWCD presented the board with information regarding issues with breaking tile to Judicial Ditch 8 which is in sections 10, 11 and 2 of Worthington Township. An estimate was received to help repair the issue, which was over \$30,000. State dollars are not eligible to repair the ditch because it cannot meet the standards, so it is being requested to use County dollars.

It was discussed to try and obtain more bids – which was agreed upon.

It was also discussed if it would be billed back to the JD 8 system – which was confirmed by Mr. Shea.

It was also discussed if a repair petition would be needed.

Since there are several unanswered questions a motion was made to table to the item to the 05/19/2020 board meeting and include Kurt Deter.

VOTING

Matt Widboom abstained from voting.

It was duly passed to table item 5.1 until the 5/19/2020 meeting.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

Roll Call Vote: Metz, Gene; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin

5.2 Buffer Funding & a Potential Purchase of Equipment for Field Staff

Attachments:

John Deere Side by Side Quote

Jaycox Side by Side Quote

Frontier Precision Drone Quote

John Shea presented the board with information regarding quotes received for equipment to be used by field staff. There were 2 quotes for a side by side and 1 quote for a drone purchase. Discussion was held on who would purchase the equipment (and with what money) and who would be able to use them.

VOTING

It was duly passed to approve John Shea, Bruce Heitkamp & Brad Harberts to work out details on the purchase of a side by side, trailer and drone for buffer enforcement.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin

6.0 Department Presentations

6.2 (A) Final Payment for Contract 18002 – Resolution 202023

Attachments:

Resolution 202023

Stephen Schnieder presented the board with resolution 202023 for final payment on contract 18002 in the amount of \$69,700.65.

VOTING

It was duly passed to adopt Resolution 202023

Moved by: Linssen, Donald

Seconded by: Ahlers, Justin

Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin

6.1 (A) Nobles County Feedlot Permit Relief – Resolution 202022

Attachments:

Resolution 202022

Mitchell Hartwig presented the board with information regarding a resolution for Nobles County feedlot permit relief due to COVID-19 State and local emergency. The resolution would permit feedlots within Nobles County to exceed the maximum capacity stated on the feedlot's permit, subject to the terms of a resolution or further action by the Board of Commissioners.

VOTING

It was duly passed to adopt Resolution 202022

Moved by: Demuth, Robert S.

<p>Seconded by: Widboom, Matt Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
6.2 (B)	County Engineer Appointment
<p>Stephen Schnieder presented the board with discussion on the 4 year appointment for the county engineer expires at the end of May, 2020. Minnesota Statute states the county engineer shall be appointed to a 4 year contract in May, and the salary established. Mr. Schnieder is requesting the county board to reappointment me as Nobles County Engineer. Discussion was held on the request to increase compensation. Ultimately a motion was made to keep the salary at level 22-I and approve the vehicle allowance to be set at \$480/month.</p>	
<u>VOTING</u>	
<p>It was duly passed to approve reappoint Stephen Schnieder to a 4 year term as County Engineer at the 22-I level and include a \$480/month vehicle allowance. Moved by: Demuth, Robert S. Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
6.3	Temporary Security Staffing
<p>Sue Luing presented the board with information regarding departments currently discussing procedures for conducting business with the public when the Government Center reopens for business. Due to the uncertainty of when and how this will happen there are discussions of a soft opening. One possibility would be to open to the public by scheduling appointments to conduct county business. This would allow departments to safely monitor the flow of traffic going to departments. While these are only discussions, there could possibly be a need for someone to monitor the doors and allow those with appointments to enter. It was requested of the board to authorize Administration to hire temporary security staffing as may be deemed necessary to conduct business as safely as possible.</p>	
<u>VOTING</u>	
<p>It was duly passed to approve Administration to hire temporary security staff for the Government Center. Moved by: Demuth, Robert S. Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
7.0 Administration Presentation	
7.1	Fire Suppression System
<p>Tom Johnson presented the board with information regarding the expanded space at the PJC IT Room and the systems being installed, a specialized fire suppression system is needed. The money for this system has already been budgeted.</p>	
<u>VOTING</u>	
<p>It was duly passed to approve Administration and IT to develop an agreement with Justice Fire & Safety. Moved by: Metz, Gene Seconded by: Linssen, Donald Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
8.0 Inter-Agency Reports/Announcements	
8.1	Committee and Board Reports
	<p>District II - Commissioner Metz – Reported on the continued work on the wind towers in the area.</p>

	<p>District III - Commissioner Widboom – Asked for a report on the status of the buildings being locked and if citizens are still being helped. Administrator Johnson answered his questions that employees are busy with work and helping citizens.</p> <p>District IV - Commissioner Demuth – No Report.</p> <p>District V - Commissioner Linssen – No Report</p> <p>District I - Commissioner Ahlers – Applauded all of the county staff for their work during these times.</p> <p>County Administration – Tom Johnson reported on several meetings per day regarding COVID-19. The Data Center is near completion and getting ready for finishing.</p>
8.2	<p>Correspondence <u>Attachments:</u> Recruitment Update</p>
8.3	<p>Calendar <u>Attachments:</u> None</p>
9.0	Other / Future Business
10.0 Adjournment	
<p><u>VOTING</u> It was duly passed to adjourn the meeting at 10:04 A.M. Moved by: Linssen, Donald Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	



(Chairperson)



(County Administrator)