

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,  
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, April 07, 2020, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota.

The following Commissioners were in attendance via conference call: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen. Tom Johnson, County Administrator was in attendance in the Commissioners Room.

The meeting was called to order by Chairperson Ahlers at 9:00 A.M. followed by the Pledge of Allegiance.

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| <b>1.0 Call to Order</b>   |  |
| <b>2.0 Pledge of Allegiance</b>  |  |
| <b>3.0 Approval of Agenda</b>  |  |
| <b><u>VOTING</u></b><br>It was duly passed to approve the agenda with the addendum.<br>Motion by: Linssen, Donald<br>Seconded by: Metz, Gene<br>Roll Call Vote: Metz, Gene; Widboom Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin |  |
| <b>4.0 Consent Agenda</b>  |  |
| <b>4.1</b>   | <b>March 18, 2020 Emergency Board Meeting Minutes</b><br><b>March 19, 2020 Emergency Board Meeting Minutes</b><br><b>March 24, 2020 Regular Board Meeting Minutes</b><br><b>March 27, 2020 Emergency Board Meeting Minutes</b><br><b><u>Attachments:</u></b><br>March 18, 2020 Draft Emergency Board Meeting Minutes<br>March 19, 2020 Draft Emergency Board Meeting Minutes<br>March 24, 2020 Draft Regular Board Meeting Minutes<br>March 27, 2020 Draft Emergency Board Meeting Minutes |
| <b>4.2</b>   | <b>Meetings &amp; Conferences – Travel Expenses</b><br><b><u>Attachments:</u></b><br>Travel Expenses paid March 27, 2020   |
| <b>4.3</b>   | <b>PCard/Auditor's Warrants</b><br><b><u>Attachments:</u></b><br>Accounts Payable Summary<br>Auditor's Warrants  |
| <b>4.4</b>   | <b>County Grant Contract – Children's Mental Health Respite Care Services</b><br><b><u>Attachments:</u></b><br>Attachment A: Revenue and Budget<br>Minnesota Department of Human Services County Grant Contract  |
| <b><u>VOTING</u></b><br>It was duly passed to approve the Consent Agenda.<br>Moved by: Demuth, Robert S.<br>Seconded by: Metz, Gene<br>Roll Call Vote: Metz, Gene; Widboom Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin          |  |
| <b>5.0 Department Presentations</b>  |  |

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| <b>5.1 (A)</b>  | <b>Commercial Truck Storage Building</b><br><u>Attachments:</u><br>Planning and Zoning Staff Comments<br>Photos of land<br>Randy & Wanda Landhuis Comments<br>Ron Honken Comments   |
| Kathy Henderschiedt presented the board with information regarding a conditional use permit for Dennis Vis, DBA Vis Trucking, Inc., Leota, MN to construct a 36x92 commercial truck storage building. Due to the Covid-19 shut down a public hearing typically held by the Planning & Zoning commission has been canceled. This will serve as the public hearing and the decision will be final. This request must be addressed to stay in compliance with the 60-day rule. Mrs. Henderschiedt presented the board with Planning & Zoning comments, along with comments from two neighbors to the proposed unit. It was recommended to the board to approve the request as presented. |   |
| <u><b>VOTING</b></u><br>It was duly passed to approve Conditional Use permit #01-2020<br>Moved by: Metz, Gene<br>Seconded by: Widboom, Matt<br>Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin  |   |
| <b>5.2 (A)</b>  | <b>Families First Coronavirus Response Act (FFCRA)</b><br><u>Attachments:</u><br>Nobles County Paid Leave for Employees Exempt from the Families First Coronavirus Response Act (FFCRA) During a Public Health Emergency<br>Emergency Family Leave and Medical Expansion Act (E-FMLA) and Emergency Paid Sick Leave Request Form<br>Resolution 202019 |
| Sue Luing, Human Resource Director, presented the board with information regarding the FFCRA that requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020. Both the Emergency Paid Sick Leave (EPSL) and the Emergency Family Leave and Medical Expansion Act (E-FMLA) contain exclusions for health care providers and emergency responders. Included was the Paid Leave for Employees Exempt from the FFCRA during a Public Health Emergency policy, forms and resolution.                             |   |
| <u><b>VOTING</b></u><br>It was duly passed to approve the Paid Leave for Employees Exempt from the Families First Coronavirus Response Act<br>Moved by: Demuth, Robert S.<br>Seconded by: Linssen, Donald<br>Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin  |   |
| <u><b>VOTING</b></u><br>It was duly passed to approve Resolution 202019.<br>Moved by: Ahlers, Justin<br>Seconded by: Metz, Gene<br>Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin  |   |
| <b>6.0 Administration Presentation</b>  |   |
| <b>6.1 (A)</b>  | <b>Jury Room Project</b>  |
| Tom Johnson, County Administrator, presented the Board with information regarding two quotes received to eliminate 2 doors and add 2 doors in a more appropriate location within one of the jury rooms at the PJC. It was recommended to the board to approve the Administrator, Board Chair and Vice Chair to authorize an agreement for the best option.  |   |
| <u><b>VOTING</b></u><br>It was duly passed to approve the County Administrator, Board Chair and Vice Chair to decide and chose a quote.   |   |

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| <p>Moved by: Linssen, Donald<br/>         Seconded by: Demuth, Robert S.<br/>         Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>  |   |
| <b>6.2</b>   | <p><b>Historical Society Legacy Funds Grant Application</b><br/> <u>Attachments:</u><br/>         Resolution 202018</p>   |
| <p>The Nobles County Historical Society (NCHS) will be applying for a legacy grant and needs the support of Nobles County as we have in the past. The NCHS Legacy Grant application needs to be approved by the county. The past two applications were not funded and there remains the same need for a significant grant for the HVAC system replacement. The old system has essentially failed and the Armory building is operating on temporary systems. The grant pre-application is due in May so this allows the NCHS folks to complete the process in a timely fashion.</p> |   |
| <p><b><u>VOTING</u></b><br/>         It was duly passed to adopt Resolution 202018<br/>         Moved by: Ahlers, Justin<br/>         Seconded by: Widboom, Matt<br/>         Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>  |   |
| <b>6.3</b>   | <p><b>National Service Recognition Day</b></p>  |
| <p>A proclamation was presented to the board to proclaim April 7, 2020 as National Service Recognition Day. Administrator Johnson read the proclamation to the board.</p>  |   |
| <p><b><u>VOTING</u></b><br/>         It was duly passed to proclaim April 7, 2020 as National Service Recognition Day.<br/>         Moved by: Linssen, Donald<br/>         Seconded by: Metz, Gene<br/>         Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>  |   |
| <p><b>7.0 Inter-Agency Reports/Announcements</b></p>   |   |
| <b>7.1</b>   | <p><b>Committee and Board Reports</b></p>   |
|  | <p>District II - Commissioner Metz – Reported that almost all meetings have been conference calls or postponed. AMC is holding a meeting regarding Cyber Security, MN Labor Market and Property Tax updates.</p> <p>District III - Commissioner Widboom – Asked for a status on the building and if any one had gotten in a locked door. Also asked if departments felt they were still able to serve the needs of the public.</p> <p>District IV - Commissioner Demuth – No Report.</p> <p>District V - Commissioner Linssen – All meetings have been via Zoom. Smaller meetings work much better than larger meetings.</p> <p>District I - Commissioner Ahlers – Reported that most meetings have been canceled.</p> <p>County Administration – Tom Johnson reported on staying busy with Covid-19 updates and meetings.</p> <p>Attorney – Joe Sanow reported courts are operating but on a limited status.</p> |
| <b>7.2</b>   | <p><b>Correspondence</b><br/> <u>Attachments:</u><br/>         Recruitment Update<br/>         KTD Flier</p>  |

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|   | HLWD Agenda 3/23/20<br>HLWD Tentative 2020 Meeting Schedule                        |
| <b>7.3</b>  | <b>Calendar</b><br><b><u>Attachments:</u></b><br>Commissioners Calendar April 2020 |
| <b>8.0</b>  | <b>Other / Future Business</b>   |
| <b>9.0 Adjournment</b>  |  |
| <b><u>VOTING</u></b><br>It was duly passed to adjourn the meeting at 9:51 A.M.<br>Moved by: Demuth, Robert S.<br>Seconded by: Metz, Gene<br>Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linszen, Donald; Ahlers, Justin |  |



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(Chairperson)



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(County Administrator)