

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, March 24, 2020, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance via conference call: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen. Tom Johnson, County Administrator was in attendance in the Commissioners Room.

The meeting was called to order by Chairperson Ahlers at 9:03 A.M. followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Metz, Gene Seconded by: Demuth, Robert S. Roll Call Vote: Metz, Gene; Demuth, Robert S.; Widboom Matt; Linssen, Donald; Ahlers, Justin	
4.0 Consent Agenda	
4.1	March 03, 2020 Regular Meeting Minutes <u>Attachments:</u> March 03, 2020 Draft Regular Meeting Minutes
4.2	Meetings & Conferences – Travel Expenses <u>Attachments:</u> Travel Expenses paid February 14, 2020 Travel Expenses paid Board February 14, 2020
4.3	PCard/Auditor's Warrants <u>Attachments:</u> Accounts Payable Summary Auditor's Warrants
<u>VOTING</u> It was duly passed to approve the Consent Agenda. Moved by: Linssen, Donald Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
5.0 Department Presentations	
5.1 (A)	City of Lismore Bituminous Surfacing – Resolution 202011 <u>Attachments:</u> Agreement Resolution 202011
Stephen Schnieder presented the board with a paving agreement where Nobles County is planning on a bituminous paving project in the City of Lismore in 2020. The City of Lismore would like to include their work under the county contract.	
<u>VOTING</u> It was duly passed to approve Resolution 202011	

<p>Moved by: Demuth, Robert S. Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
5.1 (B)	<p>City of Wilmont Bituminous Surfacing – Resolution 202012 <u>Attachments:</u> Agreement Resolution 202012</p>
<p>Stephen Schnieder presented the board with a paving agreement where Nobles County is planning on a bituminous paving project in the City of Wilmont in 2020. The City of Wilmont would like to include their work under the county contract.</p>	
<p><u>VOTING</u> It was duly passed to approve Resolution 202012 Moved by: Metz, Gene Seconded by: Ahlers, Justin Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
<p>A motion was made to recess for 4 minutes</p>	
<p><u>VOTING</u> Moved by: Metz, Gene Seconded by: Widboom, Matt Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
<p>A motion was made to resume the meeting.</p>	
<p><u>VOTING</u> Moved by: Demuth, Robert S. Seconded by: Linssen, Donald Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
5.2 (A)	<p>Data Center Architectural & Mechanical/Electrical Design Award</p>
<p>Bruce Heitkamp presented the board with two bids received for the Data Center architectural and mechanical/electrical design work. It was recommended to award the work to the lowest bidder – EAPC out of Sioux Falls, SD.</p>	
<p><u>VOTING</u> It was duly passed to award the bid to EAPC in the amount of \$32,500. Moved by: Metz, Gene Seconded by: Demuth, Robert S. Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
<p>6.0 Administration Presentation</p>	
6.1 (A)	<p>Citizen Appointments <u>Attachment</u> Jorge Lopez Application Kris Hohensee Application Andrea Valeria Duarte-Alonso Application</p>
<p>Tom Johnson, County Administrator, presented the Board with three applications for citizen committee appointments.</p>	
<p><u>VOTING</u> It was duly passed to approve Jorge Lopez to the Health & Human Services Board. Moved by: Linssen, Donald Seconded by: Widboom, Matt Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	
<p><u>VOTING</u> It was duly passed to approve Kris Hohensee to the Travel SW Minnesota Board. Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	

<u>VOTING</u>	
It was duly passed to approve Andrea Valeria Duarte-Alonso to the Library Board. Moved by: Metz, Gene Seconded by: Demuth, Robert S. Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
6.2	Cancel March 31, 2020 Work Session
<u>VOTING</u>	
It was duly passed to cancel the March 31, 2020 Work Session. Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
6.3	HLWD Levy Authority Increase
It was presented to the board to remove the HLWD levy increase discussion from the table.	
<u>VOTING</u>	
It was duly passed to remove the HLWD levy increase discussion from the table. Moved by: Ahlers, Justin Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
<u>VOTING</u>	
It was duly passed to table the HLWD levy increase discussion until further notice. Moved by: Ahlers, Justin Seconded by: Metz, Gene Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
5.0	Highway Department Continued
5.1 (C)	Adrian Shop Concrete Pavement Bid Award
Four bids were received for the Adrian shop concrete pavement project. It was recommended to the board to approve the lowest bid.	
<u>VOTING</u>	
It was duly passed to approve the bid to K & M Concrete, Inc. of Edgerton, MN in the amount of \$226,313.00. Moved by: Linssen, Donald Seconded by: Demuth, Robert S. Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
5.1 (D)	Used Snow Blower Purchase
	<u>Attachment</u> Photos of snow blower
Stephen Schnieder presented information on the purchase of a used snow blower. Public Works has two snow blowers. One was replaced this winter with a used 1993 Sicard machine. The second blower is a 1969 machine. New blowers cost around \$750,000. Good used blowers can be difficult to find. Another snow blower has been located. It is the same type of machine that we purchased, a SMI Snowmaster, a 1993 model year Sicard snow blower, with similar hours of operations and in very good condition. The price is the same, around \$115,000. It was also discussed that the cost of transportation is included in the \$115,000.	
<u>VOTING</u>	
It was duly passed to approve the purchase the additional snow blower. Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin	
7.0 Inter-Agency Reports/Announcements	
7.1	Committee and Board Reports
	District I - Commissioner Ahlers – HLWD had a phone meeting. Historical Society is also continuing to have meetings via e-mail. Also reported on a Plum Creek executive

	<p>meeting and asked if there was any interest in opening the Library up to curb side service. Discussion was held on the</p> <p>District II - Commissioner Metz – Reported that almost all meetings have either been canceled or postponed.</p> <p>District III - Commissioner Widboom – Asked for an update on the processing of spreading staff out and also how the unlocked 9th Street door is going. Administrator Johnson confirmed staff have been spread out and there have been no reports of anyone coming up the 9th Street staircase.</p> <p>District IV - Commissioner Demuth – No Report.</p> <p>District V - Commissioner Linssen – No Report.</p> <p>County Administration – Tom Johnson reported on creating a travel policy for non work related travel during the Covid period.</p> <p>County Administration – Bruce Heitkamp reported on statistics related to Covid-19.</p>
7.2	<p>Correspondence <u>Attachments:</u> Recruitment Update KLR Profit & Loss Nobles County Park Board Meeting Minutes 12/9/19 Nobles SWCD Agenda 3/18/20 KLR Agenda 3/12/20 KLR Advisory Committee Meeting Agenda 3/12/20 HLWD Meeting Minutes 1/15/20 HLWD Agenda 3/23/20 HLWD Activity Report KLR Balance Sheet as of 2/29/20 KLR Balance Sheet – Ditch Account as of 2/29/20 KLR Budget Comparison Sheet Nobles SWCD Program Summary Nobles SWCD Bills Payable as of 2/29/20 Nobles SWCD Meeting Minutes 2/19/20 KLR Meeting Minutes 2/13/20</p>
7.3	<p>Calendar <u>Attachments:</u> Commissioners Calendar March & April 2020</p>
8.0	Other / Future Business
9.0 Adjournment	
<p><u>VOTING</u> It was duly passed to adjourn the meeting at 9:45 A.M. Moved by: Metz, Gene Seconded by: Demuth, Robert S. Roll Call Vote: Metz, Gene; Widboom, Matt; Demuth, Robert S.; Linssen, Donald; Ahlers, Justin</p>	



(Chairperson)



(County Administrator)