

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,  
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, March 03, 2020, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Ahlers at 9:00 A.M. followed by the Pledge of Allegiance.

<b>1.0 Call to Order</b>	
<b>2.0 Pledge of Allegiance</b>	
<b>3.0 Approval of Agenda</b>	
<b><u>VOTING</u></b> It was duly passed to approve the agenda as presented. Motion by: Linssen, Donald Seconded by: Demuth, Robert S.	
<b>4.0 Recognition</b>	
<b>4.1</b>	<b>Visitors &amp; Guests Welcome</b>
<b>5.0 Consent Agenda</b>	
<b>5.1</b>	<b>February 18, 2020 Regular Meeting Minutes</b> <b><u>Attachments:</u></b> February 18, 2020 Draft Regular Meeting Minutes
<b>5.2</b>	<b>Meetings &amp; Conferences – Travel Expenses</b> <b><u>Attachments:</u></b> Travel Expenses paid February 28, 2020 Travel Expenses paid Board February 28, 2020
<b>5.3</b>	<b>PCard/Auditor's Warrants</b> <b><u>Attachments:</u></b> Accounts Payable Summary Auditor's Warrants
<b><u>VOTING</u></b> It was duly passed to approve the Consent Agenda. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald	
<b>6.0 Department Presentation</b>	
<b>6.1</b>	<b>County Attorney – Joe Sanow</b>
<b>6.1 (A)</b>	<b>Travis Smith 2020 Contract</b> <b><u>Attachments:</u></b> Legal Services Agreement
Joe Sanow, County Attorney, presented the board with a legal service agreement for Travis Smith. The proposed contract is for an independent contractor to temporarily provide prosecution services until the open positions are filled and the new hires are ready to assume responsibility for cases. The contract contemplates \$7,550 a month – the gross monthly salary for Attorney II, not including benefits or pension, plus mileage to the worksite. Mr. Smith is an experienced attorney	

and the proposed rate is fair and competitive in light of his experience. The County Attorney's Office would also provide a laptop and access to our case files.

**VOTING**

It was duly passed to approve the contract with Travis Smith for \$7,550.00 per month

Moved by: Linssen, Donald

Seconded by: Demuth, Robert S.

**6.2 Auditor-Treasurer – Joyce Jacobs**

**6.2 (A) Affidavit of Lost Warrant Attachment**

Application and Affidavit

On February 27, 2001, the County Board passed a resolution allowing the issuance of duplicate lost warrants by the County Auditor-Treasurer unless the amount exceeded \$1,000, which would require Board approval. Consider the approval of the issuance of a duplicate warrant #46136 to Cody Cleland in the amount of \$1,602.12 for county appropriation that occurred on January 14<sup>th</sup>, 2020.

**VOTING**

It was duly passed to approve the issuance of the duplicate warrant for \$1,602.12 to Cody Cleland.

Moved by: Demuth, Robert S.

Seconded by: Ahlers, Justin

**6.3 Administration – Bruce Heitkamp**

**6.3 (A) Data Center Change Order Attachments:**

Doom & Cuypers Change Order

A change order has been submitted for work on the Data Center project. The proposed projects are: quarry-floor tile removal, trench fill-ins, and floor leveling will bring the Data Center to an acceptable standard for final construction. This work is proposed at a cost of \$23,371.00. Due to the noise and dust created for the Career Force Doom & Cuypers have offered to perform the quarry floor-tile removal during the nights/weekend. The option for this after hours work is proposed at \$1,966.00. The total of the change order would be \$25,337.00.

**VOTING**

It was duly passed to approve the change order with Doom & Cuypers for \$25,337.00.

Moved by: Ahlers, Justin

Seconded by: Linssen, Donald

**7.0 Administration Presentation**

**7.1 Letter of Support – Kanaranzi-Little Rock Watershed District**

**Attachment**

MCIT Letter

KLR Letter

Resolution 202010

It was presented to the board that KLRWD (Kanaranzi Little Rock Watershed District) has received a proposal to join MCIT for Casualty and Workers Compensation insurance. They are allowed to participate in, and become a member of, the MCIT group, provided they have a board action or resolution from a current member county to be their sponsor. The rest of the documentation needed to join is to be provided by KLR and there are no other responsibilities for the county.

**VOTING**

It was duly passed to approve Resolution 202010.

Moved by: Linssen, Donald

Seconded by: Demuth, Robert S.

**7.2 HLWD Levy Authority Increase**

This item had been tabled from the February 18, 2020 meeting. It was recommended it be re tabled for the March 24, 2020 meeting.

**VOTING**

<p>It was duly passed to remove the HLWD Levy Authority Increase from the table.  Moved by: Ahlers, Justin  Seconded by: Demuth, Robert S.  It was duly passed to re table the item for the March 24, 2020 board meeting.  Moved by: Ahlers, Justin  Seconded by: Linssen, Donald</p>	
<b>7.3</b>	<b>NAC AHU-1 VSD Proposal</b>
<p>It was presented to the board that Maintenance has proposed an improvement for the Government Center. Adding a Variable Speed Drive (VSD) is expected to save considerable costs related to the operation of AHU-1. NAC proposed adding the VSD at a cost of \$4,880.00 and in return the county can expect a savings estimated to be \$1,200.00 annually, an anticipated 4-year payback on the investment. This has been discussed for some time now and we have gotten numbers very recently that show a very good return on the investment.</p>	
<b><u>VOTING</u></b>	
<p>It was duly passed to approve the installation of the VSD at a cost of \$4,880.00.  Moved by: Demuth, Robert S.  Seconded by: Linssen, Donald</p>	
<b>8.0 Inter-Agency Reports/Announcements</b>	
<b>8.1</b>	<b>Committee and Board Reports</b>
	<p>District V - Commissioner Linssen – Reported on the Commissioner’s at your Café event at Ecumen. It was a great turn out with many good questions asked and answered. He expressed he would like to make that an annual stop as he found that time very worthwhile.</p> <p>District IV - Commissioner Demuth – Reported on the AMC Legislative conference. Coronavirus was a hot topic along with the Medicare overpayment that was received by Counties and is now asking to be re-paid. The Governor has instructed not to repay at this time but more discussion is to come on that.</p> <p>County Administration – Bruce Heitkamp reported on the Mutual Aid meeting and how discussion is continuing on the Mutual Aid Grant that was received. Coronavirus is also a big topic of discussion and he explained that Nobles County is having meetings on preparedness.</p> <p>District I - Commissioner Ahlers – Reported on HLWD monthly meeting and the projects they are working on. He also reported on the Armory restoration work being completed. Lastly he reported on the AMC Legislative conference.</p>
<b>8.2</b>	<p><b>Correspondence</b>  <u>Attachments:</u>  Recruitment Update  JD 3 Public Statement  MN DNR Advisory Letter for JD 3 Preliminary Engineering Report  JD 3 Preliminary Hearing 12/16/19  HLWD Regular Meeting 12/19/19  Chronological History of Project JD 3  Board of Managers HLWD letter  HLWD Regular Meeting 2/19/20  Nobles County Corn and Soybean Growers Annual Meeting Flyer</p>
<b>8.3</b>	<p><b>Calendar</b>  <u>Attachments:</u>  Commissioners Calendar March 2020</p>
<b>9.0</b>	<b>Other / Future Business</b>
<b>NEON</b>	

Thursday March 5, 2020

Biotechnology Advancement Center 1527 Prairie Drive Worthington, MN 56187

**10.0 Adjournment**

**VOTING**

It was duly passed to adjourn the meeting at 10:26 A.M.

Moved by: Linssen, Donald

Seconded by: Demuth, Robert S.



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(Chairperson)



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(County Administrator)