

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, April 23, 2019, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Widboom at 9:00 AM followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
VOTING It was duly passed to approve the agenda as presented. Motion by: Metz, Gene Seconded by: Ahlers, Justin	
4.0 Recognition	
4.1	Visitors & Guests Welcome
4.2	Award: Recognition for Years of Service
	Tammy Fishel, Income Maintenance Supervisor in Community Services, was in attendance and was presented with her anniversary award in recognition of 15 years of service.
	Marjorie Ferguson, Library Director, was introduced to the Board, audience and viewing members of Cable 3.
5.0 Consent Agenda	
5.1	April 2, 2019 Regular Meeting Minutes Attachments: April 2, 2019 Draft Regular Meeting Minutes
5.2	DOC Work Release Contract Renewal – Resolution 201920 Attachments: State of MN Jt Powers Agreement Resolution 201920
5.3	State of MN – MN State Colleges and Universities with Southwest Minnesota State University (SMSU) Attachments: State of Minnesota – Minnesota State Colleges and Universities Memorandum of Agreement
5.4	Meetings & Conferences – Travel Expenses Attachments: Travel Expenses paid April 12, 2019
5.5	Auditor's and Commissioner's Warrants Attachments: Accounts Payable Summary

	<p>Auditor's Warrants Commissioner's Warrants – General Revenue Commissioner's Warrants – Public Works Commissioner's Warrants – Family Service Fund</p>
<p><u>VOTING</u> It was duly passed to approve the Consent Agenda as presented. Moved by: Linssen, Donald Seconded by: Demuth, Robert S.</p>	
<p>6.0 Public Hearing</p>	
6.1	<p>Public Hearing – Proposed Property Tax Abatement Jerry Lonneman; Parcel 21-0184-000 A. Open Hearing (<i>Action</i>) B. Proposed Abatement – Discussion C. Public Comment D. Close Hearing (<i>Action</i>) E. Decision – Resolution 201913 (<i>Action</i>)</p>
	<p><u>Attachments:</u> WREDC Summary and Recommendation NHI Nobles County Guidelines NHI Application Lonneman 2019 Property Tax Statement Parcel 21-0184-000 Resolution 201913</p>
	<p>A. On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to open the Proposed Property Tax Abatement Public Hearing for Parcel 21-0184-000. B. Abraham Algadi, Executive Director of WREDC, reviewed the Nobles Home Initiative Application and advised there may be an address change to the parcel putting it in the 300 range address of another street and answered additional questions of the Board. C. No public comments were received. D. On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to close the Proposed Property Tax Abatement Public Hearing for Parcel 21-0184-000. E. On a motion by Robert S. Demuth and seconded by Donald Linssen, it was duly passed to adopt Resolution 201913 approving tax abatement to Jerry Lonneman for parcel 21-0184-000 pursuant to Minnesota Statute 469.1813.</p>
<p>7.0 Department Presentations</p>	
7.1	<p>Sheriff – Kent Wilkening</p>
A.	<p>Request for Out of State Travel</p>
	<p>Kent Wilkening, Sheriff, presented the Board with information and a recommendation in the area of a request for out of state travel for two employees to attend a national training for Project LifeSaver in Orlando Florida in August 2019. Sheriff Wilkening advised Chief Deputy Dybevic had secured an educational grant to cover the cost of the trip.</p>
<p><u>VOTING</u> It was duly passed to approve the request for out of state travel for Chief Deputy Dybevic and Deputy Einck. Moved by: Linssen, Donald Seconded by: Ahlers, Justin</p>	

7.2	Public Works
A.	Environmental Services – Mitchell Hartwig
	2018 Annual County Feedlot Officer Report & Performance Credit Report
	Mitchell Hartwig, Environmental Specialist, presented the Board with information and a recommendation in the area of the 2018 Annual County Feedlot Officer and Performance Credit Report and the program requirements. <u>Attachments/Handouts:</u> 2018 County Feedlot Officer (CFO) Annual Report
<u>VOTING</u>	
It was duly passed to authorize the Board Chairperson to sign, on behalf of Nobles County, the 2018 Annual County Feedlot Officer Report and Performance Credit Report. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
B.	Highway – Stephen Schnieder
1.	Rural Intersection Lighting Project
	Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and a recommendation in the area of an advertisement for bids for rural intersection lighting at various state highway intersections with county paved highways. The funding agreement has been approved by Nobles County and Mn/DOT for 14 intersections. <u>Attachments:</u> Advertisement for Bids
<u>VOTING</u>	
It was duly passed to authorize the advertisement for bids for the Intersection Lighting Project with the bid opening to be held on May 23, 2019 at 1:30 p.m. at the County Administration Office. Moved by: Linssen, Donald Seconded by: Demuth, Robert S.	
2.	Okabena Ocheda Watershed Project
	Mr. Schnieder presented the Board with information and a recommendation in the area of the County's commitment of Aquatic Invasive Species funding to the Okabena Ocheda Watershed's project to replace the outlet dam on Lake Ocheda. At this time, there is approximately \$200,000 available in the Aquatic Invasive Species funding received from the State. Bids were opened by the Watershed on April 17th and they will be reviewed and may be awarded as they are holding a special meeting Thursday, April 25th. The Okabena Ocheda Watershed would like to confirm Nobles County's commitment to their project by committing the aquatic invasive species grant funding to this project. The Board held discussion on some concerns over the use of the entire fund for one project and what other uses would apply for the funding. Both Commissioners Widboom and Demuth advised they were in support of issuing the full \$200,000 for the project.
	A motion was made by Gene Metz and seconded by Justin Ahlers to approve the issuance of \$175,000 of the aquatic invasive species funding to the Okabena Ocheda Watershed Project for the Lake Ocheda dam reconstruction.
	Discussion was held on the motion. Chairperson Widboom advised he will vote against the motion as he believes it should be funded with the full \$200,000 in the Aquatic Invasive Species funding.

VOTING

It was passed to approve the issuance of \$175,000 of the aquatic invasive species funding to the Okabena Ocheda Watershed Project for the Lake Ocheda dam reconstruction.

Moved by: Metz, Gene

Seconded by: Ahlers, Justin

In Favor: Ahlers, Justin; Metz, Gene; Linssen, Donald

Opposed: Widboom, Matt; Demuth, Robert S.

3. Bridge Grant Agreement Number 1032773 - Resolution 201914

Mr. Schneider presented the Board with information and recommendations in the area of grant agreements to replace bridges on County Road 70, County Road 68, County Road 60, County State Aid Highway 16 and County State Aid Highway 20.

Attachments:

MnDOT Contract No. 1032773 including Resolution 201914

VOTING

It was duly passed to adopt Resolution 201914 for Agreement No. 1032773 on SAP 053-598-012 as follows:

WHEREAS, Nobles County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 53J88; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$186,220.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Nobles County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The Nobles County Board Chairman Matt Widboom and the Nobles County Administrator Tom Johnson are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Moved by: Ahlers, Justin

Seconded by: Demuth, Robert S.

4. Bridge Grant Agreement Number 1032547 - Resolution 201915

Attachments:

MnDOT Contract No. 1032547 including Resolution 201915

VOTING

It was duly passed to adopt Resolution 201915 for Agreement No. 1032547 on SAP 053-598-013 as follows:

WHEREAS, Nobles County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 53J91; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$102,265.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Nobles County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50,

and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The Nobles County Board Chairman Matt Widboom and the Nobles County Administrator Tom Johnson are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Moved by: Metz, Gene
Seconded by: Linssen, Donald

5. Bridge Grant Agreement Number 1032772 - Resolution 201916

Attachments:

MnDOT Contract No. 1032772 including Resolution 201916

VOTING

It was duly passed to adopt Resolution 201916 for Agreement No. 1032772 on SAP 053-598-014 as follows:

WHEREAS, Nobles County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 53K06; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$434,910.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Nobles County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The Nobles County Board Chairman Matt Widboom and the Nobles County Administrator Tom Johnson are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Moved by: Demuth, Robert S.
Seconded by: Widboom, Matt

6. Bridge Grant Agreement Number 1031851 - Resolution 201917

Attachments:

MnDOT Contract No. 1031851 including Resolution 201917

VOTING

It was duly passed to adopt Resolution 201917 for Agreement No. 1031851 on SAP 053-616-027 as follows:

WHEREAS, Nobles County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 53J86; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$133,665.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Nobles County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will

return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The Nobles County Board Chairman Matt Widboom and the Nobles County Administrator Tom Johnson are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Moved by: Linssen, Donald
Seconded by: Metz, Gene

7. Bridge Grant Agreement Number 1031852 - Resolution 201918

Attachments:

MnDOT Contract No. 1031852 including Resolution 201918

VOTING

It was duly passed to adopt Resolution 201918 for Agreement No. 1031852 on SAP 053-616-030 as follows:

WHEREAS, Nobles County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 53J96; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$73,892.50 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Nobles County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The Nobles County Board Chairman Matt Widboom and the Nobles County Administrator Tom Johnson are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Moved by: Ahlers, Justin
Seconded by: Demuth, Robert S.

8. Bridge Grant Agreement Number 1031853 - Resolution 201919

Attachments:

MnDOT Contract No. 1031853 including Resolution 201919

VOTING

It was duly passed to adopt Resolution 201919 for Agreement No. 1031853 on SAP 053-620-007 as follows:

WHEREAS, Nobles County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 53J92; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$63,350.00 by reason of the lowest responsible bid;

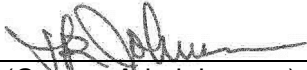
NOW THEREFORE, be it resolved that Nobles County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any

	<p>amount appropriated for the bridge but not required. The Nobles County Board Chairman Matt Widboom and the Nobles County Administrator Tom Johnson are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.</p> <p>Moved by: Metz, Gene Seconded by: Ahlers, Justin</p>
C.	Highway Cost Accountant – Stephen Schnieder
	<p>Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and a recommendation in the area of the duties and the placement of the Highway Cost Accountant. Joyce Jacobs, Auditor-Treasurer, and Jerry Vyskocil, Finance Director, were present and Ms. Jacobs stated Mr. Schnieder represented their intentions clearly and agreed.</p> <p>Attachments: Tom Johnson Comments Nobles County Office Manager/Accountant Job Description #2013 Accountants Reference Guide</p>
	<p><u>VOTING</u> It was duly passed to direct Sue Luing, HR Director, and Stephen Schnieder, Public Works Director/County Engineer, to review the job description with no supervisory duties, located within Public Works for Cost Accountant, and that, at this time, there be no Finance duties; and further, have the grade and points set by George Gmach. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.</p>
	<p>A motion was made by Robert S. Demuth to approve designating the Cost Accountant position to Public Works. The motion was rescinded.</p>
	8.0 Administration Presentation – Tom Johnson
8.1	Request for Payment – Doug Nau Construction
	<p>Tom Johnson, County Administrator, presented the Board with information and a recommendation in the area of the request for payment for the installation of doors to the mechanical room for the Air Handler Unit #4 Replacement Project.</p> <p>Attachments: Nau Construction, LLC Invoice</p>
	<p><u>VOTING</u> It was duly passed to approve payment to Doug Nau Construction, LLC, in the amount of \$11,423.00 as proposed and authorized to create an opening through the 3 hour fire wall into the HVAC mechanical room. Moved by: Linssen, Donald Seconded by: Widboom, Matt</p>
8.2	Disaster Follow-up
	<p>Mr. Johnson provided the Board with an update that the State of Minnesota has 1 collection for the spring flooding event and the winter ice storm, but the storms are being tracked separately. Winter Storm Wesley is estimated at approximately \$2,205,000 plus an additional \$1,122.50 and the spring flooding is estimated at approximately \$328,000 but there still several closures. Preliminary damage reviews will begin May 7th.</p>
8.3	Public Hearing: Missouri River Watershed 1W1P

	<p>Mr. Johnson and Commissioner Metz provided information in the area of the public hearings set for Tuesday, April 30th. The Board discussed that the scheduled work session may need to be changed.</p> <p><u>Attachments:</u> News Release for Public hearings for the Missouri River Watershed: Comprehensive Watershed Management Plan</p>
<p>9.0 Inter-Agency Reports / Announcements</p>	
<p>9.1</p>	<p>Committee and Board Reports</p>
	<p>District I - Commissioner Ahlers reported on Rock-Nobles Community Corrections.</p> <p>District II - Commissioner Metz reported on Plum Creek Library System, Library Board, Broadband on the Hill and Counties Providing Technology.</p> <p>District III - Commissioner Widboom reported on the Community Leadership Team (CLT).</p> <p>District IV - Commissioner Demuth reported on the annual Township Association meeting and that three other committee meetings had been rescheduled due to the recent storms.</p> <p>District V - Commissioner Linszen reported on the annual Township Association meeting, Southwest MN Emergency Medical Services and Park Board.</p> <p>Management Team - Attorney Kathleen Kusz reported her office will be recognized at the May 11th Faces of Hope Banquet; public recognition that the Victim Witness Coordinator Grant is working.</p> <p>County Administration – Administrator Tom Johnson reported on the Local Board of Appeal and Equalization, CERT Team-Solar Garden Potential, Insurance Committee, new Library Director, annual Township Association meeting, landscape bids and the City, County, College, School meeting. W.E.L.L. will be a topic of discussion for the next Board Work Session.</p> <p><u>Attachments:</u> Civil Air Patrol Appropriation Payment A.C.E. Appropriation Payment WREDC Appropriation Payment Nobles County Fair Appropriation Payment Nobles Soil and Water Conservation District March 20, 2019 meeting minutes Southwest Regional Development Commission meeting minutes 12/13/18, 1/10/19 & 3/22/19 Rock-Nobles Community Corrections 3/21/19 Nobles County Park Board 4/8/19 Agenda and 3/4/19 Minutes HLWD Minutes 3/18/19 Nobles County Park Board 12/3/18 Minutes KLRWD 2/21/19 Minutes</p>
<p>9.2</p>	<p>Correspondence</p> <p><u>Attachments:</u> Recruitment Update HLWD District Administrator’s Activity Report March 2019 HLWD Meeting Agenda 4/23/19</p>

	Explore Minnesota Listening Session King Turkey Day – Worthington Merchants
9.3	Calendar Attachment: Commissioners Calendar – April 2019 Commissioners Calendar – May 2019
10.0 Other / Future Business	
Nobles County Annual Employee Recognition Banquet Thursday, April 25, 2019 5:30 p.m. Social Hour, 6:30 p.m. Dinner, 7:30 p.m. Entertainment Worthington Event Center, 1477 Prairie Dr., Worthington MN	
Board of Commissioners' Work Session Tuesday, April 30, 2019 8:30 a.m. Executive Conference Room, Government Center, 318 Ninth Street, Worthington MN	
The Board held discussion on attendance for the 2 Missouri River Watershed public hearings on April 30 th . The Tuesday, April 30 th work session scheduled for 8:30 a.m. was rescheduled to Monday, April 29 th at 8:30 a.m. in the Executive Conference Room.	
11.0 Adjournment	
<u>VOTING</u> It was duly passed to adjourn the meeting at 10:27 a.m. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.	


(Chairperson)


(County Administrator)