

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, February 5, 2019, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Widboom at 9:00 AM followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Motion by: Ahlers, Justin Seconded by: Metz, Gene	
4.0 Recognition	
4.1	Visitors & Guests Welcome
4.2	Excellence In Performance Award
	Angela Abrahamson, Social Worker, was acknowledged as the recipient of the Nobles County Excellence In Performance Award.
5.0 Consent Agenda	
5.1	January 22, 2019 Regular Meeting Minutes <u>Attachments:</u> January 22, 2019 Draft Regular Meeting Minutes
5.2	NAC Mechanical & Automation Customer Support Agreement Renewal <u>Attachments:</u> NAC Customer Support Agreement
5.3	Meetings & Conferences – Travel Expenses <u>Attachments:</u> Travel Expenses paid February 1, 2019
5.4	Auditor's and Commissioner's Warrants <u>Attachments:</u> Accounts Payable Summary Auditor's Warrants Commissioner's Warrants – General Revenue Commissioner's Warrants – Public Works Commissioner's Warrants – Family Service Fund
<u>VOTING</u> It was duly passed to approve the Consent Agenda as presented. Moved by: Metz, Gene Seconded by: Linssen, Donald	

6.0 Public Hearing	
6.1	Public Hearing – Proposed Property Tax Abatement Bridget Hinrichs Parcel 12-0160-000 A. Open Hearing (Action) B. Proposed Abatement – Discussion C. Public Comment D. Close Hearing (Action) E. Decision – Resolution 201905 (Action)
	<u>Attachments:</u> NHI Nobles County Guidelines NHI Application Hinrichs Resolution 201905
	A. On a motion by Justin Ahlers and seconded by Robert S. Demuth, it was duly passed to open the Proposed Property Tax Abatement Public Hearing for Parcel 12-0160-000. B. Tom Johnson reviewed the Nobles Home Initiative Application. C. No public comments were received. D. On a motion by Robert S. Demuth and seconded by Donald Linssen, it was duly passed to close the Proposed Property Tax Abatement Public Hearing. E. On a motion by Justin Ahlers and seconded by Robert S. Demuth, it was duly passed to adopt Resolution 201905 approving tax abatement Bridget Hinrichs for parcel 12-0160-000 pursuant to Minnesota Statute 469.1813.
7.0 Department Presentations	
7.1	Human Resources – Sue Luing
A.	Finance Department Position Reclassification
	Sue Luing, Human Resources, advised due to the vacancy of the Accountant position, it was determined to review all 3 job positions of Accountant, Payroll Accounting Technician and Cost Accountant in the Finance Department before refilling the position. The only job position with changes to the associated point level was Cost Accountant. This position was also recommended to change the FLSA status from Exempt to Non-exempt. <u>Attachment:</u> 1013 Cost Accountant Position Description
<u>VOTING</u> It was duly passed to approve the Finance Department Position Reclassification for the Cost Accountant position as presented. Moved by: Robert S. Demuth Seconded by: Metz, Gene	
8.0 Administration Presentation - Tom Johnson	
8.1	Structural Engineering for Old Jail Stairwells
	Tom Johnson, County Administrator, advised with the approved demolition project, two components were not included due to no formal design: the hole where a stair access used to exist and removing an infilled area where the steps were cut off. Both items were discussed when the proposal was developed to demo the area and the contractor excluded them to ensure a structural engineer would sign the plans to safely complete. Mr. Johnson confirmed the project would be paid out of Building

	funds. <u>Attachments:</u> EAPC fee proposal
<u>VOTING</u> It was duly passed to authorize the County Administrator to sign, on behalf of Nobles County, an agreement with EAPC for the Structural Engineering for Old Jail Stairwells project at a cost not to exceed \$6,500.00. Moved by: Linssen, Donald Seconded by: Widboom, Matt	
8.2	2019 Board of Equalization
	Mr. Johnson advised the Board may meet on any 10 consecutive days in June after the second Friday in June. The County Assessor has recommended setting the Board of Equalization hearing date for Tuesday, June 18, 2019 at 6:00 PM. <u>Attachment:</u> 2019 Calendar
<u>VOTING</u> It was duly passed to set the Board of Equalization hearing date for Tuesday, June 18, 2019 at 6:00 PM in the Board of Commissioners Room, Nobles County Government Center, 315 Tenth Street, Worthington MN. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
8.3	2019 Boards, Committees & Commissions – Citizen Appointment
	Mr. Johnson advised on an application received for the Health and Human Services Advisory Committee. <u>Attachment:</u> 2019 Boards, Committees & Commissions – Citizen Appointment
<u>VOTING</u> It was duly passed to appoint Lee Stewart, Worthington, to a two year term expiring December 31, 2020 on the Health and Human Services Advisory Committee. Moved by: Metz, Gene Seconded by: Ahlers, Justin	
9.0 Inter-Agency Reports / Announcements	
9.1	Committee and Board Reports
	District I - Commissioner Ahlers had no report. District II - Commissioner Metz reported on the Rock Nobles Cattlemens Annual Banquet and the Tenaska Nobles 2 Wind Project. District III - Commissioner Widboom had no report. District IV - Commissioner Demuth reported on Coffee with Your Commissioners in Leota. District V - Commissioner Linssen reported on Southern Prairie Community Care and Coffee with Your Commissioners in Leota. Management Team - Attorney Kathleen Kusz had no report. County Administration – Administrator Tom Johnson reported on the Minnesota

	<p>City/County Management Association (MCMA) Winter Workshop, the upcoming 2019 Governor's Homeland Security Emergency Management (HSEM) Conference and the upcoming Rinke Noonan Drainage and Waters Conference.</p> <p><u>Attachments:</u> SWMHC Board of Directors Mtg Minutes January 9, 2019</p>
9.2	<p>Correspondence</p> <p><u>Attachments:</u> Recruitment Update MnSBDC Statewide Strategic Plan 2019 2019 Appropriation Payments – SWIF and WREDC Wgtn Fire Department Event Wgtn International Festival Nobles 2 Power Partners, LLC Update Commissioners At Your Café February 26th Poster</p>
9.3	<p>Calendar</p> <p><u>Attachments:</u> Commissioners Calendar – February 2019</p>
<p>10.0 Other / Future Business</p> <p>Board of Commissioners Work Session (Rescheduled from 1/30/19 due to Winter Weather Closing) Tuesday, February 5, 2019 immediately following the Board mtg Board of Commissioners Rm, 3rd Floor, Government Center, 315 Tenth Street, Wgtn MN</p> <p>Nobles Economic Opportunity Network (N.E.O.N.) Thursday, February 7, 2019 5:30 p.m. BioTechnology Advancement Center, 1527 Prairie Drive, Worthington MN</p> <p>AMC Legislative Conference Wednesday, February 13th and Thursday, February 14th, 2019 InterContinental Hotel – St. Paul Riverfront, 11 East Kellogg Boulevard, St. Paul MN</p> <p>Rinke Noonan Drainage and Waters Conference Thursday, February 14, 2019 8:15 a.m. – 4:00 p.m. St. Cloud River's Edge Convention Center, 10 4th Ave S., St. Cloud MN</p>	
<p>11.0 Adjournment</p>	
<p><u>VOTING</u> It was duly passed to adjourn the meeting at 9:20 a.m. Moved by: Demuth, Robert S. Seconded by: Metz, Gene</p>	


(Chairperson)


(County Administrator)