

BOARD OF COMMISSIONERS

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“In cooperation with our citizens, we improve the quality of life for individuals, families and communities by fostering a healthy economy and environment.”

“Looking forward with purpose”

**COUNTY BOARD - PROPOSED ADDENDUM
TUESDAY, AUGUST 21, 2018**

5.0 Consent Agenda

5.4. 2018-2019 Fraud Investigation Cooperative Agreement *(Action)*

FIRST DISTRICT
Justin Ahlers

SECOND DISTRICT
Gene Metz

THIRD DISTRICT
Matt Widboom

FOURTH DISTRICT
Robert S. Demuth Jr.

FIFTH DISTRICT
Donald Linssen



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COMMISSIONER BRIEFING

2018-2019 Fraud Investigation Cooperative Agreement Nobles County Attorney Community Services Consent Agenda

Issue:

Community Services maintains a cooperative agreement with the Nobles County Attorney’s Office for the effective enforcement of food stamp rules and regulations, and prosecution of food stamp and fraud cases and for the effective enforcement, investigation, and prosecution of other welfare fraud cases.

Discussion:

This agreement is renewal of a previous agreement and is proposed for the time period of September 1st, 2018 through December 31st, 2019. The cost agreed upon for this service has not changed with this renewal and remains at \$120.00 per hour.

Options:

The agency is required by State and Federal law to maintain this cooperative agreement.

Recommendation:

I am recommending the Board approve this renewal agreement with the Nobles County Attorney’s Office.

**COUNTY OF NOBLES
STATE OF MINNESOTA
PLAN OF COOPERATION**

This AGREEMENT, effective September 1, 2018 is made by and between the State of Minnesota, Department of Human Services, through its agent, Nobles County Community Services, hereinafter referred to as “DEPARTMENT”, and the Nobles County Attorney, hereinafter referred to as “ATTORNEY”.

WHEREAS, provision of fraud investigation and prosecution services pursuant to the requirements of the Food Stamp Act of 1977 as amended is necessary; and

WHEREAS, the DEPARTMENT, and the ATTORNEY desire to establish cooperative procedures for the effective enforcement of food stamp rules and regulations, and prosecution of food stamp and fraud cases and for the effective enforcement, investigation and prosecution of other welfare fraud cases; and

WHEREAS, the ATTORNEY is an approved vendor according to the Minnesota Department of Human Services; and

WHEREAS, the DEPARTMENT wishes to enter into an agreement with the ATTORNEY to purchase legal services;

WHEREAS, the ATTORNEY is empowered to provide legal services and to prosecute criminal violations in Nobles County;

NOW THEREFORE, in consideration of mutual covenants contained herein, the parties hereto agree as follows:

I. Term

The term of this AGREEMENT shall be from September 1, 2018, through December 31, 2019 the date of the signatures of the parties notwithstanding, unless earlier terminated.

II. Termination

This AGREEMENT may be terminated, in whole or in part, at any time, by either party, upon not less than sixty (60) days written notice. Notice to the DEPARTMENT shall be delivered to the Director of the Nobles County Community Service Agency. Notice to the ATTORNEY shall be delivered to the Nobles County Attorney, Kathleen Kusz, or to her successor.

III. Obligations of the ATTORNEY

- A. To determine, upon receipt of any investigative file, whether probable cause exists to believe a criminal violation has occurred and if a determination is made that is not possible to proceed by criminal complaint, to make a further decision as to whether the matter should proceed by indictment.
- B. To take such action as may be necessary to prosecute cases that merit prosecution, including settlement or trial.
- C. To request payment from the DEPARTMENT on the basis set forth in federal and state regulations and the state plan.
- D. To retain such records and make such reports to the DEPARTMENT as may be required by federal state regulations for the effective and efficient administration of the Food Stamp program.
- E. To permit review and audit of records it maintains in performing its duties under the Agreement of the personnel from authorized county, state, or federal agencies or their authorized agents as may be required by federal and state regulations.

IV. Obligations of the DEPARTMENT

- A. To refer appropriate cases for fraud investigation as provided in federal and state law and regulations.
- B. To supply the ATTORNEY with appropriate and complete information as provided for and defined in federal regulations, state plan and state regulations.
- C. To reimburse the ATTORNEY for the provision of federally required activities and services related to criminal prosecution of alleged violations of the Food Support Program, Income Maintenance Program, and Fraud Investigation.

V. Confidentiality

The parties agree to abide by the provisions of the Minnesota Government Data Act in providing all services hereunder. The information exchanged for the purposes of this AGREEMENT shall be used only in promotion or support of the services provided pursuant to this AGREEMENT. The use or disclosure by any party in information concerning a criminal investigation, in violation of any rule of confidentiality, or for any purpose not directly connected with the purchase of services identified herein is prohibited.

VI. Cost of Services

The DEPARTMENT shall pay for services furnished to the DEPARTMENT by the ATTORNEY. The cost of service provided to the DEPARTMENT by the ATTORNEY shall be at \$120.00 per hour and the ATTORNEY shall provide the DEPARTMENT with an itemized billing each month.

VII. Amendment

This AGREEMENT may be amended at any time by mutual agreement of the parties. Any such amendment shall be in writing and duly signed by the parties.

Chairperson, Nobles County Board of Commissioners

Date

County Administrator, Nobles County

Date

Nobles County Attorney

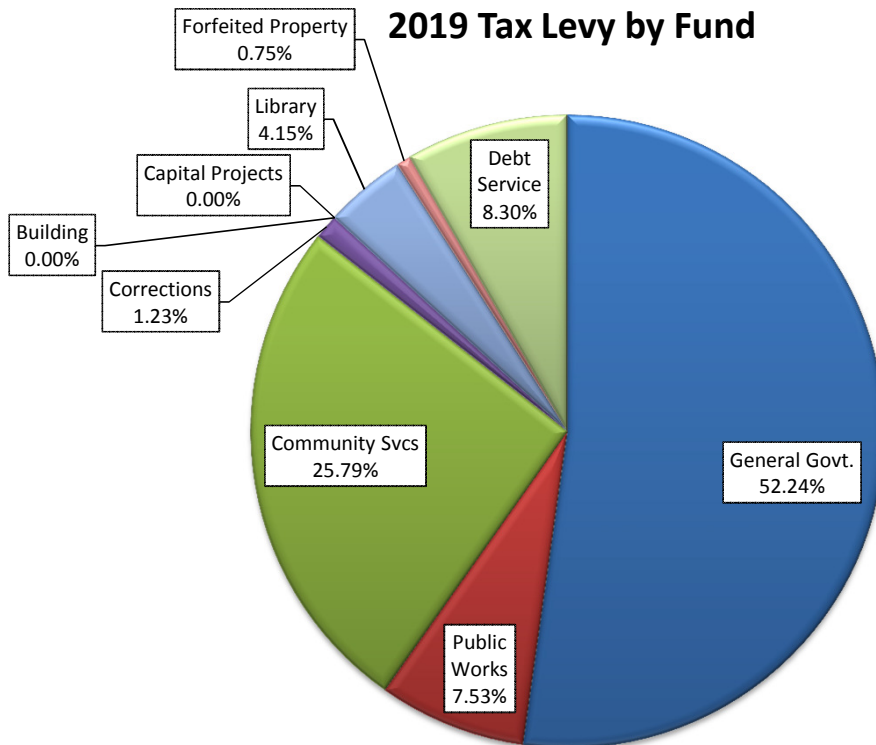
Date

2019 Budget Summary by Fund

2018 Budget				2019 Budget			
	Expense	Revenue	Levy	Expense	Revenue	Levy	
General Govt.	11,705,920	(4,511,635)	(7,194,285)	12,117,101	(4,006,336)	(8,110,765)	12.74%
Public Works	11,795,297	(10,646,783)	(1,148,514)	10,475,499	(9,306,209)	(1,169,290)	1.81%
Community Svcs	8,218,235	(4,896,092)	(3,108,846)	8,900,289	(4,896,092)	(4,004,197)	28.80%
Corrections	185,000	0	(185,000)	191,400	0	(191,400)	3.46%
Building	391,193	(391,193)	0	762,000	(762,000)	0	0.00%
Capital Projects	3,387,566	(3,387,566)	0	0	0	0	0.00%
Library	640,831	(9,825)	(631,006)	656,255	(11,325)	(644,930)	2.21%
Ditch	0	0	0	0	0	0	0.00%
Forfeited Property	117,500	(500)	(117,000)	116,500	(500)	(116,000)	-0.85%
Debt Service	3,132,855	(1,905,777)	(1,227,078)	3,229,895	(1,941,656)	(1,288,239)	4.98%
Total	39,574,397	(25,749,371)	(13,611,729)	36,448,939	(20,924,118)	(15,524,821)	14.05%

2019 General Levy	(14,236,582)
levy includes 900k in community services for PrimeWest	
Budget without Prime West would be at 7.01%	
2019 Bonds & Indebtedness	(1,288,239)
Total Proposed Payable 2019 Levy	(15,524,821)

	Amount	Percent	Levy
Levy without Primewest	\$ (900,000)	7.44%	(14,624,821) (1,013,092)
Reducing Expenses in the amount of	\$ (136,117)		
Results in about a 1% reduction of the Levy increase. The table at the right shows the dollar amount of reductions of the presented budget in .5% increments.			
0.5%	\$ (68,059)	6.94%	(14,556,762) (945,033)
1.0%	\$ (136,117)	6.44%	(14,488,704) (876,975)
1.5%	\$ (204,176)	5.94%	(14,420,645) (808,916)
2.0%	\$ (272,235)	5.44%	(14,352,586) (740,857)
2.5%	\$ (340,293)	4.94%	(14,284,528) (672,799)
3.0%	\$ (408,352)	4.44%	(14,216,469) (604,740)
3.5%	\$ (476,411)	3.94%	(14,148,410) (536,681)



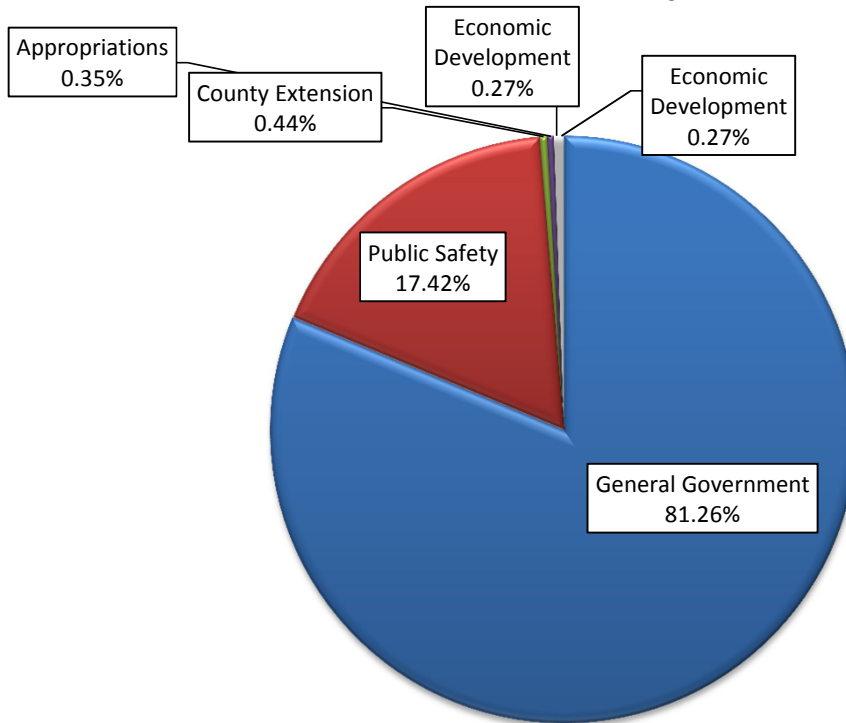
General Revenue Fund Budget Summary

	2018 Budget	2019 Proposed	Increase/ (Decrease)	
Revenue other than Levy	(4,511,635)	(4,006,336)	505,299	-11.20%
Total Expense	11,705,920	12,117,101	411,181	3.51%
County Levy	(7,194,285)	(8,110,765)	(916,480)	12.74%
Total Revenue	(11,705,920)	(12,117,101)	(411,181)	3.51%

Expense Summary

General Government	6,175,602	6,775,640	600,038	9.72%
Public Safety	4,681,601	4,890,584	208,983	4.46%
County Extension	147,610	150,683	3,073	2.08%
Appropriations	124,827	189,890	0	0.00%
Economic Development	576,280	110,304	0	0.00%

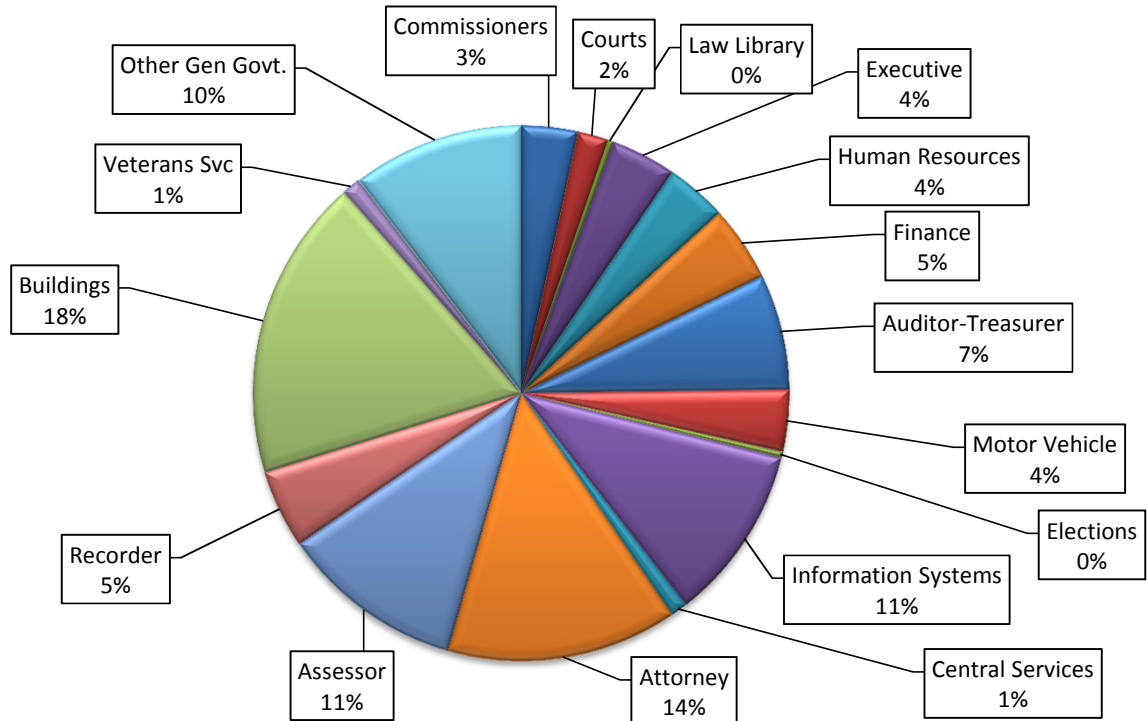
General Revenue Fund Expense Summary



General Government Expense Summary

	2018 Budget	2019 Proposed	Increase/ (Decrease)	
General Government Expense Summary				
Commissioners	228,040	230,119	2,079	0.91%
Courts	135,000	125,000	(10,000)	-7.41%
Law Library	20,000	24,000	4,000	20.00%
Executive	268,230	266,564	(1,666)	-0.62%
Human Resources	263,630	250,943	(12,687)	-4.81%
Finance	285,226	309,339	24,113	8.45%
Auditor-Treasurer	435,708	473,207	37,499	8.61%
Motor Vehicle	196,626	251,928	55,302	28.13%
Elections	156,750	24,350	(132,400)	-84.47%
Information Systems	691,978	717,717	25,739	3.72%
Central Services	41,260	69,411	28,151	68.23%
Attorney	910,301	945,623	35,322	3.88%
Assessor	571,124	748,962	177,838	31.14%
Recorder	299,912	321,232	21,320	7.11%
Buildings	1,161,603	1,238,877	77,274	6.65%
Veterans Svc	72,673	75,073	2,400	3.30%
Other Gen Govt.	437,541	703,295	265,754	60.74%

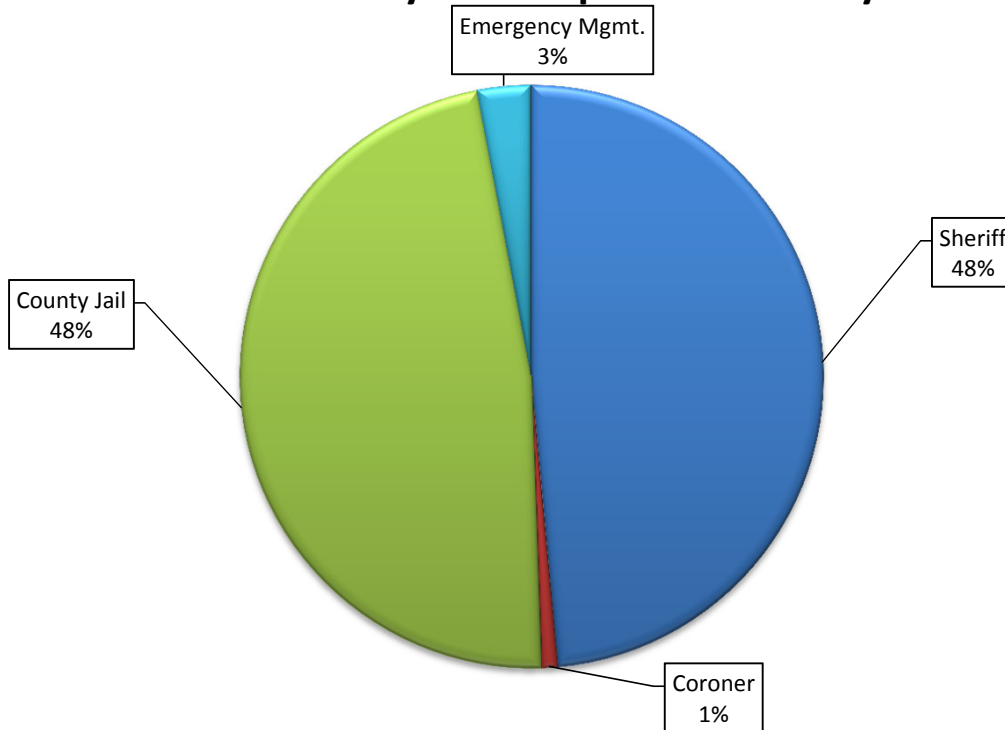
2019 General Government Expense Summary



Public Safety Expense Summary

	2018 Budget	2019 Proposed	Increase/ (Decrease)	
Public Safety Expense Summary				
Sheriff	2,265,483	2,374,251	108,768	4.80%
Coroner	35,000	45,000	10,000	28.57%
County Jail	2,247,053	2,325,441	78,388	3.49%
Emergency Mgmt.	134,065	145,892	11,827	8.82%

Public Safety 2019 Expense Summary



Appropriations, Economic Development County Extension Expense Summaries

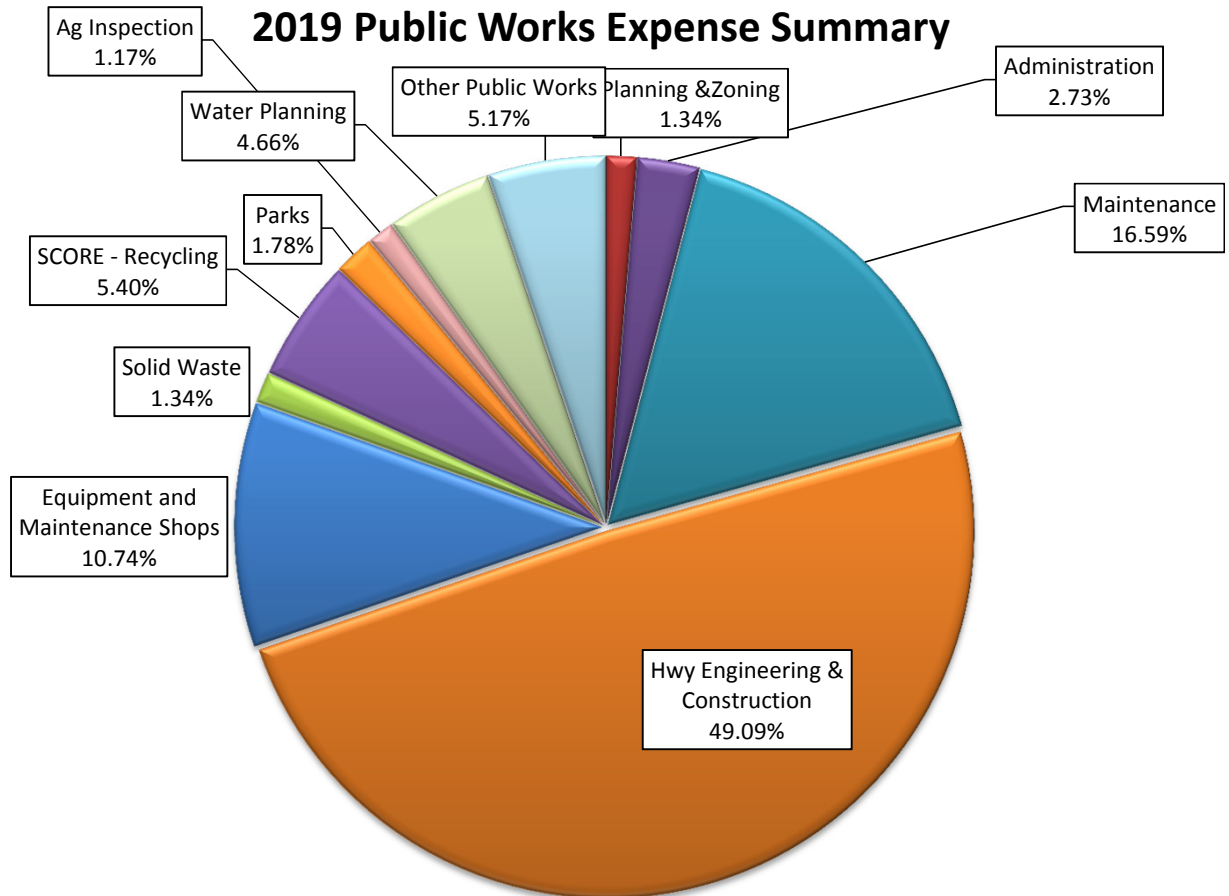
	2018 Budget	2019 Proposed	Increase/ (Decrease)	
Appropriations Summary				
Communication ACE -(Rsvp)	0	0		
Tourism	1,000	1,000	**	
Civil Air Patrol	1,000	1,000	*	
Arts & Humanities	0	1,250	*	
Wtgn BioScience Conference	0	0		
County Fair	25,000	60,000	*	
Historical	40,000	50,000	*	
Art Center	9,125	9,125	*	
Wind Energy Task Force - RMEB	2,500	2,500	*	
Worthington Cemetery Association	0	15,000	*	
Drug Court	0	0		
SW Crisis Center	5,000	5,000	**	
Manna Food Pantry	5,500	3,500	*	
Economic Development/Promotion	0	0		
Snowmobile Trail	0	0		
ACE - (rsvp)	35,702	39,015	*	
Plumb Creek Library System	0	2,500	*	
Economic Development				
Economic Development / Promotion	40,000	30,000	*	
Small Business Development Center	2,000	2,000	*	
PACE (RMEB)	0	6,336	*	
Sw Mn Foundation	4,280	4,708	*	
Economic Development - Other	0	10,000	*	
Lismore Telephone Broadband Project	500,000	0		
CEOB	0	3,965	*	
Tax Abatements	15,295	15,295		
SW Mental Health Center	0	0		
Nobles Home Initiative Refundment	14,705	38,000		
County Extension Summary				
Extension	147,610	150,683	3,073	2.08%

Public Works Budget Summary

	2018 Budget	2019 Proposed	Increase/Decrease
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Revenue	(10,646,783)	(9,306,209)	1,340,574
Total Expense	11,795,297	10,475,499	(1,483,545)
County Levy	(1,148,514)	(1,169,290)	(20,776)
Total Revenue	(11,795,297)	(10,475,499)	1,319,798

PLANNING & ZONING			
105 Planning & Zoning	123,809	138,677	14,868
HIGHWAY & STREETS			
310 Administration	265,479	\$ 261,278	(4,201)
312 Maintenance	2,257,728	\$ 2,266,160	8,432
314 Hwy Engineering/Construction	6,266,755	\$ 4,330,598	(1,936,157)
316 Equipment and Maintenance Shops	904,603	\$ 1,221,968	317,365
ENVIRONMENTAL SERVICES			
330-381 Solid Waste	277,800	\$ 277,800	0
330-382 SCORE - Recycling	476,665	\$ 476,665	0
CULTURE & REC			
505 Parks	162,026	\$ 217,942	55,916
CONSERVATION			
330-399 Ag Inspection	94,249	\$ 116,459	22,210
330-391 Water Planning	380,777	\$ 380,777	0
OTHER PUBLIC WORKS			
349 Other Public Works	533,653	\$ 571,675	38,022



Community Services Budget Summary

2018 Budget 2019 Proposed Increase/Decrease

HUMAN SERVICES

Social Services

SS Revenue	(2,471,533)	(2,502,001)	(30,468)
SS Expense	4,680,842	5,612,639	931,797
SS Levy	(2,170,261)	(3,110,638)	(940,377)

Income Maintenance

IM Revenue	(1,532,671)	(1,592,164)	(59,493)
IM Expense	2,192,784	2,222,075	29,291
IM Levy	(633,247)	(629,911)	3,336

PUBLIC HEALTH

PH Revenue	(1,039,271)	(801,927)	237,344
PH Expense	1,344,609	1,065,575	(279,034)
PH Levy	(305,338)	(263,648)	41,690

COMMUNITY CORRECTIONS

Revenue	0	0	0
Expense	185,000	191,400	6,400
Levy	(185,000)	(191,400)	(6,400)

TOTAL COMMUNITY SERVICES

Revenue	(5,043,475)	(4,896,092)	147,383
Expense	8,403,235	9,091,689	688,454
Levy	(3,293,846)	(4,195,597)	(901,751)

2019 Community Service Expense Summary

