

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

BOARD OF COMMISSIONERS of Nobles County met in regular session on Tuesday, June 06, 2017, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Linssen at 9:00 AM followed by the Pledge of Allegiance.

1. Call to Order	
2. Pledge of Allegiance	
3. Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda as presented. Moved by: Ahlers, Justin Seconded by: Widboom, Matt	
4. Recognition	
4.1	Visitors & Guests Welcome
4.2	Excellence In Performance
	Stephanie Ross, Registered Nurse, was acknowledged as the recipient of the Nobles County Excellence in Performance Award.
5. Consent Agenda	
5.1	May 23, 2017 Regular Meeting Minutes <u>Attachments:</u> May 23, 2017 Draft Regular Meeting Minutes
5.2	Meetings & Conferences - Travel Expenses <u>Attachments:</u> Nobles County Travel Expenses paid May 26, 2017
5.3	Auditor's and Commissioner's Warrants <u>Attachments:</u> Accounts Payable Summary Auditor's and Commissioner's Warrants
<u>VOTING</u> It was duly passed to approve the Consent Agenda as presented. Moved by: Metz, Gene Seconded by: Demuth, Robert S.	
6. Department Presentations	
6.1	Ellis and Eastern (E&E) Railroad - Clark Meyer
A.	Right of Way Management

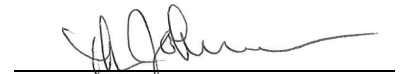
	Clark Meyer, President of Ellis & Eastern Railroad, provided the Board with information on the acquisition of the operating lease of the Buffalo Ridge Regional Rail Authority.
7. Administration Presentation - Tom Johnson	
7.1	Professional Services Agreement - PJC Noise Issues
	<p>Staff recommended authorizing the County Administrator to sign an agreement with Kehl Associates for evaluation and design services not-to-exceed \$10,000.</p> <p>Commissioner Widboom stated it is still hard to support \$10,000 for a design when the County does not have a handle on what the project would cost. Commissioner Widboom questioned where the money would come from and Administrator Johnson advised it would be paid from the C.I.P. Bonds. Mr. Johnson stated it was not discussed during the "others" C.I.P. projects discussions due to the sensitive nature of this area, but that it has been discussed since 2014 with County Attorney Kusz.</p> <p><u>Attachments:</u> Professional Services Agreement Kehl Associates LLC</p>
<p><u>VOTING</u> It was duly passed to authorize the County Administrator to sign, on behalf of Nobles County, an agreement with Kehl Associates for evaluation and design services not-to-exceed \$10,000. Moved by: Demuth, Robert S. Seconded by: Metz, Gene In favor: Ahlers, Justin; Metz, Gene; Demuth, Robert S.; Linssen, Donald Opposed: Widboom, Matt</p>	
6.2	Public Works - Stephen Schnieder
A.	Bridge Prioritization for Bond Funding - Resolution 201740
	<p>Staff recommended that the resolution be approved making four bridges a priority for replacement and eligible for State Bond funding.</p> <p><u>Attachments:</u> Resolution 201740 Prioritized Bridge Replacements</p>
<p><u>VOTING</u> It was duly passed to adopt Resolution 201740 making four bridges a priority for replacement and eligible for State Bond funding. Moved by: Ahlers, Justin Seconded by: Metz, Gene</p> <p>Mr. Schnieder provided an update to the Board on paving projects. The Contractor started working last week on paving CSAH 18 near St. Killian, but will take a break June 7th and 8th to work on interstate crossovers.</p>	
6.3	Auditor/Treasurer-Beth Van Hove & Assessor-Val Ruesch
A.	Tax Policy - Abatements of and Additions to Tax
	<p>Staff recommended that the Board adopt the proposed updates without changes. This will ensure that all taxpayers and properties in Nobles County are treated fairly and equitably and have equal access and consideration under the statutory procedures.</p> <p><u>Attachments:</u> Tax Policy</p>

<u>VOTING</u>	
It was duly passed to adopt the revisions to the Tax Policy - Abatements of and Additions to Tax as presented. Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin	
6.4	Drainage System-Beth Van Hove and Brad Harberts
A.	Transportation for Drainage System Coordinator
	Staff recommended that the Nobles County Board of Commissioners approve the purchase of the 2001 Chevrolet truck to be used for Nobles County Drainage System business.
<u>VOTING</u>	
It was duly passed to purchase the 2001 Chevrolet truck to be used for Nobles County Drainage System business; and further, to assess it and all related expenses as a percentage of the system as with the wages of the Drainage System Coordinator. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.	
7.2	Family Homelessness Prevention and Assistance Program - Resolution 201739
	Staff recommended adopting Resolution 201739 to support United Community Action Partnership in collaboration with Southwestern Minnesota Opportunity Council, Inc. in its application and implementation of the proposed Family Homeless Prevention and Assistance Program. <u>Attachments:</u> Request from Southwestern Minnesota Opportunity Council, Inc. Resolution 201739 - Family Homelessness Prevention and Assistance Program
<u>VOTING</u>	
It was duly passed to adopt Resolution 201739 to support United Community Action Partnership in collaboration with Southwestern Minnesota Opportunity Council, Inc. in its application and implementation of the proposed Family Homeless Prevention and Assistance Program. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
7.3	Proposals for Feasibility of a Collaborative Building
	Staff did not have a formal recommendation in time for publishing the agenda. The City Administrator, School Superintendent and County Administrator reviewed proposals on June 2nd and recommended to negotiate a final agreement with LHB for the study not to exceed \$20,000, with the cost to be split evenly between the City, County and School District. Commissioner Ahlers questioned if cost estimates for soil borings are included in the scope of work. Administrator Johnson advised that a full site analysis is part of the project but that he recalled he was told the City did soil borings when they built the Fire Hall. Commissioner Demuth added that he would like to see the soil boring question addressed. Commissioner Widboom questioned if LHB had any references for retrofitting. Administrator Johnson advised the references showed all new projects. The consensus of the Board was to take the matters of soil borings and references for retrofitting under advisement prior to making their decision. Administrator Johnson will provide this information at the following meeting.

	<p><u>Attachments:</u> Miller Architect Proposal CTS Group Proposal LHB Proposal</p>
7.4	RFP for Public Works Roof Replacement
	<p>Staff recommended approving the publishing of the RFP for the replacement of the identified section of the PW building needing replacement.</p> <p><u>Attachments:</u> RFP for Partial reroof of Nobles County Public Works Facility</p>
<p><u>VOTING</u> It was duly passed to approve the publishing of the RFP for the replacement of the identified section of the PW building needing replacement. Moved by: Widboom, Matt Seconded by: Metz, Gene</p>	
7.5	RFP for PJC Roof Replacement
	<p>Staff recommended the publishing of the RFP for the replacement of the entire PJC building roof and repairs to the balance of the building envelop.</p> <p>Commissioner Ahlers questioned if the construction could all be completed in 2017. Administrator Johnson advised he was not sure. Commissioner Ahlers questioned if the project should wait until 2018. Administrator Johnson stated the project can be done in sections until the weather no longer permits. Additional dicussion included that the same contractor for the PJC garage addition as for the roof replacement should be used and the same crew if available. Administrator Johnson confirmed that was being coordinated.</p> <p><u>Attachments:</u> Advertisement for Bids</p>
<p><u>VOTING</u> It was duly passed to approve the publishing of the RFP for the replacement of the entire PJC building roof and repairs to the balance of the building envelop with option to complete in 2017 or 2018 and to encourage the same contractor for the Garage Addition. Moved by: Metz, Gene Seconded by: Ahlers, Justin</p>	
7.6	RFP Official Opening Location
	<p>Staff recommended to designate the Administration Office as the drop off point for all formal proposals and designate Room 310 as the official room for all formal openings.</p>
<p><u>VOTING</u> It was duly passed to designate the Administration Office as the drop off point for all formal proposals and designate Room 310 as the official room for all formal openings. Moved by: Ahlers, Justin Seconded by: Widboom, Matt</p>	
8. Inter-Agency Reports / Announcements	
8.1	Committee and Board Reports
	<p>District I-Commissioner Ahlers reported on EMPAC and Judicial Ditch #24 meetings. District II-Commissioner Metz reported on One Watershed One Plan meetings. District III-Commissioner Widboom reported on the Buffalo Ridge Regional Rail</p>

	<p>Authority (BRRRA) meetings. District IV-Commissioner Demuth had no report. District V-Commissioner Linsen reported on EMPAC, Southern Prairie Community Care (SPCC), county burials and county investment meetings. Management Team-Kathleen Kusz had no report. County Administrator-Tom Johnson reported on county investment meetings.</p>
8.2	Correspondence
	<p><u>Attachments:</u> Recruitment Memo</p>
8.3	Calendar
	<p><u>Attachments:</u> June Commissioners' Calendar</p>
<p>9. Other / Future Business</p> <p>Public Hearing – Outlet Petition – Continuance for Consolidated JD#1 Tuesday, June 6, 2017, 10:30 a.m. Board of Commissioners Room, 3rd Floor, 315 Tenth Street, Worthington MN</p> <p>NEON Thursday, June 8, 2017, 5:30 p.m. – 7:00 p.m. BioTechnology Advancement Center, 1527 Prairie Drive, Worthington MN</p> <p>Nobles County Board of Appeal and Equalization Tuesday, June 13, 2017, 6:00 pm Board of Commissioners Room, 3rd Floor, 315 Tenth Street, Worthington MN</p> <p>Ellis & Eastern Railroad – Informational Meeting for Property Owners Wednesday, June 14, 2017, 7:00 p.m. City of Adrian Council Chambers, 209 Maine Ave, Suite 106, Adrian MN</p> <p>Ellis & Eastern Railroad – Informational Meeting for Property Owners Thursday, June 15, 2017, 7:00 p.m. Rushmore School Community Room, 108 Drake Avenue, Rushmore MN</p>	
<p>10. Adjournment It was duly passed to adjourn the meeting at 10:03 a.m. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.</p>	


(Chairperson)


(County Administrator)