

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,  
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, January 21, 2020, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Ahlers at 9:00 A.M. followed by the Pledge of Allegiance.

<b>1.0 Call to Order</b>	
<b>2.0 Pledge of Allegiance</b>	
<b>3.0 Approval of Agenda</b>	
<b><u>VOTING</u></b> It was duly passed to approve the agenda as presented. Motion by: Demuth, Robert S. Seconded by: Metz, Gene	
<b>4.0 Recognition</b>	
<b>4.1</b>	<b>Visitors &amp; Guests Welcome</b>
<b>4.2</b>	<b>Excellence in Performance</b> Jean Johnson, Nobles County Social Worker was presented the December 2019 Excellence in Performance award.
<b>4.3</b>	<b>Recognition of Years of Service</b> Stephanie Ross, Registered Nurse, was presented with a Years of Service award for 20 years of service.
<b>5.0 Consent Agenda</b>	
<b>5.1</b>	<b>January 7, 2020 Regular Meeting Minutes</b> <b><u>Attachments:</u></b> January 7, 2020 Draft Regular Meeting Minutes
<b>5.2</b>	<b>Nobles County CHIPS Contract – Kayla Johnson</b> <b><u>Attachments:</u></b> CHIPS Contract
<b>5.3</b>	<b>Nobles County CHIPS Contract – Kinser Law Office, LLC</b> <b><u>Attachments:</u></b> CHIPS Contract
<b>5.4</b>	<b>Solid Waste and Recycling Hauling &amp; Facility Permits for 2020</b>
<b>5.5</b>	<b>Missouri River Watershed 1W1P Return of Grant Funds</b> <b><u>Attachments:</u></b> Financial Report Return of State Grant Funds
<b>5.6</b>	<b>Rock County Boarding Contract</b> <b><u>Attachments:</u></b> Contract for Jail Services
<b>5.7</b>	<b>Meetings &amp; Conferences – Travel Expenses</b> <b><u>Attachments:</u></b>

	Travel Expenses paid January 17, 2020 Travel Expenses paid Board January 17, 2020
<b>5.8</b>	<b>PCard/Auditor's Warrants</b> <b><u>Attachments:</u></b> Accounts Payable Summary Auditor's Warrants
<b><u>VOTING</u></b> It was duly passed to approve the Consent Agenda. Moved by: Metz, Gene Seconded by: Linssen, Donald	
<b>7.0 Department Presentation</b>	
<b>7.1</b>	<b>Public Works/Highway – Stephen Schnieder</b>
<b>7.1 (A)</b>	<b>Aggregate Resource Inventory Study</b> <b><u>Attachments:</u></b> Aggregate Planning and Protection Statute Resolution 202005
Stephen Schnieder presented the board with information regarding information about the Department of Natural Resources is offering to do a free inventory of the aggregate resources in each county. Each county needs to request that the inventory be completed. When the DNR receives the resolution, we will be placed on a waiting list to have the work done. Minnesota Statute 84.94 Aggregate Planning and Protection is intended to help locate and preserve the aggregate resources throughout the state for future access.	
<b><u>VOTING</u></b> It was duly passed to adopt Resolution 202005 Aggregate Resource Study with the DNR. Moved by: Widboom, Matt Seconded by: Demuth, Robert S.	
<b>7.1 (B)</b>	<b>Local Options Sales Tax Public Hearing</b> <b><u>Attachments:</u></b> Notice of Public Hearing
Mr. Schnieder presented the board with information regarding Minnesota Statutes allow for counties to implement a local option sales tax of up to ½ cent for transportation projects. The statutes also allow for a motor vehicle excise tax of \$20 per vehicle sold. Before implementing the sales tax, a public hearing is needed to provide the public the opportunity to comment on the taxes and the proposed projects.	
<b><u>VOTING</u></b> It was duly passed to set a public hearing for a ½ cent sales tax option for Tuesday March 24, 2020 at 9:30 a.m. and continued at 7:00 p.m. Moved by: Metz, Gene Seconded by: Widboom, Matt	
<b>7.2</b>	<b>Auditor-Treasurer's Office – Joyce Jacobs</b>
<b>7.2 (A)</b>	<b>Application for Voting Equipment Grant</b> <b><u>Attachments:</u></b> 2019 County Application for Voting Equipment Grant Resolution 202006
Joyce Jacobs, Auditor-Treasurer, presented the board with information regarding The State of Minnesota has approved another \$2 million dollars in grant funds to assist counties who are still in the process of updating election equipment. Funding requests require a resolution from the County Board in addition to the application and a match of 50% local dollars if a grant is approved. Nobles County already received a grant for \$66,375 in January of 2018 which was used to purchase poll pads (25% match) for all of the precincts in addition to seven DS200 Optical Scanners (50% match) to begin the process of replacing aging equipment that was purchased in 2006. Nobles County now has fourteen of twenty townships and two of our cities using mail ballots which greatly reduces the need for updated equipment, but we are still in need of an additional	

nine DS200 Optical Scanners to complete our transition.	
<b><u>VOTING</u></b>	
It was duly passed to adopt Resolution 202006 in the amount of \$17,832.50. Moved by: Mets, Gene Seconded by: Widboom, Matt	
<b>6.0 Special Presentation – Carol Stevenson</b>	
Carol Stevenson, District Director for Representative Jim Hagedorn presented the board with items their office is currently pursuing and asked for input as far as issues for Nobles County and its residents.	
<b>7.3 Human Resources – Sue Luing</b>	
<b>7.3 (A)</b>	<b>Pay Equity Report</b>
Sue Luing, Human Resource Director, presented the board with a request to sign the Pay Equity Implementation Report to be submitted to the office of State of Minnesota Management and Budget.	
<b><u>VOTING</u></b>	
It was duly passed to authorize the board chair to sign on behalf of Nobles County the Pay Equity Implementation Report. Moved by: Demuth, Robert S. Seconded by: Linssen, Donald	
<b>7.4 Deputy County Administrator – Bruce Heitkamp</b>	
<b>7.4 (A)</b>	<b>Data Center Structural Project</b> <b><u>Attachments:</u></b> Structural Infill Information
Bruce Heitkamp, Deputy County Administrator/Emergency Manager, presented the board with information regarding Structural-infill improvements are required to the Nobles County Government Center in preparation for a Data Center which will serve numerous agencies across SW Minnesota. One bid was received and it was recommended to the board to accept the bid.	
<b><u>VOTING</u></b>	
It was duly passed to accept the bid from Doom & Cuypers in the amount of \$69,803.00 for the data center structural infill project. Moved by: Metz, Gene Seconded by: Ahlers, Justin	
<b>7.4 (B)</b>	<b>Data Center Electrical Project</b>
Mr. Heitkamp also presented two quotes from Fulda Electric for the electrical portion of the data center. It was recommended to the board to accept the bids for the two portions of the project.	
<b><u>VOTING</u></b>	
It was duly passed to award the two bids to Fulda Electric in the amounts of \$22,943.32 for Project 1 and \$5,495.12 for Project 2. Moved by: Demuth, Robert S. Seconded by: Widboom, Matt	
<b>8.0</b>	<b>Administration Presentation – Tom Johnson</b>
<b>8.1</b>	<b>Interim IT Office Space</b> <b><u>Attachments:</u></b> IT Interim Space Plan
Tom Johnson, Administrator, presented the board with plans to create an interim IT space while the data center is being built. It was discussed if money would be well spent temporarily moving IT. Or if it would be better to move the data center along and move them once it is complete.	
<b><u>VOTING</u></b>	
No action was taken on this item as it was decided not to move forward with the project.	
<b>8.2</b>	<b>PJC Com Room Expansion</b>

Mr. Johnson presented information regarding an expansion of the Communications Room at the PJC. Bids were sought after and one was returned from Clair Van Grouw Construction. It was recommended to the board to accept the bid from Clair Van Grouw Construction.

**VOTING**

It was duly passed to accept the bid from Clair Van Grouw Construction in the amount of \$14,306.  
Moved by: Widboom, Matt  
Seconded by: Linssen, Donald

**8.3**      **NAC Mechanical & Automation Customer Support Agreement**  
**Attachments:**  
Customer Support Agreement

Tom Johnson presented the board with an agreement with NAC. This agreement has been continued for several years. There is no change in price or the terms of the agreement from previous years.

**VOTING**

It was duly passed to approve the Customer Support Agreement with NAC.  
Moved by: Metz, Gene  
Seconded by: Demuth, Robert S.

**8.4**      **Revolving Loan Fund Dissolution**  
**Attachments:**  
Resolution 202007

Mr. Johnson presented the board with a resolution to dissolve the revolving loan fund committee. The committee no longer handles the funds as they have been transferred to WREDC.

**VOTING**

It was passed to adopt resolution 202007 to dissolve the Revolving Loan Fund.  
Moved by: Linssen, Donald  
Seconded by: Metz, Gene

**9.0 Inter-Agency Reports/Announcements**

**9.1**      **Committee and Board Reports**

District V - Commissioner Linssen – Reported on the SWEMS meeting in Redwood Falls.  
  
District IV - Commissioner Demuth – No Report  
  
County Administration – Reported on the WELL Project and Ellsworth Town Hall being included on the Governor’s legislative priority list.  
  
District I - Commissioner Ahlers – Reported on the HLWD funds.  
  
District II - Commissioner Metz – Reported more on the Elis and Eastern rail upgrades. Reported on issues surrounding transmission grids and the inability to add more wind power with the current grids.  
  
District III - Commissioner Widboom – Attended the BRRRA meeting and updated on the CRISI grant that is being applied for to update 6 miles of rail.

**9.2**      **Correspondence**

**Attachments:**  
Recruitment Update  
Nobles Soil and Water Conservation District Board Meeting 12/18/19  
Heron Lake Watershed District (HLWD) Special Meeting 12/2/19  
HLWD Regular Meeting 1/15/20  
HLWD Regular Meeting 11/19/19  
Nobles Soil and Water Conservation District Board of Supervisors Meeting 1/15/20

	Nobles County Art Center Board Meeting Minutes 1/7/20
<b>9.3</b>	<b>Calendar</b> <b><u>Attachments:</u></b> Commissioners Calendar January 2020
<b>10.0</b>	<b>Other / Future Business</b>
<b>City, County, College, School Meeting</b> Friday, January 24, 2020 - 7:00 a.m. ISD 518 District Office, 1117 Marine Avenue Worthington, MN 56187  <b>Commissioners at your Café</b> Wednesday January 29, 2020 - 10:00 a.m. – 11:00 a.m. Community Education – West Learning Center 117 11th Avenue Worthington, MN 56187  <b>Holiday Dinner</b> Thursday, January 30, 2020, 6:00 p.m. Hickory Lodge 2015 N. Humiston Ave., Worthington, MN	
<b>11.0 Adjournment</b>	
<b><u>VOTING</u></b> It was duly passed to adjourn the meeting at 10:17 A.M. Moved by: Metz, Gene Seconded by: Linssen, Donald	



\_\_\_\_\_  
(Chairperson)



\_\_\_\_\_  
(County Administrator)