

## **BOARD OF COMMISSIONERS**

315 Tenth Street  
P.O. Box 757  
Worthington, MN 56187-0757



Phone: 507-295-5201  
Fax: 507-372-8363  
commissioner@co.nobles.mn.us

*“In cooperation with our citizens, we improve the quality of life for individuals, families and communities by fostering a healthy economy and environment.”*

*“Looking forward with purpose”*

### **MEETING NOTICE**

**Nobles County Board Work Session**

**Monday, September 30, 2019**

**9:30 a.m.**

**Executive Conference Rm, 318 9<sup>th</sup> Street, Worthington MN**

### **Proposed Agenda**

- 1. Drainage System – Brad Harberts (9:30 a.m.)**
  - A. Drainage System Update
- 2. SHIP – Cecilia Amadou (9:45 a.m.)**
  - A. Tobacco 21
- 3. Finance – Jerry Vyskocil (10:00 a.m.)**
  - A. 2020 Budget Status
  - B. Levy target – presentations to the Board
- 4. Human Resources – Sue Luing (10:15 a.m.)**
  - A. Temporary employees pay
  - B. PEIP – Optional enrollment
- 5. Administration – Tom Johnson (10:30 a.m.)**
  - A. WELL Planning Committee
  - B. Appropriations
    1. UCAP 2020 request for appropriation

FIRST DISTRICT  
Justin Ahlers

SECOND DISTRICT  
Gene Metz

THIRD DISTRICT  
Matt Widboom

FOURTH DISTRICT  
Robert S. Demuth Jr.

FIFTH DISTRICT  
Donald Linssen

6. **Other** (11:00 a.m.)
  - A. Legislative items for AMC
  - B. Recreational cannabis
  - C. Commissioners At Your Café
  - D. Revolving Loan Fund
  - E. 2020 Census Complete Count
  - F. Ribbon cutting – Agate terminal October 9, 2019
  - G. Land Use Seminar (MCIT)
  
7. **Next Work Session:** Wednesday, October 30, 2019, Executive Conference Room

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September 19, 2019

Mr. Tom Johnson  
Nobles County Administrator  
315 Tenth Street, P.O. Box 757  
Worthington, MN 56187-0757

Dear Mr. Johnson:

Thank you for the opportunity to be considered for financial support by Nobles County for fiscal year 2020.

United Community Action Partnership's (UCAP) mission is "eliminating poverty by empowering individuals and strengthening communities." The work that drives our mission gives us a great deal of experience working with low-income individuals and families to help better meet their basic needs and break the cycle of poverty.

Our Emergency Housing Program provides homelessness prevention and assistance to individuals and families who are about to become homeless or who already are homeless. We currently have a contract for one motel room in Worthington to provide emergency shelter to those without a home. However, the need for Emergency Shelter in Nobles County is greater than we can meet with one motel room. Since January, 2019, 25 families have been served with emergency shelter in Nobles County.

While an individual or family is in our emergency shelter room, they work closely with our case manager to develop an individualized service plan to work on both short term and long term goals to secure safe, affordable permanent housing. As part of this plan, the case manager helps identify barriers that have led to the episode of homelessness and develop strategies to prevent future episodes.

**United Community Action Partnership, Inc. is requesting \$14,400 to support one additional motel room for Emergency Shelter and \$5,000 to help support the necessary case management services provided by our staff.**

On behalf of United Community Action Partnership's clients, Board of Directors, volunteers and staff, thank you for your past and future financial support.

If you'd like, UCAP staff would be more than willing to come to a Commissioner's meeting to provide an update on our emergency housing activities in Nobles County.

Sincerely,



Michelle Jensen  
Family Services Manager  
United Community Action Partnership

**MCIT CONTRIBUTIONS**

MCIT PROGRAM	2014		2015		\$ Increase/ (decrease)	2016		\$ Increase/ (decrease)	2017		\$ Increase/ (decrease)	2018		\$ Increase/ (decrease)	2019		\$ Increase/ (decrease)	2020		\$ Increase/ (decrease)	% Increase/(decrease) From previous year	
	2013 Actual	Estimated	2014 Actual	Estimated		2015 Actual	2016 Actual		Estimated	2017 Actual		Estimated	2018 Actual		Estimated	2019 Actual		Estimated	2020 Actual			Estimated
Workers Comp. Dividend	\$ 167,605	\$ 125,000	\$ 116,411	\$ 100,000	\$ 103,388	\$ 13,023	\$ 112,173	\$ 90,000	\$ 8,785	\$ 100,000					\$ 63,974						-100.00%	
Property/Casualty Dividend															\$ 18,418							
Workers Comp.					\$ 139,098		\$ 146,830		\$ 7,732	\$ 131,940		\$ (14,890)										-10.14%
Property/Casualty					\$ 176,418		\$ 171,045		\$ (5,373)	\$ 164,516		\$ (6,529)										-3.82%
Net Contribution	\$ 289,684		\$ 323,032		\$ 212,128		\$ 205,702			\$ 296,456		\$ -			\$ (63,974)							44.12%
NET COST	\$ 122,079		\$ 206,621		\$ 108,740		\$ (97,881)															
PERA							\$ 7,294															0.25%

**APPROPRIATION SUMMARY**

	A	B	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1	Account	ORGANIZATION	2013 Actual	2014 Request	2014 Approved	2015 Request	2015 Approved	2016 Request	2016 Approved	2017 Request	2017 Approved	2018 Request	2018 Approved	2019 Request	2019 Approved	2020 Request	2020 Proposed	2020 Request % increase (Col. S to R)
2	<b>Appropriations</b>																	
3																		
4	01-501-000-0000-6807	Travel SW	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%
5	01-501-000-0000-6809	Civil Air Patrol	\$ 1,000	\$ 1,200	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%
6	01-501-000-0000-6810	Arts & Humanities	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	0.00%
7	01-501-000-0000-6819	Nobles County Fair Board	\$ 22,221	\$ 25,000	\$ 22,221	\$ 25,000	\$ 22,221	\$ 25,000	\$ 23,332	\$ 25,000	\$ 23,332	\$ 25,000	\$ 25,000	\$ 25,000	\$ 60,000	\$ 25,000	\$ 25,000	-58.33%
8	01-501-000-0000-6820	Historical Society	\$ 26,614	\$ 30,000	\$ 28,000	\$ 32,000	\$ 28,000	\$ 31,500	\$ 29,400	\$ 31,500	\$ 29,400	\$ 52,000	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00%
9	01-501-000-0000-6826	Art Center	\$ 7,131	\$ 11,000	\$ 7,500	\$ 11,000	\$ 7,500	\$ 8,500	\$ 7,875	\$ 8,500	\$ 7,875	\$ 8,500	\$ 9,125	\$ 9,125	\$ 9,125	\$ 9,125	\$ 9,125	0.00%
10	01-501-000-0000-6831	Wgtn Cemetery Assoc.												\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.00%
11	01-501-000-0000-6833	RMEB (Rural MN Energy Board)	\$ 2,000	\$ 2,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%
12	01-501-000-0000-6835	Drug Court								\$ 15,000	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13	01-501-000-0000-6836	Southwest Crisis Center			\$ 1,000	\$ 1,000	\$ 1,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
14	01-501-000-0000-6837	Manna Food Pantry	\$ 2,500		\$ 2,500	\$ 3,000	\$ 2,500	\$ 7,000	\$ 2,625	\$ 3,000	\$ 2,625	\$ 2,500	\$ 2,500	\$ 3,500	\$ 3,500	\$ 2,500	\$ 2,500	-28.57%
15	01-501-000-0000-6848	A.C.E. (RSVP)	\$ 30,357	\$ 30,998	\$ 30,998	\$ 32,067	\$ 32,067	\$ 33,136	\$ 33,136	\$ 34,632	\$ 34,632	\$ 35,702	\$ 35,702	\$ 39,015	\$ 39,015	\$ 41,153	\$ 41,153	5.48%
16	01-501-000-0000-6987	*Plum Creek Special Request						\$ 4,535	\$ 4,535			\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 3,250	\$ 3,250	30.00%
17		Wgtn Housing & Redevelopment Authority														\$ 4,620	\$ 4,620	
18																		
19	<b>Economic Development</b>																	
20																		
21	01-771-000-0000-6258	Economic Development - WREDC	\$ 32,000	\$ 39,200	\$ 37,600	\$ 37,600	\$ 38,600	\$ 42,500	\$ 39,480	\$ 40,000	\$ 39,480	\$ 40,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	0.00%
22	01-771-000-0000-6817	Small Business Dev. Center	\$ 2,130	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 4,000	\$ 2,100	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	25.00%
23	01-771-000-0000-6818	*PACE (RMEB)												\$ 6,336	\$ 6,336			-100.00%
24	01-771-000-0000-6832	SW Initiative Foundation	\$ 4,076	\$ 6,140	\$ 4,076	\$ 6,410	\$ 4,076	\$ 6,410	\$ 4,280	\$ 6,410	\$ 4,280	\$ 6,410	\$ 4,280	\$ 4,708	\$ 4,708	\$ 4,708	\$ 4,708	0.00%
25	01-771-000-0000-6914	Economic Development - other											\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
26	01-771-000-0000-6917	**CEOB - Workforce Center												\$ 3,965	\$ 3,965			-100.00%
27	01-771-000-0000-6931	Tax Abatements													\$ 15,295			-100.00%
28	01-771-071-0000-6824	Nobles Home Initiative Refundment													\$ 38,000			-100.00%
29		Wtgn BioScience Conference	\$ 1,000	\$ 1,500	\$ 1,000	\$ 2,000	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30																		
31	<b>Special Requests</b>																	
32		*Manna Food Pantry - building improvements										\$ 3,000	\$ 3,000					
33		*Fair Grounds Access Road replacement										\$ 300,000	\$ -					
34		Project Morningstar								\$ 125,000		\$ 30,000	\$ -					
35		Senior Concerns								\$ 1,000	0	\$ 1,000	\$ -					
36		**Nobles County Fair Board												\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	0.00%
37		<b>SUM</b>	\$ 133,279	\$ 151,288	\$ 142,145	\$ 156,327	\$ 142,214	\$ 174,331	\$ 158,513	\$ 177,792	\$ 155,374	\$ 188,362	\$ 171,107	\$ 246,899	\$ 300,194	\$ 243,606	\$ -	-18.85%
38																		
39	<b>PREVIOUS UNFUNDED REQUESTS</b>																	
40		Open Door Health																
41		Fire Department																
42		Chamber of Commerce																
43		Dayton House																
44																		
45		* - one time/special request																
46		** - second and final installment of roadway replacement debt																



**Commissioners At Your Café Events**

<b>Date</b>	<b>Location</b>
April 15, 2016	Leota Café
May 20, 2016	Hy-Vee, Worthington
June 23, 2016	Ellsworth Café
July 2016	NONE
August 4, 2016	Blue Line, Worthington
September 2016	NONE
October 2016	NONE
November 17, 2016	CAL Senior Dining, Worthington
December 14, 2016	Round Lake Pit Stop & Senior Ctr
January 2017	NONE
February 9, 2017	Subway, Adrian
March 16, 2017	CD Café, Rushmore
April 5, 2017	TC's Tavern, Brewster
May 30, 2017	Ecumen Meadows, Worthington
June 30, 2017	Wilmont Community Center
July 25, 2017	Legion Post 636, Lismore
August 2017	NONE
September 14, 2017	Center for Active Living, Wgtn
October 2017	NONE

Commissioners At Your Café Events

November 2017	NONE
December 11, 2017	5:30 p.m. Fire Hall, Bigelow
January 24, 2018	8:00 to 9:30 a.m., Perkins, Wgtn
February 26, 2018	6:00 p.m., Adrian Branch Library, 214 Maine Ave, Adrian MN
March 5, 2018	4:30 p.m., Dundee City Hall, 111 N. Main, Dundee MN
April 12, 2018	8:00 a.m. – 10:00 a.m., Phileo’s Coffee & Eatery, 212 Tenth Street, Worthington MN
May 2018	NONE
June 2018	Reading Elevator postponed, then cancelled – Not available in future
July 2018	NONE
August 31, 2018	Leota Cafe
September 2018	NONE
October 9, 2018	8:00 a.m – 10:00 a.m., Center for Active Living, 211 11 <sup>th</sup> Street, Worthington MN 56187
November 2018	NONE
December 11, 2018	8:30am – 10:30am Ellsworth Café 303 S. Broadway St., Ellsworth



Commissioners At Your Café Events

January 2019	Leota Café, 9am – 10:30 11768 110 <sup>th</sup> ST, Leota MN Friday, February 1, 2019
February 2019	Hy-Vee Cafe, Worthington 8am – 9:30am 1235 Oxford St, Worthington MN Tuesday, February 26 <sup>th</sup> , 2019
March 2019	Subway (Inside Kum & Go) 305 N. Maine Ave, Adrian MN 7:30 a.m. – 9:30 a.m. Thursday, March 28th
April 2019	NONE
May 2019	Blue Line Travel Center 24425 HWY 60 Worthington MN 56187
June 2019	<del>Round Lake Senior Center</del> Rushmore Café? Emailed Coleen G. 6/19 <del>8am to 9:30am</del>
July 2019	CD Café, Rushmore