

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

The Board of Commissioners of Nobles County met in regular session on Tuesday, July 2, 2019, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Widboom at 9:00 AM followed by the Pledge of Allegiance.

1.0 Call to Order	
2.0 Pledge of Allegiance	
3.0 Approval of Agenda	
<u>VOTING</u>	
It was duly passed to approve the agenda as amended, adding 6.5 A. Motion to recess regular County Board meeting/Convene as Ditch Authority, 6.5 B. Joint Ditch Authority Appointments and 6.5 C. Motion to adjourn as Ditch Authority/Reconvene County Board meeting. Motion by: Ahlers, Justin Seconded by: Demuth, Robert S.	
4.0 Recognition	
4.1	Visitors & Guests Welcome
4.2	Awards: Excellence In Performance
	Colette Smythe, Eligibility Worker, was acknowledged as the recipient of the Nobles County Excellence In Performance Award.
5.0 Consent Agenda	
5.1	June 18, 2019 Regular Meeting Minutes <u>Attachments:</u> June 18, 2019 Draft Regular Meeting Minutes
5.2	June 18, 2019 Board of Equalization Meeting Minutes <u>Attachments:</u> June 18, 2019 Draft Regular Meeting Minutes
5.3	Amendment #1 to Joint Powers Agreement for DOC Housing – Resolution 201938 <u>Attachments:</u> CY20/21 Contract Amendment for housing DOC offenders Resolution 201938
5.4	Contract Renewal for Jail Services Between Nobles County, MN and Lincoln County, SD - Resolution 201939 <u>Attachments:</u> Contract for Jail Services between Nobles County, MN and Lincoln County, SD Resolution 201939
5.5	Meetings & Conferences – Travel Expenses <u>Attachments:</u> Travel Expenses paid June 21, 2019

5.6	Auditor's Warrants Attachments: Accounts Payable Summary Auditor's Warrants by Fund
<u>VOTING</u> It was duly passed to approve the Consent Agenda as presented. Moved by: Metz, Gene Seconded by: Linssen, Donald	
6.0 Department Presentations	
6.1	Sheriff - Kent Wilkening
A.	DOC ¾ Sex Offender Boarding Contract Approval – Resolution 201937
	Monette Berkevich, Jail Administrator, presented the Board with information and a recommendation in the area of housing for offenders that reside in Nobles or Rock Counties.
<u>VOTING</u> It was duly passed to approve the DOC ¾ Sex Offender Boarding Contract as presented and adopt Resolution 201937 authorizing the County Board Chair and County Administrator to sign, on behalf of Nobles County, a State of Minnesota Joint Powers Agreement for the provision of Three Quarter Housing release options for offenders under Department of Corrections Intensive Supervised release (ISR) status. Moved By: Demuth, Robert S. Seconded by: Metz, Gene	
6.2	Public Works
A.	Highway – Stephen Schnieder
1.	City of Dundee Parade Permit
	Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and a recommendation in the area of a parade permit application for the City of Dundee to hold their city celebration. Attachments: Application for Parade Permit or Special Event
<u>VOTING</u> It was duly passed to approve the City of Dundee's permit to close County State Aid Highway 39, Wemple Avenue, for the Dundee Nothing Days parade on July 27, 2019 from 2:00 p.m. to 3:30 p.m. Moved By: Ahlers, Justin Seconded by: Linssen, Donald	
2.	City of Brewster Parade Permit
	Mr. Schnieder presented the Board with information and a recommendation in the area of a parade permit application for the City of Brewster to hold their city celebration. Attachments: Application for Parade Permit or Special Event
<u>VOTING</u> It was duly passed to approve the City of Brewster's permit to close County State Aid Highways 1 and 14 for the Brewster Fun Days parade on July 20, 2019 from 12:30 p.m. to 2:30 p.m. Moved by: Ahlers, Justin Seconded by: Widboom, Matt	

3.	Rushmore Special Event Permit
	Mr. Schnieder presented the Board with information and a recommendation in the area of a special event application for the City of Rushmore to hold a tractor show. Attachments: Application for Parade Permit or Special Event
<p><u>VOTING</u> It was duly passed to approve the City of Rushmore's permit to close County State Aid Highway 27 for the Rushmore Tractor Show on July 13, 2019 from 3:00 p.m. to 8:00 p.m., and the permit will be effective upon receipt of the certificate of insurance. Moved by: Demuth, Robert S. Seconded by: Metz, Gene</p>	
4.	Concrete Project Worthington Lot
	Mr. Schnieder presented the Board with information and a recommendation in the area of the concrete pavement project for the Public Works building at 960 Diagonal Rd. Attachments: Contract No. 19003
<p><u>VOTING</u> It was duly passed to accept the low bid and award the contract to McCuen Construction, Inc. of Worthington, MN in the amount of \$309,132.50. Moved by: Linsen, Donald Seconded by: Demuth, Robert S.</p>	
Mr. Schnieder informed the Board that a fence will be posted along Clary Street with a rolling gate to deter the public from cutting through the lot in areas with a lot of activity.	
B.	Environmental Services – Mark Koster
1.	Preliminary Engineering Report (PER) for Community of Reading's Sewer Project
	Mark Koster, Environmental Services Manager, presented the Board with information and a recommendation in the area of an engineering services proposal for the community of Reading for addressing wastewater collection and treatment needs. Attachments: Wenck Engineering Services Proposal
<p><u>VOTING</u> It was duly passed to approve the contract with Wenck for the Preliminary Engineering Services Report Preparation addressing wastewater collection and treatment needs for Reading, MN. Moved by: Ahlers, Justin Seconded by: Metz, Gene</p>	
C.	Environmental Services - Kathy Henderschiedt
	Kathy Henderschiedt, Planning and Zoning Administrator, presented the Board with information and a recommendation from the Planning and Zoning Commission on five (5) Conditional Use Permit Applications. Attachments: Nobles County Planning and Zoning Minutes June 26, 2019
1.	Conditional Use Permit #10-2019 Lisa Limmer, DBA Beautiful Loyal K9's, Dundee MN
<p><u>VOTING</u> It was duly passed to approve Conditional Use Permit #10-2019 to Lisa Limmer, DBA Beautiful Loyal K9's, Dundee MN, for the construction of a 30'x40' building for operation of a dog kennel with conditions as recommended by the Planning and Zoning Commission.</p>	

Moved by: Ahlers, Justin Seconded by: Metz, Gene	
2.	Conditional Use Permit #11-2019 Tenaska, Omaha NE, applicant, and Norman Beckmann, Wilmont MN, landowner
	Kevin Shouse, Tenaska Director of Engineering, was present and answered questions of the Board.
<u>VOTING</u> It was duly passed to approve Conditional Use Permit #11-2019 to Tenaska, Omaha, NE, applicant and Norman Beckmann, Wilmont, MN, landowner, for a collector substation with conditions as recommended by the Planning and Zoning Commission, in addition to including that weeds must be controlled on the site. Moved by: Demuth, Robert Seconded by: Linssen, Donald	
3.	Conditional Use Permit #12-2019 Tenaska, Omaha NE, applicant, and Charlotte Broesder Trust, Wilmont, MN, landowner
<u>VOTING</u> It was duly passed to approve Conditional Use Permit #12-2019 to Tenaska, Omaha, NE, applicant and Charlotte Broesder, Wilmont, MN, landowner, for an operation and maintenance building with conditions as recommended by the Planning and Zoning Commission. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
4.	Conditional Use Permit #13-2019 Northern States Power, Mnpls, MN, applicant, and Norman Beckmann, Wilmont MN, landowner
<u>VOTING</u> It was duly passed to approve Conditional Use Permit #13-2019 to Northern States Power, Mnpls, MN, applicant, and Norman Beckmann, Wilmont MN, landowner, for a substation with conditions as recommended by the Planning and Zoning Commission. Moved by: Linssen, Donald Seconded by: Metz, Gene	
5.	Conditional Use Permit #14-2019 Mortenson, Mnpls, MN, applicant, and NBP, Inc., Lilydale MN, landowner
<u>VOTING</u> It was duly passed to approve Conditional Use Permit #14-2019 to Mortenson, Mnpls, MN, applicant and NBP, Inc. MN, landowner, for a temporary laydown yard with conditions as recommended by the Planning and Zoning Commission, in addition to including that weeds must be controlled on the site. Moved by: Metz, Gene Seconded by: Ahlers Justin	
6.4	Human Resources – Sue Luing
A.	Library Page Reclassification
	Sue Luing, HR Director, presented the Board with information and a recommendation in the area of the reclassification of a 2/5ths time Library Page to 1/5ths time.
<u>VOTING</u> It was duly passed to approve the reclassification of the 2/5ths time Library Page to 1/5ths time effective July 8, 2019. Moved by: Metz, Gene Seconded by: Demuth, Robert S.	

6.5	Drainage System – Joyce Jacobs
A.	Motion to recess regular County Board meeting/Convene as Ditch Authority
<p><u>VOTING</u> It was duly passed to recess the regular County Board meeting and convene as the Ditch Authority. Moved by: Ahlers, Justin Seconded by: Metz, Gene</p>	
B.	Joint Ditch Authority Appointments
	<p>Joyce Jacobs, Auditor/Treasurer, presented the Board with information and a recommendation in the area of Joint Ditch Authority Appointments. <u>Attachments:</u> Judicial Ditch Appointment Listing</p>
<p><u>VOTING</u> It was duly passed to approve the amendment of Joint County Judicial Ditch 11 for the alternate appointment of District I to be the Commissioner from District II, along with the Commissioner from District III; and further, Commissioner from District I to return as appointed (along with III) after Commissioner Ahlers has served his term(s) and/or there is no longer a conflict. Moved by: Demuth, Robert S. Seconded by: Widboom, Matt</p>	
C.	Motion to adjourn as Ditch Authority/Reconvene County Board Meeting
<p><u>VOTING</u> It was duly passed to adjourn as the Ditch Authority and reconvene the County Board Meeting. Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.</p>	
8.0 Administration Presentation – Tom Johnson	
8.1	NCHS Agreement for Development and Lease – Purchase of Real Property
	<p>Tom Johnson, County Administrator, presented the Board with information and a recommendation in the area of a development agreement drafted by Dorsey & Whitney for the use and future transfer of the Armory building to the Nobles County Historical Society. Mr. Johnson advised the County would budget \$29,000 for the calendar year 2020 for maintenance toward reasonable costs for basic utilities and services applied to the building and there would be an annual review. <u>Attachments:</u> Agreement for Development and Lease – Purchase of Real Property</p>
<p><u>VOTING</u> It was duly passed to approve the Agreement for Development and Lease – Purchase of Real Property between the County of Nobles and the Nobles County Historical Society for the provision of leasing then selling the Armory Business Center located at 225 9th Street, Worthington MN. Moved by: Ahlers, Justin Seconded by: Widboom, Matt</p>	
8.2	Approval and Submittal of the Missouri River Basin Watershed, One Watershed One Plan – Resolution 201936
	<p>Commissioner Metz advised of the resolution needed to approve the Missouri River Watershed Comprehensive Management Plan and the submittal of the Plan to the Minnesota Board of Water and Soil Resources. <u>Attachment:</u> Resolution 201936</p>

VOTING

It was duly passed adopt Resolution 201936 as follows:

WHEREAS, Nobles County adopted Resolution 201619 , supporting watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as Missouri River Basin Watershed, One Watershed One Plan project; and

WHEREAS, the Missouri River Basin Watershed One Watershed One Plan Planning Committee has completed a final review process for the watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearings and ready to submit the watershed-based plan to the Minnesota Board of Water and Soil Resources for review and approval.

NOW, THEREFORE, BE IT RESOLVED, that the Nobles County Board of Commissioners approves the Missouri River Watershed Comprehensive Watershed Management Plan and the submittal of the Plan to the Minnesota Board of Water and Soil Resources.

Moved by: Metz, Gene

Seconded by: Linssen, Donald

8.3 Finance Assessment

On behalf of Jerry Vyskocil, Finance Director, Mr. Johnson advised with upcoming retirements of several long-time employees that will necessitate change, County employees and leadership have recognized the need for assessment and changes to the processes, team structure, and possibly systems and technology to best support the functions of the County. A proposal was received from the County’s auditing firm CliftonLarsonAllen LLP.

Attachments:
Assessment Proposal

VOTING

It was duly passed to engage CliftonLarsonAllen LLP for the purposes of a comprehensive finance assessment at the proposed cost of \$14,500.00.

Moved by: Metz, Gene

Seconded by: Demuth, Robert S.

6.3 Community Services – Stacie Golombiecki

A. 2020 Managed Care Recommendation – Resolution 201940

Stacie Golombiecki, Community Services Director, presented the Board with information and a recommendation in the area of choosing a provider for the sole managed care organization for MA recipients and that no more than two managed care organizations, including the selected provider, be chosen to provide care for MinnesotaCare recipients in Nobles County.

Attachments:
Resolution 201940

VOTING

It was duly passed adopt Resolution 201940 as follows:

WHEREAS, The Minnesota Department of Human Services has published a Request For Proposals to provide health care services to recipients of Medical Assistance and MinnesotaCare in 80 Minnesota counties including Nobles County; and

WHEREAS, The Minnesota Department of Human Services has requested County evaluations and recommendations regarding the Request for Proposals from each respective county; and

WHEREAS, Blue Plus, UCare, Medica, and PrimeWest submitted proposals to

provide managed health care services in Nobles County; and

WHEREAS, representatives of Nobles County Community Services have thoroughly reviewed and evaluated all four proposals; and

WHEREAS, the Prime West proposal was found to be superior by having demonstrated through their responses a deeper understanding of the unique needs of our rural community and by describing in detail a much more individual approach to care and a more robust collaborative approach with providers and community partners.

THEREFORE, BE IT RESOLVED That the Nobles County Board of Commissioners supports the recommendation of the Nobles County Community Services Agency Supervisory Team in recommending Prime West as the sole managed care organization that should provide managed health care services for MA recipients in Nobles County.

THEREFORE, BE IT FURTHER RESOLVED That the Nobles County Board of Commissioners supports no more than two health plan choices, including PrimeWest Health, to be available for MinnesotaCare recipients.

THEREFORE, BE IT FURTHER RESOLVED That the Nobles County Board of Commissioners believes that single-plan arrangements in rural counties does enhance integration, collaboration, and coordination of health care services, resulting in cost savings and increased quality of person centered care for recipients.

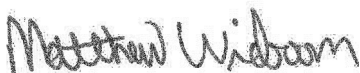
Moved by: Linssen, Donald

Seconded by: Metz, Gene

8.4	2020 Budget
	On behalf of Jerry Vyskocil, Finance Director, Mr. Johnson advised the purpose of the budget guidance letter for “guidance” only and advised it is not a letter that requires formal action as questioned in the last work session. No action was taken Attachment: Budget Guidance Letter
7.0	Lutheran Social Services – Sarah Anderson
7.1	Senior Dining Program
	Sarah Anderson, Regional Manager, presented the Board with information on Lutheran Social Services Meals and services in southwest Minnesota for the elderly and people with disabilities. Attachments: Volunteer Project 10 Ways to Support Your Local LSS Meals Service LSS Meals offered LSS Meals – Menu of Services
8.5	W.E.L.L. Commitment
	Tom Johnson, County Administrator, advised with the W.E.L.L. (Welcome. Education. Library. Livability) collaborative project planning process getting under way, it is appropriate to have further discussion on the commitment level. The County has approved to participate in the planning process and funding of a master plan and concept design and should consider how to move forward. Marlene Greve representing the Library Board, Marjorie Ferguson as Library Director, and Tricia Mikle representing the Art Center, were present and participated in the discussion. Ms. Greve advised a subcommittee of the Library Board was developing a guidance document to help clarify their original 8 requests and requested that the Board of

	<p>Commissioners not make a decision until after July 8th when the guidance document can be formally approved by the Library Board.</p> <p>Chairperson Widboom advised that it is necessary to give direction to Administrator Johnson for the Architectural RFP whether the project will be a bonding-ready project or not as it is necessary to form a timeline. Discussion was held that the representatives of the Joint City, College, County, School committee, along with the Library Director, will be invited to review the Architectural proposals and a joint meeting will be held with the full Boards of each entity, along with the Library Director, at a later date. No action was taken.</p>
9.0	Minnesota Counties Intergovernmental Trust – Don Daraskevich
9.1	2019 MCIT Member Report – Managing Risks Together
	<p>Don Daraskevich, MCIT Risk Management Consultant, presented the Board with information on the Nobles County 2019 Report including claim statistics, mod factors and notable coverage enhancements for 2019.</p> <p>Attachments: 2019 MCIT Member Report – Managing Risks Together</p>
10.0	MnDOT – Greg Ous/Sam Parker
10.1	Capital Highway Investment Plan (CHIP) Outreach
	<p>Greg Ous, District Engineer, and Sam Parker, Principal Planner, presented the Board with information and answered questions in the areas of District 7’s 10-year work plan, Manufacturer’s Perspective Study and Legislative updates. Mr. Ous expressed his appreciation for Nobles County Public Works Director/County Engineer Stephen Schnieder’s work on solar powered intersection lighting.</p> <p>Attachments/Handouts: MnDOT District 7 Community Outreach PowerPoint Presentation District 7 2019 Construction Map (updated 12/21/18) District 7 Draft 2020-2022 Area Transportation Improvement Program (ATIP) Map District 7 Draft 2023 Area Transportation Improvement Program (ATIP) Map District 7 Draft 2024-2029 Capital Highway Investment Plan (CHIP) Map “Poor” Ride Quality Index NHS Pavement Scoring District 7 Highway Classifications District 7 Manufacturer’s Perspectives Interviews</p>
11.0 Inter-Agency Reports / Announcements	
11.1	Committee and Board Reports
	<p>District I - Commissioner Ahlers reported on the Rock-Nobles Community Corrections and Nobles County Historical Society meetings.</p> <p>District II - Commissioner Metz reported on the Plum Creek Library System and Counties Providing Technology meetings.</p> <p>District III - Commissioner Widboom reported on the Nobles County Fair Board meeting.</p> <p>District IV - Commissioner Demuth reported on the Nobles County Fair Booth.</p> <p>District V - Commissioner Linssen reported on the Advocate.Connect.Educate.</p>

	<p>(A.C.E.) meeting.</p> <p>Management Team – Assistant County Attorney, Adam Johnson, reported on cleaning up some older cases to go to trial.</p> <p>County Administration – Tom Johnson reported on Data Practices Training sponsored by MCIT and Emergency Management.</p>
11.2	<p>Correspondence <u>Attachments:</u> Recruitment Update ISG Ag Drainage & Future of Water Quality Workshop</p>
11.3	<p>Calendar <u>Attachment:</u> Commissioners Calendar - July 2019</p>
12.0 Other / Future Business	
13.0 Adjournment	
<p><u>VOTING</u> It was duly passed to adjourn the meeting at 11:37 a.m. Moved by: Linssen, Donald Seconded by: Metz, Gene</p>	



(Chairperson)



(County Administrator)