

BOARD OF COMMISSIONERS

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“In cooperation with our citizens, we improve the quality of life for individuals, families and communities by fostering a healthy economy and environment.”

“Looking forward with purpose”

**COUNTY BOARD - PROPOSED ADDENDUM
TUESDAY, NOVEMBER 21, 2017**

8. Administration Presentation

8.7 Professional Services Agreement – Fall Architecture Studio (Action)

FIRST DISTRICT
Justin Ahlers

SECOND DISTRICT
Gene Metz

THIRD DISTRICT
Matt Widboom

FOURTH DISTRICT
Robert Demuth Jr.

FIFTH DISTRICT
Donald Linssen



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COMMISSIONER BRIEFING

November 21, 2017

*Professional Services Agreement
Falls Architecture Studio, LLC (FAS)
Tom Johnson, Administration*

Issue:

Improvements in the two jury rooms are needed.

Discussion:

Both jury rooms are in need of some improvements to meet the needs of current jury's deliberations and access control. We completed a thorough study of the space and have identified primary needs and our architect, Jeff Nelson, visited the site and has developed a proposal for improvements which will meet the needs of the court system.

FAS has sent a proposal for \$3,000 to complete the review and design process for the jury room improvements. The basic criteria and plan was discussed with Judge Moore and he supports moving forward with this project as proposed.

Options:

Approve the Professional Services Agreement Amendment with FAS for services as proposed. Direct staff to look for other options.

Recommendation:

Authorizing the County Administrator to develop and sign, on behalf of Nobles County, a Professional Services Agreement with FAS for the total cost of \$3,000 plus expenses to complete the design for improvements to the jury rooms at the PJC.

From: Jeffrey Nelson [mailto:jeff@fallsarch.com]

Sent: Monday, November 20, 2017 11:25 AM

To: Tom Johnson

Subject: PJC Jury Room Modifications Proposal

Tom,

I have been working on figuring out the existing structure around the jury room areas and have concluded the following:

- The walls surrounding the court rooms are masonry with furring and finishes
- The courts roof structure is precast concrete
- The jury room roof structure is bar joists and metal decking
- Per the existing details, there should be no voids in the walls since they are bearing walls and the courts roof is higher...but this is the PJC and I would suspect that there are voids in the construction at pipe penetrations and such.

I believe the overall scope of work is as follows:

1. Investigate the perimeter walls and document the condition for repairs with the intent of sealing any voids or gaps around the jury room including the removal of the existing door to the court room.
2. Develop details and documents for repair and provide these documents to the county.
3. If the county wishes to pursue the small wall and door addition in the back corridor, this would be included.
4. Answer any questions or handle any discoveries during demolition or project construction.

I propose a fee of \$3,000 plus reimbursables as needed. If I can work around current scheduled trips, I will.

Jeff

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President

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