

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

BOARD OF COMMISSIONERS of Nobles County met in regular session on Tuesday, October 24, 2017, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Linssen at 9:00 AM followed by the Pledge of Allegiance.

1. Call to Order	
2. Pledge of Allegiance	
3. Approval of Agenda	
<u>VOTING</u> It was duly passed to approve the agenda removing item 7.2 A. Medical Services for the Nobles County Jail and adding item 7.7 LELS Deputy Contract. Moved by: Metz, Gene Seconded by: Demuth, Robert S.	
4. Recognition	
4.1	Visitors & Guests Welcome
4.2	Recognition for Years of Service
	Geralda Pedersen, Child Support Officer in Community Services, and Pat Thier, Engineering Technician in Public Works, were recognized for 30 years of service.
5. Consent Agenda	
5.1	October 3, 2017 Regular Meeting Minutes <u>Attachments:</u> October 3, 2017 Draft Meeting Minutes
5.2	Contract Extension for Legal Services - Kayla Johnson, Smith & Johnson <u>Attachments:</u> Johnson Letter of Intent to Renew
5.3	Contract Extension for Legal Services - Amie Ascheman; Runchey, Louwagie & Wellman <u>Attachments:</u> Ascheman Letter of Intent to Renew
5.4	Interpreter Agreement for 2017/2018 <u>Attachments:</u> Interpreter Agreement - Tagos Hesfay
5.5	Amendment 4 to SWIFT Contract #94424 <u>Attachments:</u> Amendment 4 to SWIFT Contract #94424
5.6	Meetings & Conferences - Travel Expenses

	<p><u>Attachments:</u> Travel Expenses paid October 13, 2017</p>
5.7	<p>Auditor's and Commissioner's Warrants</p> <p><u>Attachments:</u> Accounts Payable Summary Auditor's Warrants Comissioner's Warrants – General Fund Commissioner's Warrants – Public Works Fund Commissioner's Warrants – Family Services Fund</p>
<p><u>VOTING</u> It was duly passed to approve the consent agenda as presented.</p> <p>Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin</p>	
<p>6. Public Hearing</p>	
6.1	<p>Proposed Property Tax Abatement - Nick Hagen Parcel 31-3776-845; Dan Kruger, South Lake Development Parcel 31-4003-400</p> <p>A. Open Hearing (Action) B. Proposed Abatements - Discussion C. Public Comment D. Close Hearing (Action) E. Decision (separate resolutions required for each parcel)</p> <p>1. Parcel 31-3776-845 Resolution 201769 (Action) 2. Parcel 31-4003-400 Resolution 201770 (Action)</p>
	<p><u>Attachments:</u> Nobles Home Initiative Nobles County Guidelines adopted October 3, 2017 Board Briefing for Missed Hagen Application Nick Hagen Sept. 2015 Application Parcel 31-3776-845 Resolutions approved by City and School District Resolution 201769 Hagen – Retroactive to October 2015 NHI Application Summary and Recommendation from WREDC Dan Kruger, South Lake Development Parcel 31-4003-400 Resolution 201770 Dan Kruger, South Lake Development</p>
	<p>A. On a motion by Justin Ahlers and seconded by Gene Metz, it was duly passed to open the Proposed Property Tax Abatement Public Hearing.</p> <p>B. Tom Johnson, County Administrator, reviewed the two applications and summarized the request for requesting the Board to approve the application of Nicholas Hagen retroactive to October 2015. Both the City of Worthington and School District 518 had approved the abatement, but it had not gone before the Board of Commissioners. All criteria were in order.</p> <p>C. No public comments were received.</p> <p>D. On a motion by Robert S. Demuth and seconded by Justin Ahlers, it was duly passed to close the Proposed Property Tax Abatement Public Hearing.</p> <p>E. 1. On a motion by Justin Ahlers and seconded by Gene Metz, it was duly passed to adopt Resolution 201769 granting an abatement of property taxes imposed by the County on Parcel 31-3776-845 retroactive to October 2015.</p> <p>2. On a motion by Matt Widboom and seconded by Robert S. Demuth, it was duly passed to adopt Resolution 201770 granting an abatement of property taxes imposed by the County on Parcel 31-4003-400.</p>

	<p><u>VOTING</u> It was duly passed to close the meeting on tax abatements and open under the regular meeting.</p> <p>Moved by: Metz, Gene Seconded by: Ahlers, Justin</p>
6.2	Amendment to Resolution 201760 - Tax Abatement Bond
	Tom Johnson, County Administrator, advised the Board that an error was discovered on Resolution 201760 adopted October 3, 2017 in the table which listed the proposed abated parcels. Two parcels were duplicated, which omitted two parcels. This error was discovered in time to correctly notice the public hearing with the correct parcels.
	<p><u>Attachments:</u> Resolution 201760 adopted 10/3/2017 Proposed Amendment to Resolution 201760 – see highlighted areas</p>
	<p><u>VOTING</u> It was duly passed to adopt the amendment to Resolution 201760 correcting duplicated parcel 17.0164.000 to 17.0190.000 and correcting duplicated parcel 01.0132.000 to 01.0232.000.</p> <p>Moved by: Ahlers, Justin Seconded by: Demuth, Robert S. Abstained: Gene Metz Commissioner Metz stated for the record he was abstaining from voting as he has Board delegation with the Lismore Cooperative Telephone Company.</p>
6.3	<p>Proposed Tax Abatements (Fiber Optic Broadband Project) A. Open Hearing (Action) B. Proposed Abatements - Discussion C. Public Comment D. Close Hearing (Action) E. Decision - Resolution Approving Property Tax Abatements - Resolution 201766</p>
	<p><u>Attachments:</u> Resolution 201766 Approving Property Tax Abatements</p>
	<p>A. On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to open the public hearing.</p> <p>B. George Eilertson and Tammy Omdal, Northland Securities, presented the Board with information in the area of G.O. Abatement Bonds to finance the costs of the Broadband Facilities in an amount not to exceed \$2,600,00 and the abatement in the aggregate amount of the principal payments due on the Bonds up to a maximum of \$3,936,000. Ms. Omdahl advised that since the bond is limited to 15 years, the County is not required to contact other taxing jurisdictions. Commissioner Widboom confirmed with Ms. Omdahl that no notification was required to the owners of the parcels as there will be no impact on these parcels; thus, no changes to the tax statements of these parcels. Mark Loosbrock and Bill Loonan, Lismore Cooperative Telephone Company, were present for questions. Commissioner Ahlers directed his question to Mr. Loosbrock if the proposed financing works for LCTC and Mr. Loosbrock replied "Yes, it works in the cash flow."</p> <p>C. No public comments were received.</p> <p>D. On a motion by Robert S. Demuth and seconded by Justin Ahlers, it was duly passed to close the public hearing. On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to open the regular meeting.</p>

	<p>E. On a motion by Matt Widboom and seconded by Justin Ahlers, it was duly passed to adopt Resolution 201766 approving property tax abatements.</p> <p>Abstained: Gene Metz Commissioner Metz stated for the record he was abstaining as he has Board Delegation with the Lismore Cooperative Telephone Company.</p>
7. Department Presentations	
Commissioner Metz stated he would be recusing himself from items 7.1 A. and B. as he has Board Delegation with the Lismore Cooperative Telephone Company.	
7.1	Northland Securities - George Eilertson
A.	Municipal Advisory Service Agreement
	<u>Attachments:</u> Municipal Advisory Service Agreement
	George Eilertson and Tammy Omdahl, presented the Board with information and recommendations in the area of a Municipal Advisory Service Agreement.
<u>VOTING</u>	
It was duly passed to approve the Municipal Advisory Service Agreement between Nobles County and Northland Securities, Inc. for the provision of advice on the structure, terms, timing and other matters related to the issuance of the Taxable General Obligation Tax Abatement Bonds, Series 2017B.	
Moved by: Demuth, Robert S. Seconded by: Ahlers, Justin Abstained: Metz, Gene	
B.	Resolution Relating to \$2,570,000 Taxable G.O Tax Abatement Bonds, Series 2017B; Authorizing the Issuance and Calling for the Sale thereof - Resolution 201767
	<u>Attachments:</u> Finance Plan for Taxable G.O. Tax Abatement Bonds Resolution 201767
	George Eilertson, Northland Securities, presented the Board with information and recommendations in the area of the finance plan for \$2,570,000 Taxable General Obligation Tax Abatement Bonds, Series 2017B. Mr. Eilertson advised that the County's AA+ bond rating helps to drive down the interest rate.
<u>VOTING</u>	
It was duly passed to adopt Resolution 201767 relating to \$2,570,000 Taxable G.O. Tax Abatement Bonds, Series 2017B and authorizing the issuance and calling for the sale thereof.	
Moved by: Ahlers, Justin Seconded by: Widboom, Matt Abstained: Metz, Gene	
C.	Resolution calling for a Public Hearing on the Amended 5-Year Capital Improvement Plan and Use of General Obligation Capital Improvement Plan Bond Proceeds - Resolution 201768
	<u>Attachments:</u> Resolution 201768
	George Eilertson, Northland Securities, presented the Board with information and recommendations in the area of calling for a public hearing on the amended 5-year Capital Improvement Plan and use of G.O. C.I.P. bond proceeds. Mr. Eilertson advised a public hearing was held January 5, 2017 and the original Capital

	Improvement Plan was adopted January 10, 2017. The County issued its \$6,540,000 G.O. C.I.P. Bonds, Series 2017A, as of March 30, 2017. The purpose of the proposed public hearing on November 21, 2017 at 9:00 a.m. is to amend the use of the bond proceeds for additional C.I.P. projects. Mr. Eilertson advised favorable construction costs have made it possible to add more projects.
<u>VOTING</u>	
It was duly passed to adopt Resolution 201768 calling for a public hearing on the amended 5-year Capital Improvement Plan and use of General Obligation Capital Improvement Plan Bond Proceedings to be held at 9:00 a.m. on Tuesday, November 21, 2017.	
Moved by: Metz, Gene Seconded by: Ahlers, Justin	
7.2	Sheriff - Kent Wilkening
A.	Medical Services for the Nobles County Jail
	This item was removed from the agenda by request of the Sheriff's Department and will be included on the November 7, 2017 agenda. <u>Attachments:</u> Amendment to Medical Services Agreement
7.5	Attorney - Kathleen Kusz
A.	Proposed Crime Victim Service Grant Agreement
	Kathleen Kusz, County Attorney, presented the Board with information and recommendations in the area of approving a grant agreement for the Crime Victim Services Prosecutorial 2018 services. Ms. Kusz advised the Board had previously approved application by the County Attorney's office for grant funds to fund the Crime Victim/Witness Coordinator position. That position was also approved by the Board, pending receipt of the grant funding. Commissioner Ahlers questioned if the hired person will know this is a grant funded position and Ms. Kusz replied "Yes." Chairperson Linssen commented that the Budget Committee has held lengthy discussions with Ms. Kusz during the budget presentations regarding this position. <u>Attachments:</u> Grant Agreement
<u>VOTING</u>	
It was duly passed to approve the Grant Agreement for the Crime Victim Services Prosecutorial 2018 Grant Program and authorize the necessary signatures.	
Moved by: Widboom, Matt Seconded by: Metz, Gene	
7.3	Public Works - Stephen Schnieder
A.	Declaration of Surplus Property
	Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and recommendations in declaring items surplus property for disposal.
<u>VOTING</u>	
It was duly passed to declare the following items as surplus property for disposal as presented: 2003 Ford F650 Sign Truck - Unit T222, 1992 Dressen 611T tilt bed 6 ton Single Axle Trailer - Unit	

ST204, 2001 Redi Haul FSL12+4E Tandem Axle Trailer - Unit ST201, 2006 Ford F250 4x4 Pickup Truck - Unit T218, Stahl 6' 8" Pickup Box Cap/Topper, 1990 Homelite model 410 Chain Saw, Carver 3" Water Pump and 1990 4610 Ford Tractor.
 Moved by: Demuth, Robert S.
 Seconded by: Widboom, Matt

B.	TH 264 Maintenance Agreement
	<p>Mr. Schnieder advised Nobles County provides snow and ice removal maintenance for the Minnesota Department of Transportation on Trunk Highway 264 and is reimbursed for actual costs for the service. This agreement allows for consistent service on the segment of roadway between the City of Round Lake and the City of Brewster and Nobles County has a similar agreement with Jackson County. Without these agreement, three entities would be doing snow and ice removal at different times, at different standards and this would make roadways more dangerous for drivers.</p> <p>Attachments: TH 264 Maintenance Agreement MNDOT 1029553</p>

VOTING
 It was duly passed to approve the Snow and Ice Removal Maintenance Agreement between the State of Minnesota Department of Transportation and Nobles County for the provision of snow and ice removal from the City of Brewster to the City of Round Lake.
 Moved by: Ahlers, Justin
 Seconded by: Metz, Gene

C.	Bridge Prioritization for Funding - Resolution 201763
	<p>Mr. Schnieder advised of a bridge structure on the Olney Township road system that has not previously been prioritized and has a sufficiency rating low enough to qualify for Town Bridge Account funding to replace the structure. Five to seven bridge replacements are completed each year on average. Chairperson Linssen asked if the pre-cast concrete culverts are lasting longer and Mr. Schnieder advised it can extend the life of the culvert from 75 to 100 years.</p> <p>Attachments: Resolution 201763</p>

VOTING
 It was duly passed to adopt Resolution 201763 identifying Bridge Number L5913 as a high priority and designating that Nobles County intends to replace, rehabilitate or remove this bridge as soon as possible when funds are available.
 Moved by: Widboom, Matt
 Seconded by: Metz, Gene

D.	<p>Bonding Agreements for Bridge Funding 1. MN/DOT Agreement No. 1028890 - Resolution 201764 2. MN/DOT Agreement No. 1028893 - Resolution 201765</p>
	<p>County Attorney Kusz stated the blank dates for the effective date of the agreements was of concern to her. Mr. Schnieder advised that the effective date of the agreement with MNDOT is when all signatures are obtained. It was requested for it to be put on record that the Effective date for Mn/DOT Agreement No. 1028890 and 1028893 is the date that all signatures are obtained.</p> <p>Attachments: Map MN/DOT Agreement No. 1028890 – Resolution 201764 MN/DOT Agreement No. 1028893 – Resolution 201765</p>

VOTING

It was duly passed to adopt Resolution 201764 authorizing the County Board Chair and County Administrator to execute Agreement No. 1028890 with the Commissioner of Transportation.

Moved by: Ahlers, Justin
Seconded by: Metz, Gene

It was duly passed to adopt Resolution 201765 authorizing the County Board Chair and County Administrator to execute Agreement No. 1028893 with the Commissioner of Transportation.

Moved by: Metz, Gene
Seconded by: Linssen, Donald

7.4	Community Services - Stacie Golombiecki
A.	SPCC Integrated Health Partnership Demonstration Project Provider Participation Agreement
	Stacie Golombiecki, Community Services Director, presented the Board with information and recommendations in the area of an Integrated Health Partnership Demonstration Agreement and Data Sharing Agreement with Southern Prairie Community Care. <u>Attachments:</u> Memo Provider Participation Agreement

VOTING

It was duly passed to approve the Southern Prairie Community Care Integrated Health Partnership Demonstration Provider Participation Agreement and IHP Data Sharing Agreement.

Moved by: Metz, Gene
Seconded by: Widboom, Matt

7.5	Drainage System - Beth Van Hove and Brad Harberts
A.	2018 Ditch Maintenance Assessments
	Beth Van Hove, Auditor-Treasurer, and Brad Harberts, Drainage System Coordinator, presented the Board with information and recommendations in the area of the 2018 Ditch Maintenance Assessments and Redetermination of Benefits. Ms. Van Hove advised notice was received from Murray County which included charges for Nobles County's share of the repair of several ditches from 2015 and 2016, which will need to be assessed. Discussion was held on the additional expenses to that should be added to Judicial Ditch No. 11 and Judicial Ditch No. 12. Chairperson Linssen thanked Commissioner Ahlers, Commissioner Widboom, Beth Van Hove and Brad Harberts for going through the ditch assessments to determine a proposed percentage of benefit to be collected. Commissioner Ahlers advised this needs to be done every year. <u>Attachments/Handouts:</u> Proposed 2018 Maintenance Assessments County Share of Repair for CD No. 30, JD No. 7, JD No. 11, JD No. 12, JD No. 17-A, JD No. 20, JD No.26

VOTING

It was duly passed to approve the Ditch Maintenance Assessments to be collectible in 2018 as presented with the change of the percentage of benefit to collect for Judicial Ditch No. 11 to 50% and the percentage of benefit to collect for Judicial Ditch No. 12 to 30%.

Moved by: Ahlers, Justin
Seconded by: Metz, Gene

B. Redetermination of Benefits

Ms. Van Hove recommended the Board obtain bids for the redetermination of County Ditches 2, 4, 5, 6, 30 and Bigelow Branch Channel 1 (BBC1), then prioritize the order of redetermination. Commissioner Linssen asked what the timeline would be for this process and Ms. Van Hove replied that it would take 6 to 8 weeks for the quotes and the viewers could be assigned by the end of the year. Commissioner Ahlers stated it is a long process but needs to start somewhere.

Attachments/Handouts:

Proposed 2018 Maintenance Assessments
County Share of Repair for CD No. 30, JD No. 7, JD No. 11, JD No. 12, JD No. 17-A,
JD No. 20, JD No.26

VOTING

It was duly passed to approve the initiatoin of redetermination of benefits for County Ditches 2, 4, 5, 6, 30 and Bigelow Branch Channel 1 and approve the mailing of requests to viewers to provide cost estimates and time frames to complete each drainage system.

Moved by: Ahlers, Justin
Seconded by: Metz, Gene

7.7 Human Resources - Sue Luing

A. LELS Deputy Contract

Sue Luing, HR Director/Deputy County Administrator, presented the Board with information and recommendations in the area of the labor contract for the Deputy Sheriff employees. Ms. Luing explained a three year contract was negotiated with a COLA of 2.25% in 2018, 2.5% in 2019 and 2.75% for 2020. Commissioner Metz stated, as a representative of the union negotiation committee, that the COLA's were reviewed at great length and the Labor Attorney had advied they are in line with those around the State. Commissioner Demuth concurred that the COLA's followed the average.

Handout:

LELS Deputy Contract

VOTING

It was duly passed to approve the Law Enforcement Labor Services Contract for Sheriff Department-Licensed Essential Employees effective January 1, 2018 as presented.

Moved by: Demuth, Robert S.
Seconded by: Widboom, Matt

8. Administration Presentation - Tom Johnson

8.1 Professional Service Agreement - Demolition of Tax Forfeited Home

	<p>Tom Johnson, County Administrator, presented information and a recommendation in the area of an agreement for demolition of a tax forfeited home. County Attorney Kusz noted the word "projection" should be changed to "project" under Section II. Term at the end of the first sentence.</p> <p><u>Attachments:</u> Professional Services Agreement – Jeppesen Gravel</p>
<p><u>VOTING</u> It was duly passed to authorize the County Administrator to sign, on behalf of Nobles County, the agreement with the change as advised by the County Attorney, in the amount of \$8,250.00 with Jeppesen Gravel for the demolition of the tax forfeited house on parcel 21-0224-000.</p> <p>Moved by: Ahlers, Justin Seconded by: Metz, Gene</p>	
8.2	Cleaning Services Agreement
	<p>Mr. Johnson recommended the Board approve the Marsden Building Maintenance agreement for cleaning services for the Government Center as presented. The current contract with Marsden terminates December 31, 2017. Commissioner Widboom asked if there has been any evaluation as to the services currently being provided and included in the exhibit and Mr. Johnson replied "yes."</p> <p>County Attorney Kusz advised the following words should be omitted from the agreement in the first paragraph: "on this _____ day of _____, 2017." The effective date and term of the agreement is already addressed under section III. Term.</p> <p><u>Attachments:</u> Cleaning Services Agreement</p>
<p><u>VOTING</u> It was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, the cleaning services agreement with changes advised by the County Attorney, with Marsden Building Maintenance, LLC for the Government Center.</p> <p>Moved by: Metz, Gene Seconded by: Widboom, Matt</p>	
8.3	Application and Certification for Payment - Gag Sheet Metal Application #2
	<p>Mr. Johnson recommended approving Payment Application #2 for payment of \$590,608.96 to Gag Sheet Metal Inc. as certified by the Architect in connection with the contract for the 2017 Reroofing project at the Prairie Justice Center. Commissioner Widboom questioned if INSPEC is at the site overseeing the Contractor's work as contracted? Mr. Johnson responded "yes" and confirmed that Craig from the Southwest Minnesota Housing Partnership is generally there the days that INSPEC is not. Commissioner Metz questioned if the project as at a point that it is capable of shutting down for the year if needed and Mr. Johnson responded that the Contractor is working on a heat enclosure.</p> <p><u>Attachments:</u> Gag Sheet Metal Application</p>

VOTING

It was duly passed to approve Payment Application #2 for payment of \$590,608.96 to Gag Sheet Metal, Inc. as certified by the Architect.

Moved by: Demuth, Robert S.

Seconded by: Metz, Gene

8.4 Application and Certification for Payment - Salonek Concrete & Construction Application #1

Mr. Johnson recommended approving Payment Application #1 for payment of \$26,074.84 to Salonek Concrete & Construction as certified by Falls Architecture Studio, LLC. in connection with the contract for the Public Works Adrian Shop Addition.

Attachments:

Salonek Application

VOTING

It was duly passed to approve Payment Application #1 for payment of \$26,074.84 to Salonek Concrete & Construction as certified by Falls Architecture Studio, LLC.

Moved by: Ahlers, Justin

Seconded by: Widboom, Matt

8.5 Application and Certification for Payment - Brennan Construction of MN, Inc. Application #1

Mr. Johnson recommended approving Payment Application #1 for payment of \$48, 967.75 to Brennan Construction of MN, Inc. as certified by Falls Architecture Studio, LLC. in connection with the contract for the Prairie Justice Center Garage Addition.

Attachments:

Brennan Application

VOTING

It was duly passed to approve Payment Application #1 for payment of \$48, 967.75 to Brennan Construction of MN, Inc. as certified by Falls Architecture Studio, LLC.

Moved by: Metz, Gene

Seconded by: Ahlers, Justin

8.6 Government Center Foundation Repair Change Order #5

Mr. Johnson reviewed Change Order 5, item by item, for the Foundation Repairs at the Nobles County Government Center. Mr. Johnson advised that he could not recommend the following items as the estimates for the work had not yet been provided: South Side Backfill and Adding Exterior Sealant to Stone. Mr. Johnson also advised he could not recommend the removal of the 4th Avenue entrance slab and waterproofing of the area in the amount of \$26,108; and further, it could be removed from the Change Order and bid as part of the fuel tank project. Discussion took place that County staff were under the impression that there would be a cost savings to reusing the original backfill instead of all new pearock to allow proper drainage around the perimeter of the building. The change in cost is \$0.

Mr. Johnson asked County Attorney Kusz for her recommendation on what action should be taken after consideration of the discussion and Ms. Kusz advised she would recommend to renegotiate. Commissioner Metz advised that the pearock cost needs

	<p>to be addressed. Commissioner Widboom questioned how the SWMHP Project Mangers are involved in this and Mr. Johnson advised it is a shared issue.</p> <p>The Board discussed the winter soil stabilization and reiterated to Mr. Johnson that he contractor needs to make sure it says in place.</p> <p><u>Attachments:</u> Falls Architecture Studio Change Order Explanation Change Order 5 Detail for GC Foundation</p>
<p><u>VOTING</u> It was duly passed to table action on Government Center Foundation Repair Change Order #5 until the list of items included is substantially cleaned up.</p> <p>Moved by: Metz, Gene Seconded by: Ahlers, Justin</p>	
8.7	<p>AMC District 8 Fall Meeting - Thursday, November 2nd, 2017</p>
	<p>Mr. Johnson advised the AMC District 8 meeting will be held Thursday, November 2, 2017 from 8:00 a.m. to noon at the Grand Prairie Event Center in Luverne.</p> <p><u>Attachments:</u> District 8 Fall Meeting Agenda</p>
8.8	<p>AMC Annual Conference - Monday, December 4th and Tuesday, December 5th, 2017</p>
	<p>Mr. Johnson advised the AMC Annual Conference will be held December 4th and 5th at the River's Edge Convention Center, St. Cloud and advised to contact Administration staff by Friday, October 27th if not able to attend.</p> <p><u>Attachments:</u> AMC Annual Conference Agenda</p>
<p>9. Inter-Agency Reports / Announcements</p>	
9.1	<p>Committee and Board Reports</p>
	<p><u>Attachments:</u> HLWD August 14, 2017 Regular Mtg HLWD August 14, 2017 Budget Mtg KLR September 7, 2017 Regular Mtg SRDC June 8th, July 14th and September 14th, 2017 Mtgs SWCD September 20, 2017 Regular Mtg</p>
	<p>District I - Commissioner Ahlers had no report. District II - Commissioner Metz reported on One Watershed One Plan and Wilmont City Council meetings. District III - Commissioner Widboom reported on the City of Bigelow, City of Rushmore and PJC Facility meetings and the Nobles County/Pheasants Forever Pollinator Program event. District IV - Commisioner Demuth reported on union negotiations, budget committee and the Nobles County/Pheasants Forever Pollinator Program event. District V - Commissioner Linssen reported on PJC Facility, Southwest Emergency Medical Services and budget committee meetings and the Nobles County/Pheasants Forever Pollinator Program event. Management Team – Kathleen Kusz had no report.</p>

	County Administrator – Tom Johnson reported on the Investment Committee and the Collaborative Multi-Function Facility Meeting with LHB proposed for the afternoon of November 7th.
9.2	Correspondence
	<u>Attachments:</u> Recruitment Memo HLWD September District Administrator’s Report A.C.E. 4th Quarter Appropriation Payment WREDC 4th Quarter Appropriation Payment NACO Membership Benefits Report
9.3	Calendar
	<u>Attachments:</u> Commissioners’ October and November Calendars
10. Other / Future Business	
Board Work Session Tuesday, October 31, 2017 8:30 a.m. – 11:00 a.m. Executive Conference Rm, Gvt Ctr, 318 9 th Street, Worthington MN	
AMC District 8 Meeting Thursday, November 2, 2017 8:00 a.m. – 12:00 p.m. Grand Prairie Event Center, 105 South Estey Street, Luverne MN	
County Ditch #11 Informational Meeting with Landowners Friday, November 3, 2017 8:00 a.m. – 10:00 a.m. Farmers Room, Nobles County Gvt Ctr, 315 Tenth Street, Worthington MN	
*Correction announced at meeting that County Ditch #11 Informational Meeting with Landowners begins at 10:00 a.m.	
11. Adjournment	
<u>VOTING</u> It was duly passed to adjourn the meeting at 10:43 a.m. Moved by: Ahlers, Justin Seconded by: Metz, Gene	



(Chairperson)



(County Administrator)