

**OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF NOBLES COUNTY,
MINNESOTA**

BOARD OF COMMISSIONERS of Nobles County met in regular session on Tuesday, August 22, 2017, in the Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert S. Demuth and Donald Linssen.

The meeting was called to order by Chairperson Linssen at 9:00 AM followed by the Pledge of Allegiance.

1. Call to Order	
2. Pledge of Allegiance	
3. Approval of Agenda	
VOTING	
It was duly passed to approve the agenda with the addition of 7.7 Professional Services Agreement – Northland Securities. Moved by: Ahlers, Justin Seconded by: Widboom, Matt	
4. Recognition	
4.1	Visitors & Guests Welcome
5. Consent Agenda	
5.1	August 8, 2017 Regular Meeting Minutes Attachments: August 8, 2017 Draft Regular Meeting Minutes
5.2	Group Residential Housing Agreements - 2017 Renewals Attachments: Adrian Country Living Cottages Agreement Client Community Services, Inc. Agreement Ecumen Meadows Agreement Golden Horizons Agreement Habilitative Services Inc. Agreement New Dawn, Inc. Agreement Prairie House Agreement Southwestern Mental Health Center Agreement Sunrise View Assisted Living Agreement
5.3	Meetings & Conferences - Travel Expenses Attachments: Travel Expenses paid August 18, 2017
5.4	Auditor's and Commissioner's Warrants Attachments: Accounts Payable Summary Auditor's Warrants Commissioner's Warrants – General Revenue Fund Commissioner's Warrants – Public Works Fund Commissioner's Warrants – Family Service Fund

<u>VOTING</u>	
It was duly passed to approve the consent agenda as presented. Moved by: Demuth, Robert S. Seconded by: Metz, Gene	
6.1	Tenaska Inc., Strategic Development & Acquisitions Group - Scott P. Seier, Vice President
A.	Nobles 2 Wind Project Update
	Scott Seier and Greg Kelly, Tenaska's Strategic Development and Acquisitions Group, thanked the Board for their support and advised of their mission to ensure continued support for the Nobles2 Wind Project. They advised of preparations for the permitting process and in June announced the long-term power purchase agreement with Duluth-based Minnesota Power, securing revenue. Mr. Kelly advised Tenaska is a 30 year old private company with a natural gas trading business, Tenaska Marketing Ventures (TMV), which is ranked in the top 3 of natural gas trading. In terms of wind generation, they are newable advocates and are committed to communities. PRC (Project Resources Corporation) developed efforts for the Nobles2 Wind Project and they will continue to work with PRC until completion. After the permit applications are submitted, public hearings will be held for construction to begin in the Fall of 2018, civil work to begin in the spring of 2019 and be online at the end of 2019.
6.2	Public Works - Stephen Schnieder
A.	Buffer Strip Draft Ordinance
	Stephen Schnieder, Public Works Director/County Engineer, and Beth Van Hove, Auditor-Treasurer, distributed a letter from Rinke Noonan Attorneys At Law addressed to County and Watershed District Clients stating that his firm has found several inconsistencies in BWSR's "model" county ordinance. The Board held discussion on whether it would be best to table action until further information is available or whether to adopt the Buffer Strip Ordinance and to provide an amendment if changes are made. <u>Attachments\Handouts:</u> Buffer Ordinance Nobles County Draft Rinke Noonan Letter
<u>VOTING</u>	
It was duly passed to table action on the Buffer Strip Draft Ordinance; and further, to direct the Public Works Director/County Engineer to bring the draft ordinance back to a work session or board meeting when more information is available. Moved by: Ahlers, Justin Seconded by: Widboom, Matt	
6.3	Finance - Jerry Vyskocil
A.	2018 Budget Review
	Jerry Vyskocil, Finance Director, distributed the 2018 Budget Summary projecting a 6.05% levy increase. However, the County just received notification from Minnesota Counties Intergovernmental Trust (MCIT) that the insurance rates of Property/Casualty and Workers Compensation have decreased, which will decrease this projected levy increase to 5.79%. Mr. Vyskocil informed the Board that he planned to go into more detail at the next work session and Administrator Johnson reminded the Board that the August 30th work session is the last planned work session before certification of the not-to-exceed levy on September 19th. The Budget Committee will need guidance and if the Board would like more information on a department, notification is needed so that

	the department head can be present at the work session to answer questions.
7.1	Contractor Selection for Adrian Garage Addition
	<p>Administrator Tom Johnson advised the Board that one bid, from Reimers Contracting LLC, was not read aloud at the bid opening as it could not be accepted for several reasons.</p> <p>Commissioner Ahlers questioned where the County stands on the overall bond budget and Administrator Johnson advised on where the bids came in versus the project estimates.</p> <p><u>Attachments/Handouts:</u> Bid Tabulation and Falls Architecture recommendation</p>
<u>VOTING</u>	
<p>It was duly passed, based on the discussion of the status of the overall Capital Improvement Budget, to approve the base bid of \$670,344.00 plus the concrete apron extension alternate no. 1 for \$39,000.00 and the existing shop lighting replacement alternate no. 2 for \$5,000 be approved and that all work be done by the Contractor, Salonek Construction, Inc.</p> <p>Moved by: Ahlers, Justin Seconded by: Metz, Gene</p>	
7.2	Amendment No. 2 to State of MN Lease Agreement 11853
	<p><u>Attachments:</u> Amendment No. 2 to State of MN Lease 11853 Executed Amendment No. 1 to State of MN Lease 11853 Executed State of MN Lease 11853</p>
<u>VOTING</u>	
<p>It was duly passed to approve the 90 day extension, Amendment No. 2, to the State of MN Lease Agreement 11853.</p> <p>Moved by: Demuth, Robert S. Seconded by: Widboom, Matt</p>	
7.3	Tax Forfeited Properties - Demolition
	<p>Commissioner Ahlers advised the Board that at the last Round Lake City Council meeting, the Council expressed concern of the Round Lake building collapsing due to snow and expressed the importance of demolishing it by winter.</p> <p><u>Attachments:</u> Picture – Adrian Vacant Parcel Picture 1 – Round Lake Vacant Parcel Picture 2 – Round Lake Vacant Parcel Picture – Rushmore Vacant Parcel</p>
<u>VOTING</u>	
<p>It was duly passed to approve obtaining quotes to demolish all structures on the three tax forfeited properties.</p> <p>Moved by: Ahlers, Justin Seconded by: Demuth, Robert S.</p>	
7.4	Custodial Services RFP
	<p><u>Attachments:</u> RFP for Cleaning/Custodial Services</p>
<u>VOTING</u>	
<p>It was duly passed to authorize the County Administrator to post an RFP for custodial services for the Government Center.</p> <p>Moved by: Demuth, Robert S. Seconded by: Widboom, Matt</p>	

7.5	2017 Boards, Committees & Commissions - Citizen Appointments
	<p><u>Attachments:</u> Nickel Application Konz Application 2017 Boards & Committee Appointments</p>
	<p><u>VOTING</u> It was duly passed to reappoint James Nickel and Raymond Konz to two year terms expiring August 31, 2019 on the Revolving Loan Fund Review Committee. Moved by: Metz, Gene Seconded by: Linssen, Donald</p>
7.7	Professional Services Agreement - Northland Securities
	<p>Administrator Johnson advised that upon meeting with First State Bank Southwest, LCTC and their counsel, with the leasing company agent on the phone, it was determined the lease proposed by First State Bank Southwest will not be an option. The tax abatement bond will be the best alternative for assisting Lismore Cooperative Telephone Company (LCTC) with the fiber project. County Attorney, Kathleen Kusz, pointed out that the reimbursables are not clarified in the agreement if part of the not-to-exceed cost of \$7,480.00 or if they are over the not-to-exceed cost. Administrator Johnson advised that George Eilertson, Northland Securities, assured him that the County needs the \$7,480.00 in financial planning services to assist the County with complying with statutory requirements. <u>Attachments/Handouts:</u> Financial Planning Agreement Preliminary Debt Service Schedule</p>
	<p><u>VOTING</u> It was duly passed to enter into the Financial Planning Agreement with Northland Securities, Inc. for financial planning services for the Lismore Cooperative Telephone Company Broadband project. Moved by: Ahlers, Justin Seconded by: Widboom, Matt Abstained: Metz, Gene Commissioner Metz stated for the record he abstained as he has Board Delegation with Lismore Cooperative Telephone Company.</p>
8.1	Committee and Board Reports
	<p><u>Attachments:</u> HLWD June 27, 2018 Regular Meeting Minutes HLWD June 27, 2017 Project 2 Redetermination of Benefits Hearing Minutes HLWD June 27, 2017 Project 4 Redetermination of Benefits Hearing Minutes HLWD June 27, 2017 Project 84-4A Redetermination of Benefits Hearing Minutes Soil & Water Conservation District July 19, 2017 Regular Meeting Minutes</p>
	<p>District I-Commissioner Ahlers reported on Round Lake City Council and the Reading Subordinate Sewer District meetings. District II-Commissioner Metz reported on One Watershed One Plan, Library Board and Southern Minnesota Opportunity Council (SMOC) meetings. District III-Commissioner Widboom reported on the Southern Minnesota Opportunity Council (SMOC) and thanked Commissioner Demuth for coordination of the Fair Booth. District IV-Commissioner Demuth reported on the County Fair Booth and invited the Commissioners on a bus tour with Okabena-Ocheda Watershed District on Thursday, August 31st at 3pm.</p>

	District V-Commissioner Linssen reported on Budget Committee meetings. Management Team - County Attorney Kusz had no update to report. County Administrator-Tom Johnson reported on upcoming meetings with the Architecture firm and the entities involved in the potential collaborative site.
8.2	Correspondence
	Attachments: Recruitment Memo Payment of Southwest Minnesota Small Business District's 2017 Appropriation Nobles 2 Wind Project Celebration Invitation HLWD District Administrator Report July 2017
8.3	Calendar
	Attachments: August 2017 Calendar September 2017 Calendar
7.6	Union Negotiation Strategy (Closed Session)
<u>VOTING</u> It was duly passed to close the meeting at 9:53 a.m. to discuss Union Negotiation Strategy per Minnesota Statutes 13D.03 Subd. 1(b). Moved by: Metz, Gene Seconded by: Demuth, Robert S.	
<u>VOTING</u> It was duly passed to open the meeting at 11:01 a.m. Moved by: Ahlers, Justin Seconded by: Metz, Gene	
	Chairperson Linssen stated that the Board discussed County Union Negotiation Strategies and the closed meeting recording was sealed and will be safely stored.
9. Other / Future Business	
<p>One Watershed One Plan Public Kick-Off Meetings Tuesday, August 22nd, 6:00 p.m. at Hickory Lodge Worthington MN Wednesday, August 23rd, 9:00 a.m. at Pipestone Ambulance Service, Pipestone MN</p> <p>Board Work Session Wednesday, August 30, 2017, 8:30 a.m. Executive Conference Room, Gvt Ctr, 318 9th Street, Worthington MN</p>	
10. Adjournment	
<u>VOTING</u> It was duly passed to adjourn the meeting at 11:01 a.m. Moved by: Ahlers, Justin Seconded by: Widboom, Matt	


(Chairperson)


(County Administrator)