



## ***FEE SCHEDULE***

*Adopted by Resolution – January 2, 2018*

Nobles County Fee Schedule  
Adopted by the Nobles County Board of Commissioners  
Effective January 1, 2018

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>ASSESSOR 507-295-5208</b>	Sales Study County		75.00
	Townships		30.00
	Small Cities Only		30.00
	Worthington Only		30.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>ATTORNEY 507-295-5298</b>	Electronic Media – VCR tape, CD & DVD		See County-Wide schedule except for disclosure in criminal cases; contact County Attorney for policy regarding said disclosure.
	Notary Fee		
	Paper Copies		

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>AUDITOR- TREASURER 507-295-5258</b>	Special Assessments-Setup Annual Maintenance		100.00 2.00 / parcel
	Annual Audit Reports		100.00
	Delinquent Tax Publication	279.092	30.00 / year
	Confession of Judgment Fee		500.00
	Tax Increment – Setup Annual Maintenance		100.00 2.00 / parcel
	Tax Information Prints / Files Setup		100.00
	Tax Certificate Reports		200.00
	Accounts Receivable Late Fee		1.00 / month
	Escrow Add / Deletes		2.00 / parcel
	Labels – Setup		100.00
	Tax Searches		5.00 / parcel
	Auditor's Bond Certificate		200.00
	Election & Voter Registration Filing Fees County Offices	204B.11	50.00
	SWCD		20.00
	Voter Registration Lists, Labels & CD's	State of MN Sec of State	651-284-4087 Or 651-215-1442
	Licensing Auctioneer	330.01	20.00
	Precious Metal Dealer	325F.733	50.00
	Repurchase of Tax Forfeited Property		500.00
	Property Tax Credit Card Payment		2.5% of amount paid OR Minimum of \$2/transaction \$3.95 flat fee for VISA Debit Card
	3.2 On or Off Sale		25.00
	Liquor On Sale	340A.408	1,000.00
	Off Sale	340A.405	100.00
	Sunday	340A.504	20.00
Setup	340A.414 Subd. 6	350.00	
Transient Merchant	329.11	150.00	
Wine		50.00	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COMMUNITY CORRECTIONS</b> 507-295-5310			As per fee schedule in Corrections Office

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE	
<b>COMMUNITY SERVICES</b> 507-295-5213	Child Support Fees Non IV-D NPA Application (one time fee)		15.00 / month 25.00 / case	
	Day Care Licensing Legal Non-Licensed Home Background Study		*50.00 per family Biennial	
	Day Care License New License Relicensing Relocation		paid biennial 100.00 100.00 50.00	
	Corporate Foster Care Licensing New License Relicensing		100.00 100.00	
	*If a background check is needed in another state that charges a fee for the service, the family will be responsible for these fees up to \$100.			
	Out of home placements, chemical dependency assessments, detoxification and Hospitalizations resulting from emergency mental health holds and/or commitments fees will be according to the agency sliding fee scale up to the cost of the service.			
	Any court ordered non-child welfare/child protection service for adoptions, custody study, or supervised visitation will be at the most current hourly rate (state average), according to the DHS Seager report.			
	<b>NURSING CHARGES</b>	TB Skin Test		20.00
		Dental Varnishing Administration		15.00
		Immunization Administration		20.00/each
Hep B (3 doses of vaccine + administration of vaccine)			219.00	
Flu Shot			30.00	
Footcare			15.00	
<b>COMMUNITY SERVICES CONTRACT RATES</b>	Public Health Nurse		60.00/hour	
	Registered Nurse		60.00/hour	
	Day Care Consult		60.00/hour	
	Immigration/Refugee Documents		15.00	
<b>PHN CLINICS</b>	PHNC Skilled Nurse Visit in the Home		130.00	
	PHNC In office		41.84	
<b>ENVIRONMENTAL HEALTH</b>	Tobacco License		120.00 / annual	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COUNTY-WIDE</b>	Notary Fee		1.00
	Copies – Photo & Computer Generated (Any Size)		.35/page-color .25 / page
	Non-Statutory Faxes 1-5 pages Each Additional Page Incoming		5.00 1.00 / page 1.00 / page
	Electronic Media – CD , DVD		1.00 5.00
	Mileage		IRS Rate
	Non Sufficient Funds Charge	604.113	30.00
	Research Fee – Public Data One (1) hour minimum		25.00 / hour
	Videoconference – Room Rent Collaboration Partners Education Sites Administration Sites		35.00 / hour 50.00 / hour 65.00 / hour

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COUNTY-WIDE (continued)</b>	Videoconference – Site Fees Cancellation – Subscriber Non-Subscriber More than 24 hour notice Less than 24 hour notice (\$25.00 Non-Refundable fee to Intertech to Non-Subscribers)		0.00  25.00 / event Up to 100% of event at each site
	Videoconference – Event Support Fee		
	DVD		5.00 /each
	Phone		0.15 / minute
	Food / Beverage Services		Not Available

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>COURT ADMIN 507-295-5170</b>			As per schedule in Court Admin.
	Law Library Civil Criminal	134A.10 Subd 1&3	12.00 7.00
<b>EXTENSION 507-295-5313</b>	Publication – Fee Schedule		As per schedule in Extension Office

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>GIS 507-295-5255</b>	Services		
	Custom Mapping Minimum of 1 Hour Charge Billed in ½ Hour Increments		35.00/per hour
	Compilation Fee Assessed to each request		35.00/per hour
	Large Scale Copies		10.00
	Printed Maps 9.5" x 11" to 11" x 17" Including Aerial Imagery		\$5.00/Map \$7.00/Map
	11" x 22" to 22" x 33" Including Aerial Imagery		\$10.00/Map \$15.00/Map
	22" x 34" up to 34" x 44" Including Aerial Imagery		\$15.00/Map \$25.00/Map
	Digital Data Parcel Shapefile		\$0.05 Per Parcel \$25.00 Minimum
	County Parcel Shapefile		\$500.00
	Road Centerlines 2 ft Contours		\$500.00 \$1.57 Per Acre \$25.00 minimum
Other Shapefiles 2008 Imagery		\$20.00  \$65.00 Per Section	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>LIBRARY 507-295-5340</b>	Projectors Per 24 hour period Per 24 hour period Overdue		8.00 9.00
	Projector Screens Per 24 hour period Per 24 hour period Overdue		5.00 6.00
	Reader / Printer Copies/Scans		.25 / page
	Processing / Reprocessing		2.00 / item
	Videos, DVDs Per 24 hour period Overdue		3.00
	Duplicate Cards		3.00 / card
	Inter Library Loan (ILL) Per 24 hour period Overdue		2.00 / title

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
LIBRARY (continued)	E-reader Per 24 hour period Overdue		10.00
	Tablet Per 24 hour period Overdue		10.00
	Fax 1-5 pages (all subsequent pages \$1 each)		5.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
PUBLIC WORKS- Highway 507-295-5322	Entrance / Driveway Permit – Rural Design		450.00/ per driveway <b>OR</b> 100.00/ft of driveway width(not including culvert cost) For County Installation
	Entrance/Driveway Permit-Municipal Design		50.00/Driveway
	Temp. Entrance/Driveway Widening		250.00
	Temp. Intersection Widening		300.00/ per radius
	Equipment Rent (Varies)		Annual Rate
	Moving Permit		
	Over width ≤ 12' single trip		25.00/Annual fee 125
	Over width > 12' single trip		50.00/Annual fee 250
	Over length ≤ 70' single trip		25/No annual fee
	Over length > 70' single trip		25/No annual fee
	Over Weight (\$50 minimum) (No over weight moves during spring load restriction)		0.50/ton/mile over posted weight limit Annual fee based on 5 times single trip rate
	Special Farm Products Permit 90,000 pounds w/ 6 axles 97,000 pounds w/ 7 axles		300.00/annual permit 500.00/annual permit
	Blanket fee for Power Transmission Lines & Wind Towers		500 per transmission pole & 1,000 per wind tower
Plans & Specifications At Office Mailed Internet Download		Project Specific No Charge	
Utility Permit-Underground		\$0.05/lineal foot-\$25 min.	
Utility Permit-Overhead		\$10.00/pole or road crossing-\$25 min.	
Gradation Samples		50.00 / twp	
<b>Late Fee-Any work done without a permit</b>		<b>Double the Standard fee</b>	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
PUBLIC WORKS- Environmental Services	Adult Use Business License		1,000.00
	Feedlot Inventory		250.00
	Solid Waste Hauling Each Additional Truck		50.00 10.00
	Recycling Site Permits Each Additional Truck		50.00 10.00
	Building Permit- New Dwelling		500.00
	All "AFTER THE FACT" Permits will double the fee.		
	Building Permit (continued) House Addition: Porch, deck entry, att. Garage etc. Up to 800 sq ft Over 800 sq ft		100.00 200.00
	Shed, Detached Garage/ Out Bldg (non-animal) Barn, etc.( to house animals)		.05 / sq ft (50.00 minimum) .05 / sq ft (\$50.00 minimum)
	Grain Bin (per bin)		0.01 per bushel, (to peak (\$25.00 minimum)

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>PUBLIC WORKS- Environmental Services (continued)</b>	<p><b><u>BUFFER ORDINANCE</u></b>  <b>Administrative Penalty Order (APO)</b>  <u>Initial violation.</u> The penalty for a landowner on a single parcel that has not previously been issued a corrective action notice by the County shall be:</p> <p>i. \$0 for 11 months after issuance of the Corrective Action Notice;  ii. \$50 per parcel per month for the first six (6) months (180 days) following the time period in i.  iii. \$200 per parcel per month after six (6) months (180 days) following the time period in ii.</p> <p><u>Repeat violation.</u> The penalty for a landowner on a single parcel that has previously been issued a corrective action notice by the County shall be:</p> <p>i. \$50 per parcel per day for 180 days after issuance of the Corrective Action Notice; and  ii. \$200 per parcel per day for after 180 days following the time period in i.</p> <p><u>Ongoing penalty assessment.</u> Any penalty assessed under this section shall continue until the corrective action notice has been satisfied.</p>		
	Gravel Pit		300.00
	Grading & Filing Permit		100.00
	Sign		
	Billboard		500.00
	Less than 32 sq. ft.		200.00
	Commercial Building		\$.05 per sq ft
	Telecommunication Tower		(\$50.00 minimum) \$5.00 per foot, (\$500.00 minimum)
	Wind Turbine - Commercial		\$10.00 per foot (\$500.00 minimum)
	Non-Commercial		\$5.00 per foot
	Late Fee – If Construction begins prior to building being granted		Double the Standard Fee
	Appeals to Board of Adjustment		100.00
	E911 Addresses		
	Assign a new address		100.00
	Variance		600.00 Plus 46.00 Recording Fee
Conditional Use Permit		600.00 Plus 46.00 Recording Fee	
Shoreland & Non-Shoreland			
Grading & Filling Permit		100.00	
Special CUP		1,200.00 Plus 46.00 Recording Fee	
Re-Zoning		500.00 Plus 46.00 Recording Fee	
Plats			
Up to 2 lots		500.00	
3 to 6 lots		1,000.00	
+\$10.00 per lot over 6		1,000.00	
SSTS - New			
Type I & II		200.00	
Type III		300.00	
Type IV		400.00	
Type V		Billed by time & materials	
Self-Installed		600.00	
Repair			
Type I, II, III, IV		100.00	
Type V		Billed by time & material basis	
Electronics – Households			
Cell Phones		Free	
Televisions:		10.00	
20" or less		15.00	
20" to 27"		20.00	
over 27" diagonal measure		20.00	
Console TV & Stereo		20.00	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>PUBLIC WORKS- Environmental Services</b> (Continued)	Computer system including: CPU, monitor, mouse, keyboard, speakers		20.00
	Monitors		10.00
	CPU		10.00
	Other Miscellaneous: Phones, VCR, CD, MP3, DVD players, camcorders, printers		5.00
	<b>We reserve the right to weigh anything at \$0.35/lb. that is dropped off at the facility.</b>		
	Electronics – Residential Commercial		See attached sheet \$0.35 per pound
	Appliances- Microwave, Humidifier		25.00 ea
	Fluorescent Tube 4 ft or less		.50
	Over 4 ft		.75
	U-Shaped or Circular Shaped		.80
HID	Ballast		5.00
	Built-In Ballast		1.25 / lb
	Broken Bulbs		2.00
	Shatter Shield		2.50
	Compact Spiral Bulbs		3.00
			0.25
			0.25
Feedlots	10 – 49 AU's		25.00
	50 – 299 AU's		50.00
	300-999 AU's		200.00
	1,000 – 1,9999 AU's		500.00
	Over 2,000 AU's		800.00
	Name / Ownership Change		50.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>PUBLIC WORKS- Parks</b> 507-468-2224	Camping		
	Non-electric		15.00 / night
	Electric		20.00 / night
	7 days (Inc. Electric)		110.00 + tax
	14 days (Incl. Electric)		220.00 + tax
	One month		350.00 + tax
	Seasonal (Incl. Electric)		875.00
	Cabin Rental		
	1 <sup>st</sup> Night		25.00 + tax
	Each Additional Night		20.00 + tax
Park Sticker	Annual		12.00
	2 Annuals bought at same time		18.00/ two vehicles
	Dailies		6.00
Wood – 10 pieces		2.00	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>RECORDER</b> 507-295-5268	Credit Report		
	Setup		100.00
	Paper		.25 / page
	Plat Maps		
	Entire Map	357.18	10.00 / page
	Specific Lot & Block Certification		5.00 / page 5.00
	Verification of Information Includes Genealogy Searches	144.226	20.00 / hour
	Notary Filing	357.021	20.00
	Copies of Record		
	Certified Copy – Flat Fee	357.18	10.00
Attested Copy		2.00	
Document Copy Fee		1.00 per page	

s=standard format

ns=non-standard  
form fee

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE	
<b>RECORDER (continued)</b>	Copies of Record (continued)		5.00 plus add'l per page copy fee	
	Research Fee			
	Standard Recording Fee			
	Flat Fee	357.18		46.00
	Multiple Satisfactions/ Assignments w/4 document citation Additional for each document	357.18		46.00 10.00
	Transfer of Fee			
	Simple Title (New Certificate)	508.82		46.00
	Entry as Memorial			
	Multiple assignment/ satisfaction			46.00
	Each Additional	508.82		20.00
	Exchange Certificates			
	Each One Canceled			20.00
	Original Certificate of Title	508.82		46.00
	Exchange Certificates (cont.)			
	Each New			20.00
	Certificate of Condition of Register	508.82		10.00
	Condominium Filing	508.82		56.00
	Plat Filing	508.82		56.00
	Well Disclosure	1031.235		50.00
	Birth Certificate – Non Certified	144.226		13.00
	Birth Certificate – Certified			26.00
	Additional – Certified	144.226		19.00
	Amendments	144.226		40.00
	Death Certificate – Certified			13.00
	Additional - Certified	144.226		6.00 / each
	Death Certificate – Non-Certified	144.226		13.00
	Delayed Registration	144.226		40.00
	Marriage Application	517.08		
	Without Counseling			115.00
	With Counseling			40.00
	Copy of Marriage Certificate			9.00
	Non-Certified Marriage Certificate			5.00
Certified No Marriage Record Found			10.00	
Land Shark Subscription				
Set up fee			50.00	
Daily User Fee			8.00	
Monthly fee			50.00	
Per doc. Charge			2.00	

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE	
<b>SHERIFF 507-295-5400</b>	Paper Service		65.00	
	Service			
	Each Additional Person		25.00 / person	
	After 6 attempts		75.00	
	Deputy time for escorts, stand by time, etc.		50.00/hour Min. 2 hrs	
	Burning Permits		No Charge	
	Civilian Fingerprinting Services		10.00	
	Permit to Carry a Handgun		100.00	
	Booking Fee	641.12 Subd 1		20.00
	Pay for Stay (County Residents)	641.12 Subd 2		20.00 Per day
	Board of Prisoners			
	Out of County			60.00
	Filing a notice of intention to redeem			100.00
	Work Release/Weekender Fee	631.425		20.00 / day
	Inmate Medical Expenses			Full Cost



DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>SHERIFF</b> (continued)	Issuance of certificate of redemption		250.00
	Mileage	357.09	IRS Rate
	Mortgage Foreclosure Sale	357.09	100.00
	Not Found / Return	357.09	65.00
	Posting Sale Notices	357.09	65.00
	Summons or Process	357.09	65.00
	Writ of Execution	357.09	6% of Judgment Amt
	Preparation & Research Fee for Mortgage Redemption		200.00

DEPARTMENT	FEE FOR SERVICE ITEM	AUTH	FEE
<b>VETERAN SERVICES</b> 507-295-5292	It is unlawful to charge a fee to Veterans		

**FEES ARE SUBJECT TO CHANGE PENDING STATUTORY REVISIONS.**