

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD OF NOBLES COUNTY, MINNESOTA

The County Board of Nobles County met for in regular session this 21st day of February, 2017, in the Board of Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert Demuth Jr. and Donald Linssen.

The Pledge of Allegiance to the flag was recited.

On a motion by Gene Metz and seconded by Matt Widboom, it was duly passed to approve the agenda as amended, adding 6.6A. Payroll/Accounting Technician Position Reclassification.

Wayne Smith, Environmental Services Director, was recognized for 25 years of service.

On a motion by Robert Demuth Jr. and seconded by Justin Ahlers, it was duly passed to approve the consent agenda as presented.

- 5.1 February 7, 2017 Regular Meeting Minutes
- 5.2 Meetings & Conferences – Travel Expenses
- 5.3 Greater MN Family Services Family Based Contract Renewal
- 5.4 Auditor's and Commissioner's Warrants
 - A. Accounts Payable Summary
 - B. Audit List of Warrants

Wayne Smith, Environmental Services Director, presented the Board with information on a memorandum of understanding between 14 local units of Government for development of a 1 Watershed 1 Plan Comprehensive Watershed Management Plan.

On a motion by Justin Ahlers and seconded by Donald Linssen, it was duly passed to approve entering a 1 Watershed 1 Plan Memorandum of Agreement with the other entities listed for the provision of developing and adopting, as local government units, a coordinated watershed management plan per the provisions of the Plan. A copy of the Memorandum of Agreement was before the Board and is made a part of this resolution by reference.

Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and recommendation in the area of purchasing a tile locator.

On a motion by Justin Ahlers and seconded by Gene Metz, it was duly passed to authorize the Public Works Director to purchase a tile locator.

Bill Schuna, Department of Natural Resources, and Scott Rall, Nobles County Chapter Pheasants Forever, presented the Board with information in the areas of a land acquisition in the Lake Bella wellhead Protection Area and an upcoming addition to Lake Bella Wildlife Management Area donated by Nobles County Chapter Pheasants Forever.

On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to adopt Resolution 201710 approving the State's proposed acquisition of land:

In accordance with Minnesota Statutes 84.944, Sub. 3 and 97A.145, Sub. 2, the Commissioner of the Department of Natural Resources on Tuesday, February 21, 2017 provided the county board with a description of lands to be acquired by the State of Minnesota for Wildlife Management purposes.

Lands to be acquired are described as follows:

PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 101 NORTH, RANGE 40 WEST IN BIGELOW TOWNSHIP, NOBLES COUNTY, MINNESOTA DESCRIBED AS FOLLOWS' COMMENCING AT AN EXISTING IRON MONUMENT AT THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 22; THENCE NORTH 89 DEGREES 38 MINUTES 25 SECONDS EAST, BEARING BASED ON NOBLES COUNTY COORDINATE SYSTEM, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER AND ALONG THE CENTERLINE OF COUNTY STATE AID

HIGHWAY NUMBER 4, AS EXISTS, A DISTANCE OF 1323.20 FEET, TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SAID SOUTHWEST QUARTER, THIS BEING THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89 DEGREES 38 MINUTES 25 SECONDS EAST, ALONG SAID SOUTH LINE AND SAID CENTERLINE, A DISTANCE OF 903, 66 FEET; THENCE NORTH 00 DEGREES 41 MINUTES 10 SECONDS EAST, PARALLEL WITH THE EAST LINE OF SAID SOUTHWEST QUARTER, A DISTANCE OF 789.39 FEET; THENCE SOUTH 89 DEGREES 45 MINUTES 22 SECONDS WEST, PARALLEL WITH THE NORTH LINE OF SAID SOUTHWEST QUARTER, A DISTANCE OF 908,03 FEET, TO THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER; THENCE SOUTH 00 DEGREES 22 MINUTES 03 SECONDS WEST, ALONG THE WEST LINE O THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER, A DISTANCE OF 791 . 1 6 FEET, TO THE POINT OF BEGINNING,

EXCEPT:

THE SOUTH 1 1 1 . 68 FEET OF THE WEST 28. 70 FEET OF ABOVE DESCRIBED TRACT.

THE TRACT CONTAINS 16.36 ACRES AND IS SUBJECT TO EXISTING COUNTY HIGHWAY EASEMENT AND OTHER EASEMENTS OF RECORD, IF ANY.

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Nobles County on Tuesday, February 21st, 2017 that the State’s proposed acquisition of the attached described property be approved.

Clint Wolthuizen, Library Director, presented the Board with the following two final proposals for Adrian Library Shelving:

<u>Name</u>	<u>Amount</u>
Library Furniture International (LFI), Northbrook IL	\$ 43,102.00
Embury, Ltd., DeForest WI	\$ 46,363.49

On a motion by Gene Metz and seconded by Matt Widboom, it was duly passed to approve the proposal from Library Furniture International (LFI) in the amount of \$43,102.00; and further, to authorize the Library Directory to approve a change order up to \$6,000.00.

Beth Van Hove, Auditor-Treasurer, presented the Board with the 2017 Township Road Allocation, reimbursement expenses for tax forfeited property and Year End Reports of unpaid taxes and tax delinquency.

On a motion by Gene Metz and seconded by Robert Demuth Jr., it was duly passed to approve the 2017 Township Road Allocation using the original allocation considering each town’s levy, population and road mileage.

Ms. Van Hove reported that the request for reimbursement of expenses from the City of Bigelow is for demolition work that cost \$14,000 which was completed and billed back on October 8, 2016. The property was purchased June 3, 2015. The 365 day limit, as set in the guidelines of Resolution 201522, had expired but the delay was in large part due to the challenge of removing abandoned vehicles which was not within the control of the City of Bigelow.

On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to approve the reimbursement request and to pay the City of Bigelow \$2,500.

On a motion by Matt Widboom and seconded by Gene Metz, it was duly passed to abate Mobile Home taxes from 2000 to 2008 in the amount of \$2,352.19.

On a motion by Robert Demuth Jr. and seconded by Justin Ahlers, it was duly passed to accept the Nobles County Auditor-Treasurer’s Report of Cash and Investments and Nobles County Cash and Investments Collateral Report as of December 31, 2016 as presented; and further to approve the same financial institutions as designated depositories for Nobles County public funds for 2017.

Veterans Service Officer, Bill Brockberg, and Disabled American Veterans, Dept. of Minnesota, Trent Dilks, presented the Board with information and recommendations in the area of the donation of a vehicle being offered from the Disabled American Veterans, Dept. of Minnesota, to provide free transportation of Nobles County Veterans to qualified medical appointments.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to accept the donation of the vehicle; and further, to authorize County Administrator Tom Johnson and County Attorney Kathleen Kusz to sign an agreement upon review of the County Attorney.

Sue Luing, HR Director/Deputy County Administrator, presented the Board with information in the area of the Payroll/Accounting Technician Position Reclassification.

On a motion by Gene Metz and seconded by Matt Widboom, it was duly passed to approve the reclassified job description and associated point value.

Tom Johnson, County Administrator, presented the Board with information and recommendations in the area of County Administration and a Professional Service Agreement with regard to property tax appeal issues.

On a motion by Robert Demuth Jr. and seconded by Justin Ahlers, it was duly passed to approve the Legal Services Agreement with Rinke Noonan; and further, to authorize Assistant Nobles County Attorney Adam Johnson to sign the contract on behalf of Nobles County Attorney Kathleen A. Kusz.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to appoint Ron McCarvel, Brewster MN, to represent District I on the Zoning Board of Appeals for a 3 year term expiring December 31, 2019.

On a motion by Matt Widboom and seconded by Justin Ahlers, it was duly passed to close the meeting at 10:27 am. pursuant to Minnesota Statute §13D.05 Subd. 3(a) to evaluate the performance of County Administrator, Tom Johnson, in accordance with his employment agreement.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to open the meeting at 10:56 a.m.

Chairperson Linssen reported the Board has completed the County Administrator's Performance Evaluation. The closed meeting recording was sealed and will be safely stored.

Committee and Board reports were received from the following:

District I-Commissioner Ahlers reported on the District 8 meeting and Association of Minnesota Counties Legislative conference.

District II-Commissioner Metz reported on the Rinke Noonan Drainage conference, Association of Minnesota Counties Legislative conference and District 8 meeting.

District III-Commissioner Widboom reported on Commissioners at your café, Bigelow City Council and the Buffalo Ridge Regional Rail Authority.

District IV-Commissioner Demuth reported on the Association of Minnesota Counties Legislative Conference.

District V-Commissioner Linssen reported on the Association of Minnesota Counties Legislative Conference.


Management Team – Kathleen Kusz was not present.

County Administrator-Tom Johnson reported on a MNDOT agreement with the Joint Transit Authority for a bus route, testifying at legislature for broadband and the War Memorial Bldg nomination for historical places.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to adjourn the meeting at 11:14 a.m.

Attest:


Chairperson


County Administrator