

## OFFICIAL PROCEEDINGS OF THE COUNTY BOARD OF NOBLES COUNTY, MINNESOTA

The County Board of Nobles County met for in regular session this 7<sup>th</sup> day of February, 2017, in the Board of Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert Demuth Jr. and Donald Linssen.

The Pledge of Allegiance to the flag was recited.

On a motion by Matt Widboom and seconded by Justin Ahlers, it was duly passed to approve the agenda as presented.

Myra Palmer, Circulation/Technical Services Coordinator, was acknowledged as the recipient of the Nobles County Excellence in Performance Award.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to approve the consent agenda as presented.

- 5.1 January 24, 2017 Regular Meeting Minutes
- 5.2 Meetings & Conferences – Travel Expenses
- 5.3 Rupp, Anderson, Squires & Waldspurger, P.A. - Retainer
- 5.4 Solid Waste and Recycling Hauling Permits for 2017
- 5.5 Auditor's and Commissioner's Warrants
  - A. Accounts Payable Summary
  - B. Audit List of Warrants

Wayne Smith, Environmental Services Director, presented the Board with an Environmental update in the areas of the County Geologic Atlas Program, a septic project for Reading MN in Summit Lake Township, and Solid Waste recycling.

Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and recommendations in the area of a bituminous paving bid award, additional requests to have bituminous paving work included in the county contract, a summer worker request and uncollected accounts.

Mr. Schnieder advised that the project estimate was \$9,895,064.29. The low bidder, Duinick Inc., bid \$9,509,949.58 and the highest bidder had bid \$11,330,155.68. One mathematical error was found on one of the bids in the amount of \$1,000.00 but that had no effect on the outcome of the bids.

On a motion by Justin Ahlers and seconded by Gene Metz, it was duly passed to approve the awarding of the contract to Duinick Inc., Prinsburg MN, for the completion of the bituminous paving and aggregate shoulders project in the amount of \$9,509,949.58.

On a motion by Justin Ahlers and seconded by Donald Linssen, it was duly passed to adopt resolution number 201704 authorizing the Chairperson and Administrator to enter into an agreement with the City of Bigelow for bituminous paving. A copy of the agreement was before the Board and is made a part of this resolution by reference.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to adopt resolution number 201706 authorizing the Chairperson and Administrator to enter into an agreement with the City of Round Lake for bituminous and concrete paving. A copy of the agreement was before the Board and is made a part of this resolution by reference.

On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to adopt resolution number 201707 authorizing the Chairperson and Administrator to enter into an agreement with Leota Township for bituminous paving. A copy of the agreement was before the Board and is made a part of this resolution by reference.

Mr. Schnieder advised the Board that the Engineering Department currently has an Engineering Technician position that has not been filled and that one employee from the maintenance operations is used to help out during construction. The request for a seasonal employee was not included in the 2017 budget process since the determination to bond for additional projects was not made until after the preliminary budget was set and the final budget was being approved around the same time the bonds were being sold. 2017 will have a

large construction season due to the bonding for additional work and the salary for a summer worker would be paid out of the project, not the levy.

Commissioner Ahlers questioned if one additional summer position will be enough. Mr. Schnieder advised that two would be nice but that he is hopeful that the Engineering Technician position will be filled. Filling these positions is a problem throughout the industry, not just for southwestern Minnesota.

On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to approve the hiring of a seasonal worker for the engineering operations.

On a motion by Robert Demuth Jr. and seconded by Gene Metz, it was duly passed to approve declaring the debt of the uncollected accounts presented as uncollectable and approve the debt to be written off. The overdue/uncollectible bills presented totaled \$1,451.92.

Stacie Golombiecki, Community Services Director, and Terri Janssen, CHS Administrator/Public Health Director, presented the Board with information and recommendations in the areas of an educational tobacco compliance check agreement and a grant agreement.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to authorize the Board Chair to sign, on behalf of Nobles County, an annual plan agreement with the State of Minnesota Department of Human Services for the provision of providing educational only tobacco compliance checks. A copy of the agreement was before the Board and is made a part of this resolution by reference.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to authorize the Board Chair to sign, on behalf of Nobles County, a Medical Foundation Grant Agreement in the amount of \$3,000.00 for the provision of the Nobles County Teen Pregnancy Prevention Program. A copy of the grant agreement was before the Board and is made a part of this resolution by reference.

Jerry Vyskocil, Finance Director, presented the Board with information and a recommendation in the area of a letter of engagement for professional services. Mr. Johnson advised this item was not for auditing as labeled.

On a motion by Justin Ahlers and seconded by Gene Metz, it was duly passed to authorize the County Administrator and Finance Director to sign, on behalf of Nobles County, a letter of engagement with CliftonLarsonAllen for Capital Improvement Plan (CIP) services. A copy of the letter of engagement was before the Board and is made a part of this resolution by reference.

Sue Luing, Human Resource Director/Deputy County Administrator, presented the Board with information and recommendations in the area of part time deputy sheriff's contributions to the PERA plan.

On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to adopt resolution number 201708 to provide all part time deputy sheriffs with coverage in the Police and Fire PERA plan effective February 12, 2017.

George Eilertson, Northland Securities, Inc., presented the Board with a Finance Plan and recommendations in the area of a 20 year General Obligation Capital Improvement Plan Bond to allow completion of a number of projects in the Government Center, Prairie Justice Center, Adrian Library and Public Works for 2017. Mr. Eilertson stated the market is similar to what it was in December 2016.

Commissioner Ahlers questioned the 20 year term length recalling that the consensus of the Commissioners was a 15 year term. Commissioner Metz advised he recalled the same.

Mr. Johnson explained that the call date is one year different from the 15 year bond to a 20 year bond. Mr. Eilertson advised that shortening the term would lower the interest rate of the bond.

On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to authorize the County Administrator to sign, on behalf of Nobles County, a Municipal Advisory Service Agreement by and between Nobles County and Northland Securities, Inc. for the provision of providing advice on the structure, terms, timing and other matters related to the issuance of the G.O. Capital Improvement Plan Bonds, Series 2017A. A copy of the agreement was before the Board and is made a part of this resolution by reference.

On a motion by Gene Metz and seconded by Donald Linssen, it was duly passed to adopt Resolution 201709, authorizing issuance and calling for sale of G.O. Capital Improvement Bonds, Series 2017A at a term of 15 years rather than the term of 20 years as presented.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to authorize the County Administrator to sign, on behalf of Nobles County, RULE 15c2-12 Certificate for the validity of the Preliminary Official for the Nobles County General Obligation Capital Improvement Plan Bonds, Series 2017A.

Tom Johnson, County Administrator, presented the Board with information and recommendations in the area of County Administration.

On a motion by Gene Metz and seconded by Matt Widboom, it was duly passed to appoint the Board Chairperson and Vice-Chairperson to represent the Board of Commissioners on the Investment Advisory Committee as required in the Nobles County Investment Policy.

On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to renew the membership for 2017 to the Minnesota Viewers Association for the provision of educational services to viewers, appraisers, auditors, engineers, board members and others who make decisions for counties and watershed districts on projects.

On a motion by Justin Ahlers and seconded by Donald Linssen, it was duly passed to hold the Board of Equalization on Tuesday, June 13, 2017 at 6:00 P.M. in the Board of Commissioners Room of the Nobles County Government Center.

Mr. Johnson reviewed the letter from the Minnesota Historical Society inviting the Board of Commissioners to attend the State Review Board meeting on Tuesday, March 14, 2017 at which the nomination of the Nobles County War Memorial Building will be considered for the National Register of Historic Places. A copy of the letter was before the Board.


Committee and Board reports were received from the following:

- District I-Commissioner Ahlers reported on the Nobles County Fair Board meeting.
- District II-Commissioner Metz reported on an Independent School District 518 listening session, Buffalo Ridge Regional Rail Authority, Wind Project in Wilmont and Cattleman’s Association meetings.
- District III-Commissioner Widboom reported on a meeting for a Wind Project in Wilmont.
- District IV-Commissioner Demuth reported on the Worthington Regional Economic Development Corporation Annual Meeting.
- District V-Commissioner Linssen reported on an Independent School District 518 listening session, Emergency Management Planning Advisory Committee (EMPAC), Southern Prairie Community Care and Joint Powers Transit Authority meetings.
- Management Team – Kathleen Kusz was not present.
- County Administrator-Tom Johnson reported on the Joint Powers Transit Authority and his invitation to testify at legislature on Broadband.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to adjourn the meeting at 10:15 a.m.

Attest:

  
Chairperson

  
County Administrator