

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD OF NOBLES COUNTY, MINNESOTA

The County Board of Nobles County met for in regular session this 24th day of January, 2017, in the Board of Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Justin Ahlers, Gene Metz, Matt Widboom, Robert Demuth Jr. and Donald Linssen.

The Pledge of Allegiance to the flag was recited.

On a motion by Gene Metz and seconded by Matt Widboom, it was duly passed to approve the agenda as presented.

The following employees were recognized for their years of service: Lisa Palaschak, Account Technician – 10 years; Laura Olson, Social Worker – 15 years; Blaine Radtke, Social Worker – 20 years; Rhonda Hamman, Eligibility Worker – 25 years.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to approve the consent agenda as presented.

- 5.1 January 3, 2017 Annual Meeting Minutes
- 5.2 January 10, 2017 Special Session Meeting Minutes
- 5.3 NAC Mechanical and Automation Agreement
- 5.4 Meetings & Conferences – Travel Expenses
- 5.5 Auditor's and Commissioner's Warrants
 - A. Accounts Payable Summary
 - B. Audit List of Warrants

Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and recommendations in the area of a driveway permit request on CSAH 30. Applicant, Travis Jenniges, was present and addressed questions of the Board.

On a motion by Gene Metz and seconded by Robert Demuth Jr., it was duly passed to approve the driveway permit request and recommend to the Variance Board that the brush be removed to increase visibility and the trees trimmed to a safe height.

In Favor: Justin Ahlers, Gene Metz, Matt Widboom, Robert Demuth Jr.

Opposed: None

Abstain: Donald Linssen

Commissioner Linssen abstained from voting as the applicant was a relative.

Tammy Crowell, Administrative Services Supervisor, presented the Board with information and recommendations in the area of the Community Services front office remodeling project. Ms. Crowell advised that the project would cause minimal disruption to clients as there will be no change to the front window.

Commissioner Widboom questioned if there were any remaining issues with Once Source on the cubicle project. Tom Johnson, County Administrator, confirmed that all issues had been remedied by One Source.

Commissioner Ahlers questioned if any other contractors had been contacted to bid. Mr. Johnson replied that no others had been contacted as the estimated costs from Woodbury Construction were less than the statutory requirement. In addition, Woodbury Construction had completed the Government Center office improvement project for that area in 2015 that included Information Technology, the WIC exam room and the elimination of an unused stairwell.

On a motion by Matt Widboom and seconded by Gene Metz, it was duly passed to approve the front office remodeling project for the Community Services agency.

Sue Luing, Human Resource Director/Deputy County Administrator, presented the Board with information and recommendations in the areas of pay equity reporting and the Delta Dental benefit plan summary.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to approve and authorize the Board Chair to sign, on behalf of Nobles County, the Pay Equity Implementation Report to be submitted to the office of Minnesota Department of Management and Budget.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to approve the Delta Dental benefit plan summary change; and further, to authorize Sue Luing, Deputy County Administrator to sign, on behalf of Nobles County, the Dental Benefit Plan Summary for approval. A copy of the draft summary was before the Board and is made a part of this resolution by reference.

Clint Wolthuizen, Library Director, presented the Board with information and recommendations regarding the bid opening for a General Contractor for the Adrian Branch Library renovation project.

The Board was presented with the following bid tabulations:

Name	Materials	Labor	Total Base Bid
Clair Van Grouw Construction	\$135,191	\$85,000	\$220,191
W S Construction	\$100,000	\$173,790	\$273,790
Sunkota Construction	\$125,000	\$139,000	\$264,000
Sussner Construction	\$134,500	\$134,500	\$269,000
Jans Corporation	\$242,925	\$63,075	\$306,000

Kathleen Kusz, County Attorney, advised the Board that there are references in the drafted agreement and addendum referring to the Architect's sign off. Mr. Wolthuizen advised that information is covered in the original scope of work provided and did not feel it would be an issue to obtain the Architect's sign off.

On a motion by Matt Widboom and seconded by Gene Metz, it was duly passed to approve the awarding of the contract to Clair Van Grouw Construction for the completion of the Adrian Branch Library renovation project in the amount of \$220,191 as bid; and further, to authorize the County Administrator, Tom Johnson, to sign the contract after the review of CMB Architects, the County Attorney and Clair Van Grouw.

Tom Johnson, County Administrator, presented the Board with information and recommendations in the area of County Administration.

On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, Amendment #1 to the Lease Agreement to extend the lease with ISD 518 through May 31, 2017. A copy of the Amendment was before the Board and is made a part of this resolution by reference.

On a motion by Gene Metz and seconded by Matt Widboom, it was duly passed to authorize the County Board Chair to sign, on behalf of Nobles County, an Addendum to the Memorandum of Agreement with the University of Minnesota Extension, effective January 24, 2017 for up to \$9,500.00 in funding for an additional part-time Extension program position. A copy of the Addendum was before the Board and is made a part of this resolution by reference.

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to authorize the County Administrator to sign, on behalf of Nobles County, a Trust Services Agreement with Northland Trust Services, Inc. for the provision of paying agent, registrar and transfer agent services. A copy of the agreement was before the Board and is made a part of this resolution by reference.

On a motion by Robert Demuth Jr. and seconded by Gene Metz, it was duly passed to amend Resolution 201705, Approving the 5-Year Capital Improvement Plan and authoring the issuance and sale of General Obligation Capital Improvement Plan Bonds, by striking out "A regular meeting held on January 5, 2017, at 7:00 P.M at the County Government Center" and inserting "A special meeting held on January 10, 2017, at 2:00 p.m. at the County Government Center."

On a motion by Justin Ahlers and seconded by Robert Demuth Jr., it was duly passed to appoint Donald Linssen as Delegate and Gene Metz as Alternate to the Southern Prairie Community Care Board.

On a motion by Justin Ahlers and seconded by Matt Widboom, it was duly passed to adopt the following resolution:

WHEREAS, it is the duty of the Board of Commissioners to appoint citizens to various Boards, Committees and Commissions of Nobles County.

BE IT THEREFORE RESOLVED, to appoint the following persons, for the term specified on Boards, Committees and Commissions as listed:

Joint Planning Commission:
(3 year term expiring December 31, 2019)
Larry Janssen, Worthington (City)

(3 year unexpired term expiring December 31, 2017)
Amy Ernst, Worthington (City)

On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to adopt the following resolution:

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Park Board:
(3 year term expiring December 31, 2020)
Gary Hibma, Brewster (District I)

(3 year term expiring December 31, 2020)
Tom Ahlberg, Worthington (District IV)

(3 year unexpired term expiring December 31, 2018)
Ken Leinen (District V)

(3 year unexpired term expiring December 31, 2019)
Galen Benton, Brewster (At Large)

Mr. Johnson announced the AMC Legislative Conference will be held February 16th and 17th, 2017 at the InterContinental Hotel, St. Paul MN.

Mr. Johnson announced Nobles County received an award from the Blandin Broadband Community for the commitment to enriching quality of life and place through sustained broadband. Mr. Johnson advised the efforts began in early NEON meetings and has led to projects including Hot Spots, PC's for People, collaborative efforts between numerous organizations leading to a significant State of MN Broadband Grant to Lismore Telephone to begin laying a fiber network and using wireless technology to serve much of the County.

Committee and Board reports were received from the following:

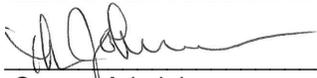
- District I-Commissioner Ahlers reported on City Council, Nobles Economic Opportunity Network (NEON) and Rock-Nobles Community Corrections Executive Board meetings.
- District II-Commissioner Metz reported on County Commissioners At Your Café, District 8 Land Use and Plum Creek Library System meetings.
- District III-Commissioner Widboom reported on Southern Minnesota Opportunity Council (SMOC) and Transportation meetings.
- District IV-Commissioner Demuth reported on the District 518 Government Agency Employees/Elected Officials listening session.
- District V-Commissioner Linszen reported on Nobles Economic Opportunity Network (NEON) and Solid Waste Task Force meetings.
- Management Team – Kathleen Kusz gave no report.
- County Administrator-Tom Johnson reported on staff training for the County's new website.

On a motion by Gene Metz and seconded by Justin Ahlers, it was duly passed to adjourn the meeting at 10:05 a.m.

Attest:



Chairperson



County Administrator