

## OFFICIAL PROCEEDINGS OF THE COUNTY BOARD OF NOBLES COUNTY, MINNESOTA

The County Board of Nobles County met in regular session this 22<sup>nd</sup> day of November, 2016, in the Board of Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Marvin Zylstra, Gene Metz, Matt Widboom, Robert Demuth Jr. and Donald Linssen.

The Pledge of Allegiance to the flag was recited.

On a motion by Robert Demuth Jr. and seconded by Donald Linssen, it was duly passed to approve the agenda.

On a motion by Marvin Zylstra and seconded by Matt Widboom, it was duly passed to approve the consent agenda.

- 5.1 November 8, 2016 Regular Meeting Minutes
- 5.2 Meetings & Conferences - Travel Expenses
- 5.3 Auditor's and Commissioner's Warrants

Katie Klosterbuer, Nobles County 4-H Program Coordinator, presented the Board with information in the area of enrollment in the seven 4-H Community Clubs and their ongoing activities.

Stephen Schnieder, Public Works Director, presented the Board with information and a recommendation in the area of turning back County Road 75 to the City of Brewster.

Randy Schmitz, Mayor for the City of Brewster, was in attendance and addressed the Board with the City's concerns on the proposed turn back. He advised the City's intention was never to exchange roadways when the County took over Zeh Avenue to the Soy Bean Plant.

Mr. Schnieder explained that County Road 75 functions as a local street and has traffic similar to other city streets in town. County Road designations are used for roadways with higher traffic volumes and destinations.

On a motion by Marvin Zylstra and seconded by Robert Demuth Jr., it was duly passed to maintain County Road 75 as a County Road as it leads to a cemetery; and further, to end the turn back discussion with the City of Brewster.

In Favor: Marvin Zylstra, Robert Demuth Jr., Donald Linssen  
Opposed: Gene Metz, Matt Widboom

Jim Trojanowski, Director of Plum Creek Library System, presented the Board with information on the proposed Plum Creek Library System Agency Agreement. Mr. Trojanowski advised the current agreement dates to 2001 and calls for review no less than every 10 years. A new agreement was proposed in 2010 but not every participating municipality and library board agreed to it so it never went into effect. The Jackson County Attorney sent the new proposed agreement to the Minnesota Counties Intergovernmental Trust (MCIT) for review.

Chairperson Metz addressed that the signature page for Nobles County refers to the signature of the Library Board President and should be changed to the County Board Chair.

The consensus of the Board was to delay action on the Plum Creek Library System Agency Agreement until review of the agreement is complete by MCIT and the Nobles County Attorney.

Clint Wolthuizen, Library Director, presented the Board with information and recommendations in regard to the Adrian Branch Library.

On a motion by Marvin Zylstra and seconded by Donald Linssen, it was duly passed to approve a contract with Chick's Building LLC for completion of the ventilation system at the Adrian Branch Library at the bid amount of \$2,250.00 plus the cost of the humidistat.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to approve a contract with New Prairie Insulation, Inc. for completion of the insulation of the Adrian Branch Library roof at the bid amount of \$1,424.00.

On a motion by Matt Widboom and seconded by Marvin Zylstra, it was duly passed to approve purchase of a book drop from dookdrop.com in the amount not to exceed \$3,300.

Clint Wolthuizen, Library Director, and Meredith Vaselaar, Branch Librarian, informed the Board that they have fundraised \$47,144.00 and that the City of Adrian has pledged up to \$10,000.00. Fundraising will continue until the \$80,000 goal is reached.

On a motion by Marvin Zylstra and seconded by Gene Metz, it was duly passed to approve the Adrian Branch Library Project and to release a Request for Proposals.

Stacie Golombiecki, Community Services Director, and Terri Janssen, CHS Administrator/Public Health Director, presented the Board with information and recommendations in the area of Guardianship Agreements, a TriMin Systems Professional Services Agreement, Purchase of Service Agreements and a Grant Project Agreement.

On a motion by Robert Demuth Jr. and seconded by Donald Linssen, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, Guardianship Services Agreements for two consumers with Lutheran Social Services for the period commencing January 1, 2017 and terminating on December 31, 2017. A copy of the Guardianship Services Agreement was before the Board and is made a part of this resolution by reference.

On a motion by Matt Widboom and seconded by Marvin Zylstra, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, Guardianship Services Agreements with Brett Lehman, Vicky Poier, Jana Piotter and Valerie Nelson. Copies of the agreements were before the Board and are made a part of this resolution by reference.

On a motion by Donald Linssen and seconded by Robert Demuth Jr., it was duly passed to authorize the County Board Chair to sign, on behalf of Nobles County, a contract effective January 1, 2017 through December 31, 2017 with TriMin Systems Inc. for professional services in the amount of \$808.55. A copy of the agreement was before the Board and is made a part of this resolution by reference.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, a Purchase of Service Agreement between Nobles County Community Services and Client Community Services, Inc. A copy of the Agreement was before the Board and is made a part of this resolution by reference.

On a motion by Marvin Zylstra and seconded by Donald Linssen, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, a Purchase of Service Agreement between Nobles County Community Services and Hope Haven. A copy of the Agreement was before the Board and is made a part of this resolution by reference.

On a motion by Robert Demuth Jr. and seconded by Marvin Zylstra, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, a Purchase of Service Agreement between Nobles County Community Services and Specialized Vocational Services. A copy of the Agreement was before the Board and is made a part of this resolution by reference.

On a motion by Marvin Zylstra and seconded by Gene Metz, it was duly passed to authorize the County Board Chair and Administrator to sign, on behalf of Nobles County, a Community Health Board Grant Project Agreement effective January 1, 2017 through December 31, 2021 for the provision of follow up services to children and youth identified as needing early intervention services due to a birth defect or hearing loss diagnosis. A copy of the Grant Project Agreement was before the Board and is made a part of this resolution by reference.

Tom Johnson, County Administrator, presented the Board with information and recommendations in the area of revisions to Data Practices Policies.

On a motion by Matt Widboom and seconded by Marvin Zylstra, it was duly passed to adopt the revised Data Practices Policy for Individual Data Subjects.

On a motion by Robert Demuth and seconded by Donald Linssen, it was duly passed to adopt the revised Data Practices Policy for Public Information.

On a motion by Robert Demuth and seconded by Matt Widboom, it was duly passed to set a public hearing for Judicial Ditch #1 on Tuesday, December 20, 2016 at 10:30 a.m.

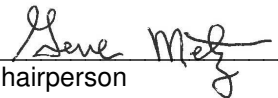
On a motion by Matt Widboom and seconded by Donald Linssen, it was duly passed to contact Ron Ringquist to review the benefit and recommend the outlet fee associated with the outlet request.

Committee and Board reports were received from the following:

- District I-Commissioner Zylstra reported on Brewster City Council, Southern Minnesota Opportunity Council (SMOC) and SMOC Transit, Heron Lake Watershed District, the 4-H Banquet, Nobles County Fair Board, Statewide Health Improvement Program (SHIP) and Association of Minnesota Counties (AMC) Futures.
- District II-Commissioner Metz reported on District VIII Land Use, Plum Creek Library System and the Kanaranzi-Little Rock Watershed.
- District III-Commissioner Widboom reported on Southwestern Mental Health Center meetings.
- District IV-Commissioner Demuth reported on the Center for Active Living (CAL), Employee Empowerment Team (EET), Southern Minnesota Opportunity Council (SMOC) meeting.
- District V-Commissioner Linssen reported on Advocate Connect Educate (ACE), Nobles Economic Opportunity Network (NEON), Southern Prairie Community Care, Joint Powers Transit Authority and Center for Active Living (CAL) meetings.
- Management Team – Kathleen Kusz gave no report.
- County Administrator-Tom Johnson reported on the Standard & Poor’s teleconference, Joint Powers Transit Authority and the Rock Nobles Community Corrections 5 – year plan review.

The meeting adjourned at 10:36 a.m.

Attest:

  
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 Chairperson

  
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 County Administrator