

## OFFICIAL PROCEEDINGS OF THE COUNTY BOARD OF NOBLES COUNTY, MINNESOTA

The County Board of Nobles County met in regular session this 20<sup>th</sup> day of September, 2016, in the Board of Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Marvin Zylstra, Gene Metz, Matt Widboom, Robert Demuth Jr. and Donald Linssen.

The Pledge of Allegiance to the flag was recited.

On a motion by Marvin Zylstra and seconded by Robert Demuth Jr., it was duly passed to approve the amended agenda adding item 7.5 Public Works Roof Replacement.

On a motion by Robert Demuth Jr. and seconded by Donald Linssen, it was duly passed to approve the consent agenda.

- 5.1 September 6, 2016 Regular Meeting Minutes
- 5.2 Meetings & Conferences - Travel Expenses
- 5.3 Auditor's and Commissioner's Warrants

Wayne Smith, Environmental Services Director, presented the Board with information and a recommendation in the area of a conditional use permit.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to approve Conditional Use Permit #25-2016 to Henning Construction, Adrian MN, Dave Vander Kooi, Landowner, for excavation of materials in excess of 500 cubic yards located in Gov't Lots 1,2,3 & 4 & N 10 Acres of S ½ NE ¼ exc. 20 acres of Lot 1 & exc. 6.3 Acres of Lot 4, Section 3, Twp. 101 Range 40, Bigelow Township with conditions as recommended by the Nobles County Planning Commission.

Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and a recommendation in the area of the Park Board.

On a motion by Matt Widboom and seconded by Donald Linssen., it was duly passed to approve the following resolution:

**WHEREAS**, it is the duty of the Board of Commissioners to appoint citizens to various Boards, Committees and Commissions of Nobles County.

**BE IT THEREFORE RESOLVED**, to appoint the following persons, for the term specified on Boards, Committees and Commissions as listed:

**Park Board**  
**(3 year term expiring January 31, 2019)**  
Roger Henning, Rushmore (District III)

Mr. Schnieder updated the Board that one Park Board member is considering retirement and another member has many absences.

Bill Brockberg, Veterans Service Officer, presented the Board with information and recommendations in the area of a Veterans Service Office Operational Enhancement Grant.

On a motion by Robert Demuth Jr. and seconded by Marvin Zylstra, it was duly passed to adopt the following resolution number 201647:

BE IT RESOLVED by the Nobles County Board of Commissioners that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and

other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2015 Chapter 77, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT RESOLVED by the Nobles County Board of Commissioners, that Bill Brockberg, the County Veterans Service Officer, and Tom Johnson the County Administrator be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Tom Johnson, County Administrator, presented the Board with information and recommendations in the area of County Administration.

On a motion by Marvin Zylstra and seconded by Donald Linssen, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, a Snowmobile Maintenance and Grooming Grant Agreement in the amount of \$38,253.60 with the State of Minnesota Commissioner of Natural Resources for 2017. A copy of the grant agreement was before the Board and is made a part of this resolution by reference.

On a motion by Robert Demuth Jr. and seconded by Marvin Zylstra, it was duly passed to approve the following resolution:

**WHEREAS**, it is the duty of the Board of Commissioners to appoint citizens to various Boards, Committees and Commissions of Nobles County.

**BE IT THEREFORE RESOLVED**, to appoint the following persons, for the term specified on Boards, Committees and Commissions as listed:

**Okabena Ocheda Watershed Board of Managers  
(3 year term expiring October 31, 2019)  
Rolf Mahlberg, Worthington**

On a motion by Matt Widboom and seconded by Marvin Zylstra, it was duly passed to authorize the County Administrator to sign a professional services agreement with Architectural Roofing and Sheetmetal, Inc., in the amount of \$47,090, which includes the alternate, for the Public Works Roof Replacement; and further, that no substandard installation be accepted.

Committee and Board reports were received from the following:

- District I-Commissioner Zylstra reported on Heron Lake Watershed District and Association of Minnesota Counties Futures meetings.
- District II-Commissioner Metz reported on Association of Minnesota Counties Policy Conference and FY2015 Audit meetings.
- District III-Commissioner Widboom reported on the demolition of the tax forfeited house in Bigelow, City of Bigelow and Dewald Township meetings.
- District IV-Commissioner Demuth reported on Planning and Zoning meetings.
- District V-Commissioner Linssen reported on Park Board, Chief Elected Officials, Budget Committee and Nobles Economic Opportunity Network (NEON) meetings.
- Management Team-Kathleen Kusz had no report.
- County Administrator-Tom Johnson reported on the Blandin Broadband Communities and Minnesota Broadband Conference, the upcoming Blandin Broadband Communities "Strut Your Stuff" and Nobles Economic Opportunity Network (NEON) meetings.

Chairperson Metz of the Judicial Ditch Authority of Nobles called the public meeting of Judicial Ditch No. 12 in Nobles and Murray Counties to order. Those in attendance: Gene Metz, Matt Widboom and Marvin Zylstra. Others in attendance included: Robert Demuth Jr., Donald Linssen, Beth Van Hove,

Stephen Schnieder and Tom Johnson. The Judicial Ditch Authority of Murray in attendance via interactive television pursuant to Minnesota Statute ' 13D.02: Gerald Magnus and James Jens.

The Ditch Authority held discussion on the concern from a landowner on Judicial Ditch #12 regarding the resulting ditch, slopes and finish after work was completed to reduce an obstruction.

On a motion by Matt Widboom and seconded by Marvin Zylstra, it was duly passed to obtain at least two proposals to address the concerns of the property owners.

Tom Johnson, County Administrator, presented the Board with information in the area of the 2017 preliminary budget highlights. Commissioner Demuth expressed his gratitude to the Budget Committee. The consensus of the Board was to return to the 2017 Budget information after the County Ditch No. 11 Informational Meeting due to time constraints.

Ron Ringquist, Lead Ditch Viewer for the County Ditch No. 11 Redetermination of Benefits, presented the Viewers Report in the matter of its improvements, laterals and extension. Public comments were received. The Public Hearing will be held on Tuesday, October 4, 2016 at 10:00 a.m., in the Nobles County Board of Commissioners Room, 3<sup>rd</sup> Floor of the Government Center, 315 Tenth Street, Worthington MN.

Tammy Crowell, Administrative Services Supervisor, presented the Board with information and a recommendation in the area of Group Residential Housing Agreements.

On a motion by Matt Widboom and seconded by Donald Linssen, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, Placement Agreements for Group Residential Housing between Nobles County and Adrian Country Living, Client Community Services, Inc., Ecumen Meadows, Golden Horizons, LLC, Habilitative Services, Inc., New Dawn, Inc., Prairie House and Unity House. Copies of the Agreements were before the Board and are made a part of this resolution by reference.

Terri Janssen, CHS Administrator/Public Health Director, recognized the Women Infant Children (WIC) Team including Stephanie Ross, Karen Bullerman, Jessica Kruse, Jane Feller, Michelle Ebbers, Licia Keninger, Jessica Pederson, Lourdes Garibay and Lisa Palaschak for supporting the County Mission and providing great customer service to our community.

Lori Ross, RDN WIC Regional Consultant, presented the Board with information in the area of the Minnesota WIC Program Initiatives.

Tom Johnson, County Administrator, resumed his presentation to the Board with information in the area of the 2017 preliminary budget highlights.

On a motion by Donald Linssen and seconded by Robert Demuth Jr, it was duly passed to approve the 2017 Not To Exceed Levy of 5.98%.

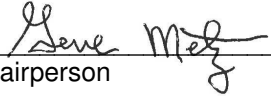
On a motion by Marvin Zylstra and seconded by Gene Metz, it was duly passed to adopt Resolution 201648 adopting the following; not to exceed, proposed tax levy for collection in 2017; and further, to direct the County Administrator to certify these amounts with the County Auditor.

<i>2017 General Levy</i>	<u>\$12,373,030</u>
<i>2017 Bonds &amp; Indebtedness</i>	<u>\$1,201,328</u>
<i>Total Proposed Payable 2017 Levy</i>	<u>\$13,574,358</u>

On a motion by Robert Demuth Jr. and seconded by Marvin Zylstra, it was duly passed to set the 2017 Budget Public Meeting to be held at 6:00 p.m. on Thursday, December 8<sup>th</sup>, 2016.

On a motion by Marvin Zylstra and seconded by Robert Demuth Jr., it was duly passed to adjourn the meeting at 11:41 a.m.

Attest:

  
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Chairperson

  
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County Administrator