

## **OFFICIAL PROCEEDINGS OF THE COUNTY BOARD OF NOBLES COUNTY, MINNESOTA**

The County Board of Nobles County met in regular session this 16<sup>th</sup> day of February, 2016, in the Board of Commissioners Room, at the Nobles County Government Center, Worthington, Minnesota. The following Commissioners were in attendance: Marvin Zylstra, Gene Metz, Matt Widboom, Robert Demuth Jr. and Donald Linssen.

The Pledge of Allegiance to the flag was recited.

On a motion by Matt Widboom and seconded by Donald Linssen, it was duly passed to approve the agenda as amended, removing 6.2 A.4. Report of Cash Investments as of 12/31/15 and 6.2 A.5. Cash and Investments Collateral Report as of 12/31/15 and adding 6.4 A. Personnel Leave of Absence.

On a motion by Donald Linssen and seconded by Marvin Zylstra, it was duly passed to approve the consent agenda.

- 5.1 February 2, 2016 Regular Meeting Minutes
- 5.2 Meetings & Conferences – February 5, 2016 Travel Expenses
- 5.3 Auditor's and Commissioner's Warrants

Wayne Smith, Environmental Services Director, presented the Board with information and recommendations in the areas of the 2015 Annual County Feedlot Report, an amendment to the Rock River SSTS Loan Program and Comprehensive Land Use Ordinance and Feedlot Ordinance Revisions.

On a motion by Robert Demuth Jr. and seconded by Marvin Zylstra, it was duly passed to approve and authorize the County Board Chair to sign, on behalf of Nobles County, the 2015 Annual County Feedlot Officer Report and Performance Credit Report. A copy of the report was before the Board and is made a part of this resolution by reference.

On a motion by Robert Demuth Jr. and seconded by Gene Metz, it was duly passed to approve and authorize the County Board Chair to sign, on behalf of Nobles County, Amendment No. 1 to Loan Agreement No. SRF0267 between the State of Minnesota, through its Minnesota Pollution Control Agency (MPCA), Rock County (Project Sponsor) and Nobles County (Loan Sponsor) to provide funding to support Best Management Practices (BMP's) activities for the Rock River Replacement SSTS Loan Program Continuation Project. A copy of the amendment was before the Board and is made a part of this resolution by reference.

On a motion by Marvin Zylstra and seconded by Donald Linssen, it was duly passed to approve the revisions to the Nobles County Land Use Ordinance and Feedlot Ordinance as necessary to bring them into compliance with changes to the State rules based on land use decisions by the State Supreme Court and revisions to the 7020 Rules by MPCA.

Stephen Schnieder, Public Works Director/County Engineer, presented the Board with information and recommendations in the area of diagonal parking in the City of Dundee and Interactive Speed Limit Signing.

On a motion by Marvin Zylstra and seconded by Matt Widboom, it was duly passed to adopt the following resolution number 201611:

WHEREAS, The City of Dundee, Minnesota has requested that diagonal parking be permitted along County State Aid Highway 37 as part of the reconstruction of the roadway, and,  
WHEREAS, the right of way width allows for the street width to accommodate diagonal parking in accordance with State Aid design standards,  
NOW, THEREFORE, BE IT RESOLVED, by the Nobles County, Minnesota Board of Commissioners, that the diagonal parking plan for State Aid Project number SAP 53-637-001 in all things is approved, and,  
BE IT FURTHER RESOLVED, that the Chairman of the County Board and the County Administrator are authorized to approve the diagonal parking plan.

Mr. Schnieder provided the Board with information on concerns about vehicle speeds in areas and the advantages of interactive speed signs. Portable speed limit signs would allow use in other communities and other areas of concern without having to buy multiple signs to cover each location. Commissioner Widboom expressed that he had suggested the use of interactive speed limit signing on CSAH 10 and supported it. Commissioner

Metz expressed his support but felt there is confusion as to where the money would be paid from. Commissioner Linssen expressed his support and commented that the speed signs would aid in getting the drivers' attention.

The consensus of the Board was to direct the Public Works Director to discuss with the Sheriff the money budgeted for placement of speed signs and to discuss the options of putting interactive speed signs versus stop signs and to return to the next Board meeting where the Commissioners can take action.

Sue Luing, Human Resources Director/Deputy County Administrator, presented the Board with information and a recommendation in the area of personnel.

On a motion by Robert Demuth Jr. and seconded by Matt Widboom, it was duly passed to approve an employee's additional 30 day leave of absence until April 3, 2016.

Beth Van Hove, Auditor-Treasurer, presented the Board with Year End Reports of unpaid taxes and tax delinquency and a proposal for the 2016 Township Road Allocation.

On a motion by Marvin Zylstra and seconded by Robert Demuth Jr., it was duly passed to approve the 2016 Township Road Allocation using the past distribution method considering each town's levy, population and road mileage.

Terri Janssen, CHS Administrator/Public Health Director, presented the Board with information and a recommendation in the area of an Agreement extension with the Southwest Housing Partnership.

On a motion by Robert Demuth Jr. and seconded by Donald Linssen, it was duly passed to authorize the County Board Chair and County Administrator to sign, on behalf of Nobles County, a Nuisance Complaint Inspection and Healthy Housing Assessment agreement extension with the Southwest Minnesota Housing Partnership through April 30, 2016. A copy of the Agreement extension was before the Board and is made a part of this resolution by reference.

Cecilia Bofah, Health Educator with Community Services, and Leticia Rodriguez, SNAP Ed Educator with University of Minnesota Extension, presented the Board with a Worthington Community Garden Proposal to empower members with access to healthy food. The program mission, benefits of a community garden and next steps for planning were reviewed. Master Gardener Classes and Cooking Classes will be available to further educate the members and any excess produce from the garden will be donated to the local food shelf. Prior to implementation, the request will go before the City's Planning and Zoning for final approval.

On a motion by Marvin Zylstra and seconded by Matt Widboom, it was duly passed to support and approve the request for a Community Garden on the tax forfeited county property located on 8<sup>th</sup> Avenue, Parcel ID 31-0486-500.

Tom Johnson, County Administrator, presented the Board with information and recommendations in the area of County Administration.

On a motion by Donald Linssen and seconded by Robert Demuth Jr., it was duly passed to set the date for the Board of Equalization to be Tuesday, June 14<sup>th</sup>, 2016 at 6:00 p.m. in the Commissioners' Room, 3<sup>rd</sup> Floor, Government Center as recommended by the Deputy Assessor.

On a motion by Donald Linssen and seconded by Matt Widboom, it was duly passed to authorize the County Board Chair and County Joint Powers Board Representative to sign, on behalf of Nobles County, a Joint Powers Agreement with 13 other Southwest Minnesota Counties for July 1, 2016 to June 30, 2018. A copy of the Agreement was before the Board and is made a part of this resolution by reference.

On a motion by Matt Widboom and seconded by Marvin Zylstra, it was duly passed to authorize the County Administrator to develop and sign an agreement with contractors to complete the Attorney's Conference Room.

The meeting was closed at 10:00 a.m. per Minnesota Statutes §13D.05. Subd. 3(a) to discuss the County Administrator's Annual Performance Evaluation.

The meeting reconvened at 10:29 a.m. Chairman Metz reported the Board had discussed the County Administrator's Annual Performance Evaluation and the closed meeting recording was sealed and will be safely stored.

Administrator Johnson reported that Stephen Schnieder, Public Works Director/County Engineer, has contacted Administration and advised that resolution 201611, adopted earlier in the meeting, should be superseded by another resolution as it referenced County State Aid Highway 37 and State Aid Project 53-637-001 in error. The correct information referenced in the resolution being introduced is County State Aid Highway 39 and State Aid Project 53-639-001.

On a motion by Marvin Zylstra and seconded by Matt Widboom, it was duly passed to adopt the following resolution number 201613 to include a line stating this resolution supersedes Resolution 201611:

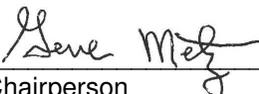
WHEREAS, The City of Dundee, Minnesota has requested that diagonal parking be permitted along County State Aid Highway 39 as part of the reconstruction of the roadway, and,  
WHEREAS, the right of way width allows for the street width to accommodate diagonal parking in accordance with State Aid design standards,  
WHEREAS, this resolution supersedes Resolution 201611, and,  
NOW, THEREFORE, BE IT RESOLVED, by the Nobles County, Minnesota Board of Commissioners, that the diagonal parking plan for State Aid Project number SAP 53-639-001 in all things is approved, and,  
BE IT FURTHER RESOLVED, that the Chairman of the County Board and the County Administrator are authorized to approve the diagonal parking plan.

Committee and Board reports were received from the following:

- District I-Commissioner Zylstra reported on a Buffer Initiative Presentation, Southern Minnesota Opportunity Council (SMOC), Board Work Session, Judicial Ditch 8 Hearing, Fair Board, Heron Lake Watershed District and Extension Committee meetings.
- District II-Commissioner Metz reported on the Lismore City Council meeting.
- District III-Commissioner Widboom reported on the Extension Committee meeting.
- District IV-Commissioner Demuth reported on the Minnesota Public Employer Labor Relations Association (MPELRA) Conference.
- District V-Commissioner Linssen reported on Nobles Economic Opportunity Network (NEON), Advocate-Connect-Educate (A.C.E.), Regional Solid Waste Task Force, Joint Powers Transit Authority and the Judicial Ditch 8 Hearing.
- Management Team- Kathleen Kusz reported that there was nothing from Management Team that required an update to the Board.
- County Administrator-Tom Johnson reported on the Nobles Economic Opportunity Network (NEON) and the Minnesota City/County Management Association (MCMA) workshop.

On a motion by Marvin Zylstra and seconded by Robert Demuth Jr., it was duly passed to adjourn the meeting at 10:46 a.m.

Attest:

  
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Chairperson

  
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County Administrator