

Health Board Meeting
Wednesday, January 13, 2010
Rock County Board of Commissioners Room
Luverne, MN 56156

The following Health Board Members were present: Karen Pfeifer, Dorothy Dorn, Richard Bakken, Lyla Hieronimus, David Benson and Bob Jarchow.

Others present: Brad Meyer, Barb Bents, Cindy Frederickson and Terri Helland (MDH).

Chair Karen Pfeifer called the meeting to order at 1:00 p.m.

On a motion by David Benson and seconded by Lyla Hieronimus, it was duly passed to approve the agenda.

The Board reviewed the minutes from the Health Board meeting that was held on December 16, 2009. Dorothy Dorn moved to approve the minutes. Motion was seconded by Richard Bakken. Motion carried.

Dorothy Dorn made a motion to ratify and approve the 2009 year-end bills in the amount of \$20,931.31. Motion seconded by David Benson. Motion carried.

The January bills were presented to the board for payment. The total of the bills presented was \$58,553.30. Bob Jarchow moved to allow the bills. Motion seconded by David Benson. Bills allowed.

Financial information for December was reviewed. Balance as of 12/31/09 was \$644,284.03 which includes \$130,805.76 for the ClearWay and SHIP grants.

Old Business:

Brad Meyer gave an update on his activities for the past month.

Cindy Frederickson and Barb Bents gave an update on team activities.

Brad updated the Board on the priorities that were identified at the retreat that was held in January.

Brad informed the Board that the Agency has administered close to 4,000 doses of H1N1 vaccine. The community clinic in Worthington was very well attended. Additional school and community clinics are being scheduled.

The strategic retreat for the Health Board will be held on January 20th at the Rock County Board of Commissioners Room in Luverne.

New Business:

The Board reviewed the required 2010 appointments. Bob Jarchow moved to approve the following appointments. Richard Bakken seconded the motion. Motion carried.

Authorized Official – Brad Meyer

Fiscal Agent – Mel Ruppert, Nobles County

Signature on Contracts – Chair & Vice-Chair

SCHSAC Representative – David Benson and Alternate Brad Meyer

Officers – Karen Pfeifer, Chair and Dorothy Dorn, Vice-Chair

The Board reviewed the Agency fees structure for 2010. Richard Bakken moved to approve the fees. David Benson seconded the motion. Motion carried.

The amended Child & Teen Checkups contract was reviewed. The amended contract includes an increase of \$18,240.00 over the original contract amount. A motion was made by Bob Jarchow and seconded by Lyla Hieronimus to approve the contract. Motion carried.

Terri Helland was introduced as the new Public Health Nurse Consultant for the SW/SC region.

David Benson gave a brief update from the SCHSAC workgroup. More information will be coming in the next few months.

It has been suggested by the Nobles County Attorney to look at amending the tobacco ordinance to include language which would specify how old a minor must be to sell tobacco products. It was the consensus of the Board to begin the process of amending the ordinance.

Discussion was held regarding hiring a Dietician or Nutritionist for the WIC program. A motion was made by David Benson and seconded by Bob Jarchow to pursue looking at adding the position with the reallocation of current staff to other programs. Motion carried.

Paula Anderson, Health Educator, gave an update on the SHIP and ClearWay grants.

Program Reports were reviewed.

The next Health Board meeting will be held on February 10th at 1:00 pm in Worthington.

There being no further business, the Board adjourned.

Respectfully Submitted,

Barb Bents